

*This collection of information is voluntary and will be used to provide information on the materials course. Public reporting burden is estimated to average 5 minutes per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please note that an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this collection is 2125-0628. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Michael Howell, Information Collection Clearance Officer, Federal Highway Administration, [Michael.howell@dot.gov](mailto:Michael.howell@dot.gov), 1200 New Jersey Avenue, SE, Washington, DC 20590.*

**HIGHWAY MATERIALS ENGINEERING COURSE  
APPLICATION**

**PRIVACY ACT STATEMENT**

The Privacy Act of 1974 (Public Law 93-579) requires that requests for personal information be accompanied by a statement setting forth:

(1) the authority for requesting the information; (2) the principles or purposes of the information to be collected; (3) the routine use of the information and (4) the effects, if any, of not disclosing the requested information. The Federal Highway Administration response to these requirements follows:

1. Authority: 23 U.S.C. 307(a), and 403; and 49 CFR 1.49.
2. Purpose: To obtain information from applicants for educational grants to enable the Federal Highway Administration to process applications and to make selections.
3. Use: Applications will be logged, filed and the evaluative information considered by a selection panel requisite to making selections and establishing rosters of alternates.
4. Effects of Nondisclosure: Failure to respond to all items on the application may result in nonselection due to inadequate response by the applicant.

<b>1. NAME</b>	(Mr./Mrs./Ms.)	(Last)	(First)	(Middle)
<b>2. WORK ADDRESS</b>	(Street Number, City, State, and Zip Code)			<b>2A. WORK TELEPHONE</b>
<b>3. WORK EMAIL</b>				

4. YOUR SUBMISSION OF THIS APPLICATION INDICATES YOUR DESIRE TO PARTICIPATE IN THE “**HIGHWAY MATERIALS ENGINEERING COURSE**” DECEMBER 8, 2016 - MARCH 24, 2017 at your off-site location and in Frederick, MD.

5. Sponsoring Agency

\_\_\_\_\_

6. Requesting official

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Title \_\_\_\_\_

E-mail \_\_\_\_\_

**Submit endorsement letter.**

7. Applicant's Signature

Signature \_\_\_\_\_ Date \_\_\_\_\_

**EXPERIENCE**

<b>8. TITLE OF YOUR PRESENT POSITION</b>	<b>8A. BEGINNING DATE</b>
<b>9. BRIEF RESUME OF TRANSPORTATION RELATED WORK EXPERIENCE.</b> Include names of organizations and dates of service. Provide enough information to establish relevance but do not provide position descriptions. (Use additional sheets if necessary.)	
<b>11. JOB RELATED LICENCES OR CERTIFICATES</b>	

**ACADEMIC INFORMATION**

<b>14. MAJOR</b>	<b>DEGREE EARNED</b>