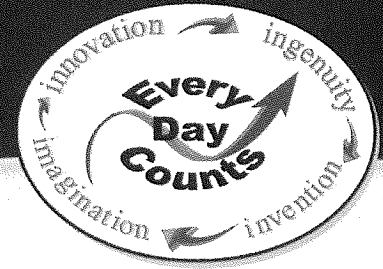


7/25/12

Federal Highway Administration
Every Day Counts
Innovation Initiative



**State of Rhode Island
Transportation Innovation Council (STIC) Model Charter**

State DOT's, Local Public Agencies and tribal transportation agencies nationwide own the transportation systems and their associated right-of-ways. These agencies make key decisions on how to deliver projects, as well as what techniques and technologies to use in the safe operation of our highway systems. A State Transportation Innovation Council (STIC) can bring together stakeholders that represent all those market forces that will work together to lead innovation in their state transportation program.

Purpose

This Charter establishes the State Transportation Innovation Council (STIC) and defines its mission, scope and responsibility, membership, and administration.

Vision

The State Transportation Innovation Council (STIC) will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently delivery the public a modern, high quality highway system.

Mission

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in their State's highway infrastructure.

Scope and Responsibility

State DOT's, Local Public Agencies and tribal transportation agencies nationwide own the transportation systems and their associated right-of-way. These agencies make key decisions on how to deliver projects, as well as what techniques and technologies to use in the safe operation of our highway systems. The State Transportation Innovation Council (STIC) will bring together stakeholders that represent all those market forces that will work together to lead innovation in Rhode Island's transportation program.

Every Day Counts

The STIC shall provide multi-stakeholder leadership to perpetuate the deployment of innovation in Rhode Island. The objectives and duties of the STIC shall be to identify and recommend ways to ensure that the RIDOT responds to key issues and challenges that impact Rhode Island's highway program. The STICs will act as a catalyst for rapid deployment of those nationally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in their state.

- The STIC shall advise and provide a means of ensuring regular contact between the RIDOT, Local Public Agencies, and highway sector.
- The STIC shall advise the RIDOT Director on the implementation of the *Every Day Counts* Initiative and related matters.
- The STIC shall provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- The STIC shall provide a forum for discussing and proposing solutions to transportation-related problems.
- The STIC shall act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- The STIC will develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- The STIC shall identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- The STIC will monitor performance matrices to ensure priority initiatives move into standard practice.
- The STIC will share information with all stakeholders through meetings, workshops and conferences.

Membership

The STIC's membership shall reflect the diversity of the highway industry in the state by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, membership should represent the following:

- Rhode Island Department of Transportation – (RIDOT)
- FHWA- Rhode Island Division
- Rhode Island LTAP (RI T2) LTAP/TTAP
- Rhode Island Historic Preservation Office (SHPO)
- MPOs
- Contractors
- Consultants
- Federal Resource Agency
- The University of Rhode Island Transportation Center (URITC)

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend STIC meetings as non-voting members with the concurrence of the RIDOT Director and FHWA Division Administrator.

The STIC shall be co-chaired by the RIDOT Director and the FHWA Division Administrator and composed of not more than twenty members. All members who are not State and Federal employees will serve as Representatives and will be appointed for a 2-year term, with each member eligible to be reappointed for a successive 2-year term.

Meetings

Every Day Counts

The STIC shall meet regularly at a time and place set by the Co-Chairs. In addition, the STIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs. It is currently expected that the STIC shall meet bi-monthly.

Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-Chair, must attend the meetings to establish a quorum.

Items presented for STIC review shall be circulated electronically for members' review far enough in advance of the meeting to allow members time to review the documents in a meaningful way.

Subcommittees

The STIC may establish subordinate committees, as it considers necessary for the implementation of the Every Day Counts initiatives.

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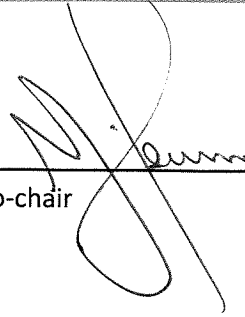
Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference calls or video conferences. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-Chair, must attend the meetings to establish a quorum.

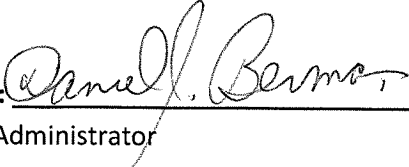
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Peter Osborn: _____
FHWA Division Administrator, Co-Chair

Michael P. Lewis: 
RIDOT Director, Co-chair

Daniel Berman: 
FHWA Deputy Administrator

Steve Cardi: _____
CIRI

Jeff Cathcart: _____
LTAP

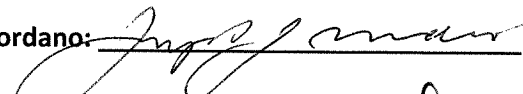
Russ Chateaufneuf: _____
DEM

Michael D'Ambra: _____
CIRI

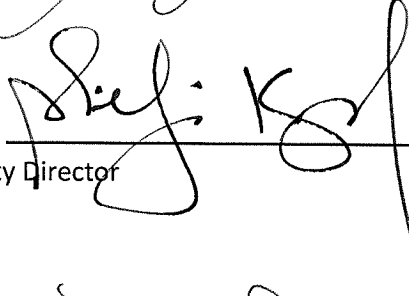
Kazem Farhoumand: 
RIDOT Chief Engineer
7/25/12

Kevin Flynn: _____
DOA

Grover Fugate: _____
CRMC


Joseph Giordano: 
RICE


Lorraine Hynes: _____
DOA

Phillip Kydd: 
RIDOT Deputy Director

George Monaghan: 
RICE

Deborah Rosen: 
LTAP

Edward Sanderson: 
HPHC

Kevin Viveiros: 
RICE