

**Virginia**  
**State Transportation Innovation Council**  
**Charter**

**Purpose:**

As a representative body of transportation stakeholders in the Commonwealth, the Virginia State Transportation Innovation Council (STIC) serves as a forum for initiating and overseeing the rapid deployment of innovative strategies and technologies to accelerate project delivery and to enhance project quality and effectiveness with the goal of making the innovations routine practice.

**STIC Members:**

**Sponsors:**

Quintin D. Elliott, VDOT Chief Deputy Commissioner  
Garrett W. Moore, VDOT Chief Engineer  
Wayne Fedora, FHWA, VA Division Office

**Co-Chairs:**

Lorenzo Casanova, FHWA, VA Division Office  
Jose Gomez, VDOT Research Director

**Members:**

Mohammad Mirshahi, Deputy Chief Engineer  
Helen Cuervo, NoVA District Administrator  
Robert "Bud" Morgan, Hampton Roads District Construction Engineer  
Mike Branham, Bristol District Maintenance Engineer  
David Pearce, Culpeper District Maintenance Engineer  
Tim Wiles, Lynchburg District Maintenance Engineer  
Sam Hayes, Richmond District Project Development Engineer  
Ken King, Salem Regional Operations Director  
Andy Babish, State Materials Engineer  
Susan Hammond, Staunton Resident Administrator, Lexington  
Steve Long, Environmental Manager  
Allison Richter, Fredericksburg Assistant District Administrator-Business  
Tamara Rollison, Communications Director  
Barbara Patteson, Director Learning Center  
Jeff Southard, Virginia Transportation Construction Alliance  
Ed Dalrymple, Old Dominion Construction Consortium  
Nancy Israel, American Council of Engineering Consultants of Virginia

**Staff:**

Jimmy White, Implementation Coordinator  
Maureen Hammer, Director, Knowledge Management

**Background:**

The State Transportation Innovation Council (STIC) is the leadership platform in a State **to identify critical needs, find best solutions and to get them into practice quickly. Their role is to help facilitate the deployment of innovations and engage the various stakeholders within the State.** The STIC is an organizational unit comprised of people from key areas within the State’s borders and its transportation community. The STIC is an Accelerated Innovation Deployment (AID) program--part of the Technology and Innovation Deployment Program (TDIP)—which is administered through the FHWA Center for Accelerating Innovation (CAI).

**Council Members Responsibilities:**

Members provide input on the proposed initiatives and establish performance goals to measure success. Decisions are made by a majority of all participating members subject to concurrence of the VDOT and FHWA co-chairs.

**Meeting Schedule:**

The STIC meets once a year at a minimum. Other meetings will be held at the discretion of the co-chairs.

**Initiatives Process:**

Initiatives will be presented to the STIC for review and approval by the council. The council will determine the performance goals for individual initiatives. Staff will manage the initiatives process, the implementation process and monitor performance. Reports and reviews of the initiatives will be provided on an agreed upon schedule.

**Resources:**

“The Federal Highway Administration (FHWA) State Transportation Innovation Council (STIC) Incentive program provides resources to help STICs make innovations standard practice in their States. Under the program, technical assistance and limited funds are available to support or offset the costs of

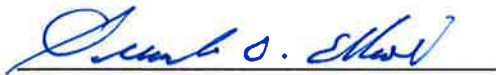
standardizing innovative practices in a State transportation agency (STA) or other public sector STIC stakeholder. The funding opportunity is \$100,000 per State per year.” (TDIP AID STIC Program Guide)

“Up to \$5.3 million per fiscal year is available for the STIC Incentive element. Incentives will be for the Federal share of 80 percent, limited to \$100,000 per State each year. The non-Federal match may come from project sponsors or other allowable fund sources.” (TDIP AID STIC Program Guide)

“STIC Incentive may be used to conduct internal assessments; build capacity; develop guidance, standards, and specifications; implement system process changes; organize peer exchanges; offset implementation costs; or conduct other activities the STIC identifies to make an innovation that meets Technology and Innovation Deployment Program (TDIP) goals a standard practice in the State Transportation Agency (STA) or other public sector STIC stakeholder.” (TDIP AID STIC Program Guide)

**Note:** will not cover meeting costs and lunches for the STIC.

- Division Office approves the proposal(s) and sends request to the FHWA Center for Accelerating Innovation (CAI) for funding
- CAI allocates funds to STA
- STA requests obligation of funds for STIC project via FMIS
- Division obligates funds to project(s)
- STIC provides semi-annual progress/final report to DO, DO to forward reports to CAI
- Product delivered within 2 years along with a final (max 5 pp) report



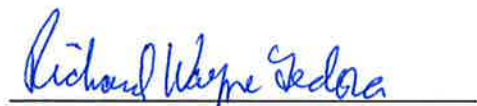
Quintin D. Elliott  
Chief Deputy Commissioner  
Virginia Department of Transportation

Date: 8-6-14



Garrett W. Moore, PE  
Deputy Commissioner/Chief Engineer  
Virginia Department of Transportation

Date: 8/6/14



R. Wayne Fedora, PE  
Assistant Division Administrator  
FHWA—Virginia Divisions

Date: 8/8/2014