

Federal Highway Administration  
**Every Day Counts**  
Innovation Initiative



### **Maryland Transportation Innovation Council (STIC) Charter**

State Departments of Transportation (DOTs) and Local Public Agencies own the transportation system and make key decisions on how to deliver transportation projects, as well as what techniques and technologies to use in the operation and safety of our highway system. The State Transportation Innovation Council (STIC) will bring together stakeholders that represent all those market forces and work together to lead innovation in Maryland.

#### **Purpose**

This Charter establishes the Maryland STIC and defines its mission, scope and responsibility, membership, and administration.

#### **Vision**

The Maryland STIC will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently deliver to the public a modern, high quality highway system.

#### **Mission**

The Maryland STIC will facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in highway infrastructure.

#### **Scope and Responsibility**

The Maryland STIC shall provide multi-stakeholder leadership to perpetuate the deployment of innovation in the State of Maryland. The objectives and duties of the STIC shall be to identify and recommend ways to ensure that the State responds to key issues and challenges that impact the Maryland Highway System. The Maryland STIC will act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance and effectiveness in Maryland.

The Maryland STIC will:

- Provide a means to ensure regular contact between FHWA, the State DOT, Local Public Agencies and the highway sector.
- Provide advice to the State DOT and LPAs on the implementation of the Every Day Counts Initiative and related matters.
- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- Provide a forum for discussing and proposing solutions to transportation- related problems



- Act as a liaison among the stakeholders represented by the membership, and will provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- Develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all state stakeholders through meetings, workshops and conferences.

### Membership

The Maryland STIC's membership shall reflect the diversity of the highway industry in Maryland by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. Membership will represent the following:

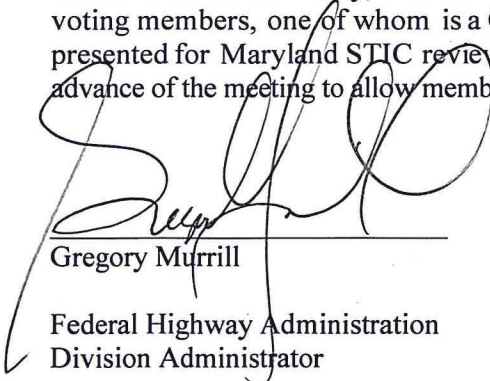
- Federal Highway Administration
- Maryland Department of Transportation State Highway Administration
- Maryland Transportation Builders and Materials Association
- American Council of Engineering Companies/Maryland
- Maryland Quality Initiative
- University of Maryland National Transportation Center
- Morgan State University National Transportation Center
- Baltimore City Department of Transportation

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend Maryland STIC meetings as non-voting members with the concurrence of the Maryland State Highway Administrator and FHWA Division Administrator.

The Maryland STIC shall be co-chaired by the Maryland Department of Transportation State Highway Administrator and FHWA Division Administrator and composed of not more than twenty members. The Maryland STIC may establish subordinate committees as it considers necessary for the implementation of the Every Day Counts initiatives as well as advance transportation innovation in Maryland.

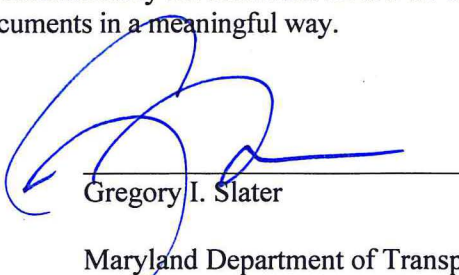
### Meetings

The Maryland STIC shall meet semi-annually at a time and place set by the Co-Chairs. In addition, the Maryland STIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs. Members are expected to attend all meetings. Attendance may be in person or by any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-Chair, must attend the meetings to establish a quorum. Items presented for Maryland STIC review shall be circulated electronically for members' review far enough in advance of the meeting to allow members time to review documents in a meaningful way.



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Gregory Murrill

Federal Highway Administration  
Division Administrator



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Gregory I. Slater

Maryland Department of Transportation  
State Highway Administration