

Strategic Goal: Safety

Desired Outcome: Reduce the highway fatality rate to 1.0 per hundred million vehicle miles traveled (VMT) in 2008, saving approximately 13,000 lives. The measure is the highway fatality rate and the FY 2007 target is 1.38 per hundred million VMT.

National Performance Objective: SF1 Implement comprehensive, integrated and data-driven safety programs at the Federal, State and local level, including State and non-State owned roadway systems.

- National Performance Measures:**
- Quality of safety data (FY 2007 target is to improve in all States, after defining a baseline measure).
 - Number of States that develop a strategic highway safety plan (FY 2007 target is all States).
 - Number of States that implement the new core Highway Safety Improvement Program (FY 2007 target is all States, in accordance with guidance under development).

(P) Unit Performance Objective: Implement the Traffic Records Electronic Data System (TREDS) in Virginia.

(P) Unit Performance Measure: Improve the quality of safety data and decrease delay in processing reports.

(P) Activity: Partner with VDOT, DMV and VSP through the Surface Transportation Safety Committee to develop a comprehensive statewide traffic records system that includes the electronic submission of crash reports.

Critical Performance Activity: No

Accomplishment: Qtr 1: (25%) On 11/7/06, the Surface Transportation Safety Committee was provided an update on TREDS. The project continues to move forward with focus on four areas 1-Continue Design Analysis on key business components including Development Tool Identification; 2-Move forward with TREDS data confirmation and form redesign prototyping;3-Wrap up IV&V Interviews (ending week of 11/13); and 4-Complete Project Plan baseline for VITA review and approval.

Target Date: 7/31/2007

Champion: Rebecca Crowe (804) 775-3381

(P) Unit Performance Objective: Implement the new core Highway Safety Improvement Program, including the HES, Rail-Grade Crossing Improvement programs, "5% Report" and High Risk Rural Roads.

(P) Unit Performance Measure: Obligate funds for the new core HSIP.

(P) Activity: Partner with VDOT to implement all programs included in the HSIP.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 15%, Comments: VDOT submitted their HSIP Annual Report, including the 5% report, which was provided to HQ.
QUARTER 2: Status: 15%

Target Date: 9/30/2007

Strategic Goal: Safety

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National Performance Measures:

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- Number of States that develop a strategic highway safety plan (FY 2007 target is all States).
- Number of States that implement the new core Highway Safety Improvement Program (FY 2007 target is all States, in accordance with guidance under development).

Champion: Josue Yambo (804) 775-3320

Team: Crowe, Becky

(P) Activity: Partner with VDOT Traffic Engineering section using information from the top 5% report (developed by VDOT traffic engineering) to discuss low and high cost remedies with District staff and determine the feasibility of improvements.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
 QUARTER 2: Status: 0%, Comments: Estimated starting time by March 2007.

Target Date: 9/30/2007

Champion: Josue Yambo (804) 775-3320

Team: Area Engineers

(P) Unit Performance Objective: Develop a policy for installing guardrail on unprotected medians on non-freeway facilities.

(P) Unit Performance Measure: Policy for installing guardrail on unprotected medians on non-freeway facilities is adopted.

(P) Activity: Review Fatal crashes that were the result of median crossovers into opposing traffic lanes; establish evaluative criteria for determining when to install median barriers on high-volume, high speed roadways, regardless of access type.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
 QUARTER 2: Status: 0%, Comments: Estimated starting time by March 2007.

Target Date: 9/30/2007

Champion: Josue Yambo (804) 775-3320

Strategic Goal: Safety

Desired Outcome: Reduce the highway fatality rate to 1.0 per hundred million vehicle miles traveled (VMT) in 2008, saving approximately 13,000 lives. The measure is the highway fatality rate and the FY 2007 target is 1.38 per hundred million VMT.

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Team: Area Engineers	
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Strategic Goal: Safety

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National Performance Objective: SF2 Implement countermeasures to reduce highway-related fatalities (Vital Few).

- National Performance Measures:**
- Roadway departure fatality rate (FY 2007 target is 0.87 fatalities per 100 million VMT, saving 158 lives).
 - Intersection fatality rate (FY 2007 target is 3.05 per 100,000, saving 171 lives).
 - Pedestrian fatality rate (FY 2007 target is 1.56 per 100,000, saving 24 lives).

(P) Unit Performance Objective: Implement strategies from the SHSP to reduce roadway departure, intersection and pedestrian fatalities and injuries.

(P) Unit Performance Measure: Reduce the number of roadway departure, intersection and pedestrian fatalities and injuries.

(P) Activity: Partner with VDOT Traffic Engineering Division to develop action plans that support Virginia's Strategic Highway Safety Plan.	
Critical Performance Activity: No	
Accomplishment: Qtr. 1 (35%)-VDOT has established seven working groups that will develop current and proposed practices to implement the 150 actions (from the SHSP) developed by the Traffic Engineering Division.	
Target Date: 7/31/2007	
Champion: Rebecca Crowe (804) 775-3381	
Team: Area Engineers	

(P) Unit Performance Objective: Perform Road Safety Assessments (road safety audits) in Virginia.

(P) Unit Performance Measure: Perform (5) Road Safety Assessments in Virginia.

(P) Activity: Partner with VDOT to perform Road Safety Assessments within the Primary and Interstate Highway Safety corridor high crash segments (as identified by VDOT-Locations TBD).	
Critical Performance Activity: No	
Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter. QUARTER 2: Status: 25%, Comments: Scope and timeline developed. Site selection in progress. FHWA HQ will assist with consultants in one of the RSAs.	
Target Date: 9/30/2007	
Champion: Josue Yambo (804) 775-3320	
Team: Area Engineers	

Strategic Goal: Safety

Desired Outcome: Reduce the highway fatality rate to 1.0 per hundred million vehicle miles traveled (VMT) in 2008, saving approximately 13,000 lives. The measure is the highway fatality rate and the FY 2007 target is 1.38 per hundred million VMT.

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(P) Unit Performance Objective: Implement VDOT's Policy on accommodating bicycles and pedestrians.

(P) Unit Performance Measure: Pedestrian and bicycle accommodations are included on projects.

(P) Activity: Partner with VDOT to implement recommendations from the Bicycle and Pedestrian Policy Implementation Team "Final Report".	
Critical Performance Activity: No	
Accomplishment: 1st Qtr-(35%) VDOT (Rick Walton) presented the plan to implement recommendations from the BPPI Team to the Commonwealth Transportation Board in November. Various VDOT Districts are making presentation to their localities on the Policy and how it will be implemented.	
Target Date: 7/31/2007	
Champion: Rebecca Crowe (804) 775-3381	

(P) Unit Performance Objective: Implement Virginia's Safe Routes to School Program

(P) Unit Performance Measure: Fund "Safe Routes to School" projects in Virginia.

(P) Activity: Partner with VDOT to obligate Safe Routes to School funding during FY 07.	
Critical Performance Activity: No	
Accomplishment: Qtr 1: (25%) VDOT has developed and announced the SRTS funding and is currently taking applications.	
Target Date: 7/31/2007	
Champion: Rebecca Crowe (804) 775-3381	

(P) Activity: Provide opportunities for Virginia Division staff to participate in Safe Routes to School Instructor training.	
Critical Performance Activity: No	

Strategic Goal: Safety

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Accomplishment: Qtr 1: (25%) The VDOT Safe Routes to School Coordinator has scheduled a training with the SRTS National Team. The exact date is TBD. I am working with the VDOT SRTS Coordinator to allow several FHWA staff attend.
Qtr 2: (75%) Two FHWA staff will attend training to become a Coordinator.

Target Date: 7/31/2007

Champion: Rebecca Crowe (804) 775-3381

(P) Unit Performance Objective: Ensure ADA requirements (e.g. ramps, curbs, truncated domes) are included on projects.

(P) Unit Performance Measure: ADA policies and procedures are being followed.

(P) Activity: Review (9) projects to determine if ADA requirements are met.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
QUARTER 2: Status: 25%, Comments: Scope and timeline developed. Site selection in progress.

Target Date: 9/30/2007

Champion: Josue Yambo (804) 775-3320

Team: Area Engineers

(P) Activity: Provide guidance to the VDOT Local Assistance Division on ADA requirements. Ensure this information is included in the "First Cities" initiative.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
QUARTER 2: Status: 0%, Comments: Waiting on completion of ADA Process Review.

Target Date: 9/30/2007

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Champion: Josue Yambo (804) 775-3320

Team: Canavan, Michael

(P) Activity: Organize a training session for VDOT's Location and Design and Mobility and Planning Division on ADA requirements.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
 QUARTER 2: Status: 0%, Comments: Waiting on completion of ADA Process Review.

Target Date: 9/30/2007

Champion: Josue Yambo (804) 775-3320

(P) Unit Performance Objective: Review fatality crashes on the Interstate to determine if the highway was a contributing factor.

(P) Unit Performance Measure: Review (50) crashes statewide to determine if the highway was a contributing factor

(P) Activity: Area Engineers will work with their respective VDOT District Traffic Engineer to review fatalities that occur on the Interstate.

Critical Performance Activity: No

Accomplishment: Qtr. 1 (10%) - A process has been developed and crash reports are being provided to FHWA from VDOT.
 Qtr. 2 - A total of 29 Fatality reports have been provided to the Area Engineers.

Target Date: 7/31/2007

Champion: Rebecca Crowe (804) 775-3381

Team: Area Engineers
 Canavan, Michael

Strategic Goal: Mobility (Congestion)

Desired Outcome: Reduce transportation time from origin to destination and increase the reliability of trip times for the individual transportation user. The measure is percent congested travel (FY 2007 target is to limit the increase to 34.3 percent, or 0.2 percent less than the projected increase to 34.5 percent).

National Performance Objective: MP1 Mitigate congestion and improve system reliability through actions targeted at key causes of congestion (Vital Few).

- National Performance Measures:**
- Status of bottleneck removal actions identified in FY 2006.
 - Number of States with work zone policies (FY 2007 target will be to increase the national average).
 - Work Zone and Traffic Incident Management self-assessment score (FY 2007 targets are to increase the national average).
 - Number of States with Quick and Safe Traffic Incident Clearance policies (FY 2007 target is to be determined).
 - Proportion of population with access to 511 (FY 2007 target is to be determined).
 - Number of locations displaying travel times on dynamic message signs (FY 2007 target is to be determined).
 - Number of completed deployments of traffic monitoring systems under Transportation Technology and Innovation Demonstration program outlined in section 5508 of SAFETEA-LU (FY 2007 target will be set after a baseline is established in FY 2006).

(P) Unit Performance Objective: Reduce non-recurring congestion from events such as work zones and traffic incidents.

(P) Unit Performance Measure: Provide work zones that are safe and can support traffic demand.

(P) Activity: Perform work zone reviews in 4 districts.

Critical Performance Activity: No

Accomplishment: QUARTER 1: Status: 0%, Comments: Out of the office on PDP assignment. Will start working on it next quarter.
 QUARTER 2: Status: 25%, Comments: Scope and timeline developed. Site selection in progress. Field visits starts in late March.

Target Date: 7/31/2007

Champion: Josue Yambo (804) 775-3320

(P) Unit Performance Measure: Improve upon the national traffic incident management self assessment baseline

(P) Activity: Conduct traffic incident management self assessment in 3 metro areas.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (djenkins): TIM assessments will be done in the March-May timeframe. 5% complete

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

Strategic Goal: Mobility (Congestion)

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 - Number of locations displaying travel times on dynamic message signs (FY 2007 target is to be determined).
 - Number of completed deployments of traffic monitoring systems under Transportation Technology and Innovation Demonstration program outlined in section 5508 of SAFETEA-LU (FY 2007 target will be set after a baseline is established in FY 2006).

(P) Activity: Sponsor the NHI course, Managing traffic incidents and emergencies.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (djenkins): Classes held in Hampton Roads and Northern Virginia in October 2006.

100% complete

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

(P) Unit Performance Objective: Identify best practices for arterial operations.

(P) Unit Performance Measure: Reduce the number of intersections operating above capacity

(P) Activity: Participate in a regional traffic signal forum with the Maryland and DC divisions.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (djenkins): Forum to be scheduled in spring 07.

5% complete

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Champion: Daniel Jenkins (804) 775-3347

Team: Tarsem Lal

(P) Activity: Provide "lessons learned" to VDOT's regional traffic engineers on Northern Virginia's experience with video detection use.

Critical Performance Activity: No

Accomplishment: 2/14/2007 (ejenkins): Awaiting final completion of Rt. 7 signal study to identify scope of training. 5% complete

12/19/2006 (ejenkins): No activity to-date. 0%

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

(P) Unit Performance Objective: Identify best practices for freeway operations.

(P) Unit Performance Measure: Reduce the number of hours freeways operate above capacity.

(P) Activity: Perform policy review of operations for reversible lane facilities and shoulders during off-peak hours.

Critical Performance Activity: No

Strategic Goal: Mobility (Congestion)

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Accomplishment: 12/19/2006 (djenkins): received a traffic study from NOVA dist. related to off peak shoulder usage.
20% complete

Target Date: 7/31/2007
Champion: Daniel Jenkins (804) 775-3347
Team: Tarsem Lal
Vanna Lewis

(P) Unit Performance Objective: Provide real-time information to drivers

(P) Unit Performance Measure: Expand the amount of real time info available to drivers

(P) Activity: Identify existing commercial sources of real time information available in Northern Virginia.
Critical Performance Activity: No

Accomplishment: Attended Northern Virginia Transportation Technology summit in Dec. 06 to discuss this issue. Commercial sources exist, however cost and accuracy of data needs study. 20% complete

Target Date: 7/31/2007
Champion: Daniel Jenkins (804) 775-3347

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(P) Activity: Study the effect of using portable signs and cameras to provide real time information in two locations.	
Critical Performance Activity: No	
Accomplishment: 12/19/2006 (djenkins): Project to procure portable signs and cameras awaiting authorization (need to review procurement documents). Activity 30% complete	
Target Date: 7/31/2007	
Champion: Daniel Jenkins (804) 775-3347	

Strategic Goal: Mobility (Congestion)

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National Performance Objective: MP2 Mitigate the impacts of congestion by fully integrating system management and operations into project and program delivery decisions.

National Performance Measures:

- Congestion partnerships self-assessment score (FY 2007 target is to increase the national average).
- Number of States using reliability-based performance measures (FY 2007 target will be set after a baseline is established in FY 2006).

(P) Unit Performance Objective: Implement Systems Operations as a core program within VDOT.

(P) Unit Performance Measure: Increase the number of Systems Operations projects in Virginia

(P) Activity: Provide Federal-Aid 101 training to Systems Operations staff and other applicable VDOT personnel.

Critical Performance Activity: No

Accomplishment: 2/14/2007 (ejenkins): No FHWA funding available for training. Need to follow up with VDOT to see if they can fund training. 5%

12/19/2006 (djenkins): No activity to-date. 0%

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

(P) Unit Performance Objective: Implement effective use of systems engineering principles and use of regional architectures

(P) Unit Performance Measure: Policies are developed and used

(P) Activity: Implement Northern Virginia's 940 rule template statewide.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (ejenkins): Northern Virginia 940 rule template required for statewide projects in FY 07. 100% complete

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

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National Performance Measures:

- Congestion partnerships self-assessment score (FY 2007 target is to increase the national average).
- Number of States using reliability-based performance measures (FY 2007 target will be set after a baseline is established in FY 2006).

(P) Activity: Initiate maintenance of regional architectures to conform with VDOT's new regional operations boundaries.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (djenkins): This issue has been discussed with VDOT leadership. VDOT recently hired new employee to oversee regional architecture and system engineering issues.

Also, have coordinated with TN division regarding links with Bristol Dist. RA.

Activity 20% complete

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

(P) Unit Performance Objective: Provide information to HQ on VDOT's success in Systems Operations (Virginia is a focus state).

(P) Unit Performance Measure: Improve communications between HQ and VDOT Systems Operations organization.

(P) Activity: Provide VDOT's performance measures and organizational structure for System Operations to HQ.

Critical Performance Activity: No

Accomplishment: 2/14/2007 (ejenkins): Working with VDOT to develop a list of eligible projects under the Traffic Operations and Safety line item. Meeting with Northern and Central regions on 2/16/07 to discuss organizational structure and project development. 20% complete

12/19/2006 (djenkins): No activity to-date. 0%

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP3 Effectively use asset management principles to manage and allocate resources to improve our Nations transportation system performance.

National Performance Measures:

- Number of States and Federal Lands Highway Divisions with documented performance based processes that use asset management principles (FY 2007 target is to increase to 10 States).

(P) Unit Performance Objective: Raise awareness of the programatic concepts and tools used by Asset Management Principles.

(P) Unit Performance Measure: Coordinate Asset Management presentations during the National Pavement Management Systems Conference

(P) Activity: Conduct two trainings on Economic Analysis for Highway Desicion-Makers to appropriate VDOT personnel.

Critical Performance Activity: No

Accomplishment: Two meetings took place on Sep 23 & 24, 2006.
100%

Target Date: 7/31/2007

Champion: Lorenzo Casanova (804) 775-3362

(P) Unit Performance Objective: Obtain support for the VDOT's Asset Management Division from the Virginia Transportation Research Council.

(P) Unit Performance Measure: Establish or modify a Research Advisory Committee to guide the Asset Management efforts in the State

(P) Activity: Assist the Transportation Research Council in providing support to the Asset management Goals by providing technical expertise in a multidisciplinary fashion.

Critical Performance Activity: No

Target Date: 7/31/2007

Champion: Lorenzo Casanova (804) 775-3362

Team: Canavan, Michael

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP4 Provide longer lasting highway infrastructure through improved research, design, and quality of construction, system preservation, and size and weight enforcement.

- National Performance Measures:**
- Number of States that employ new design procedures, performance related specifications, quality assurance practices, innovative materials, and size and weight impact analysis to achieve longer life and more reliability (FY 2007 target is to increase to 15 States).
 - Percent of water crossings vulnerable to scour (FY 2007 target is to reduce from 23.5 percent to 20.0 percent).
 - Number of States and Federal Lands Highway Divisions that have completed extreme event vulnerability assessments for critical NHS bridges and tunnels (FY 2007 target is 19).

(P) Unit Performance Objective: Provide longer lasting highways thru thru preventive maintenance, rehabilitation and replacement.

(P) Unit Performance Measure: Promote and market the use of high performance materials, implement concrete end-result specifications and LRFD specifications for design.

(P) Activity: Monitor and assist VDOT in the implementation of Load and Resistance Factor Design Specifications by October 1, 2007.

Critical Performance Activity: No

Accomplishment: 1st Quarter (49% complete): VDOT continues to strive for April 2007 implementation of LRFD (in advanced of the October 1, 2007 deadline). NHI LRFD Training sessions for Substructure/Foundation are scheduled for January thru March.

Target Date: 7/31/2007

Champion: Rodolfo Maruri (804) 775-3361

Team: Bridge

(P) Activity: Coordinate, assist and provide technical expertise for the pilot testing of the End-Result Specifications for concrete. For FY 2007, the goal is to have one project in four (4) Districts.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% Complete): The specification has been added on several projects in all nine districts including Chincoteague Project in Hampton Roads. Excellent process on this activity.

Target Date: 7/31/2007

Champion: Lorenzo Casanova (804) 775-3362
Rodolfo Maruri (804) 775-3361

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

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National Performance Measures:

- Number of States that employ new design procedures, performance related specifications, quality assurance practices, innovative materials, and size and weight impact analysis to achieve longer life and more reliability (FY 2007 target is to increase to 15 States).
- Percent of water crossings vulnerable to scour (FY 2007 target is to reduce from 23.5 percent to 20.0 percent).
- Number of States and Federal Lands Highway Divisions that have completed extreme event vulnerability assessments for critical NHS bridges and tunnels (FY 2007 target is 19).

Team: End Result Concrete Specifications	
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(P) Activity: Incorporate and use three new technologies for highways and bridges including but not limited to High Performance Concrete, High Performance Steel and Fiber Reinforced Polymers.
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Critical Performance Activity: No
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Accomplishment: 1st Quarter (33% complete): High performance concrete (low permeability concrete or concrete with pozzalans) is being specified on all projects. All projects are being examined for the possibility of adding high performance steel, fiber reinforced polymers, and/or other high performance materials.

Target Date: 7/31/2007	
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Champion: Rodolfo Maruri (804) 775-3361	
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Team: Area Engineers Bridge	
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(P) Unit Performance Objective: Provide longer lasting highway infrastructure thru quality of construction.

(P) Unit Performance Measure: Participate and perform two or more quality assurance reviews of major programs within the Department of Transportation.

(P) Activity: Conduct an annual Quality Assurance Review of the state's NBIS program.
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Critical Performance Activity: No
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Accomplishment: 1st Quarter (5% complete): The review is scheduled for later in 2007. Discussion and planning for review is complete.
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Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP4 Provide longer lasting highway infrastructure through improved research, design, and quality of construction, system preservation, and size and weight enforcement.

- National Performance Measures:**
- Number of States that employ new design procedures, performance related specifications, quality assurance practices, innovative materials, and size and weight impact analysis to achieve longer life and more reliability (FY 2007 target is to increase to 15 States).
 - Percent of water crossings vulnerable to scour (FY 2007 target is to reduce from 23.5 percent to 20.0 percent).
 - Number of States and Federal Lands Highway Divisions that have completed extreme event vulnerability assessments for critical NHS bridges and tunnels (FY 2007 target is 19).

Target Date: 7/31/2007

Champion: Rodolfo Maruri (804) 775-3361

Team: Bridge

(P) Activity: Participate in the State's three QA NBIS Review of District's Bridge Inspection Program.

Critical Performance Activity: No

Accomplishment: 1st Quarter (33% complete): Participated in state QA Review of NBIS for the Culpeper District.

Target Date: 7/31/2007

Champion: Claude Napier (804) 775-3363
Rodolfo Maruri (804) 775-3361

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP5 Improve pavement smoothness characteristics.

National Performance Measures: ■ Number of States that employ three or more technology practices to improve pavement smoothness (FY 2007 target is to increase to 5 States).

(P) Unit Performance Objective: Improve ride quality on pavement and bridges.

(P) Unit Performance Measure: Conduct one or more presentations to VDOT's leadership regarding the benefits of ride quality.

(P) Activity: Develop presentations for VDOT leadership to raise awareness of the importance of ride quality.

Critical Performance Activity: No

Accomplishment: Planned presentation to the Join leadership mtg. on April 3, 2007.
25%

Target Date: 7/31/2007

Champion: Lorenzo Casanova (804) 775-3362

Team: Area Engineers

(P) Unit Performance Objective: Promote the use of new or experimental concepts to reduce pavement roughness in urban areas.

(P) Unit Performance Measure: Try a new technology to reduce roughness in urban areas.

(P) Activity: Market new technologies available to produce a smoother pavement in urban areas.

Critical Performance Activity: No

Accomplishment: Planned meetings with Hampon Roads, NOVA and Rich about mix designs appropriate for urban areas.

Target Date: 7/31/2007

Champion: Lorenzo Casanova (804) 775-3362

Team: Area Engineers

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP6 Accelerate the adoption of innovation and new technology in construction to significantly improve safety and quality and reduce congestion due to construction.

National Performance Measures: ■ Number of Federal-aid Divisions that have at least one project using innovations that result in significantly improved safety, quality and reduced construction congestion (FY 2007 target is 15 Divisions with at least one HfL project in their State).

(P) Unit Performance Objective: Improve the safety and quality and reduce congestion using Accelerated Construction Innovations.

Management Initiatives: SES Objective

(P) Unit Performance Measure: Presentations and discussions made to VDOT Divisions and Districts.

(P) Activity: Meet with three Divisions and/or Districts to promote and provide technical support on conduct of Accelerated Construction Technology Transfer for potential projects.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% complete): We have met with NOVA District, Staunton District, Salem District and other Districts to discuss and promote the adoption of Accelerated Construction practices.

Target Date: 9/30/2007

Champion: Claude Napier (804) 775-3363

Team: Accelerated Construction Technology Transfer
Area Engineers
Canavan, Michael

(P) Unit Performance Objective: Improve the safety and quality and reduce congestion due to construction using Highways for LIFE principles.

Management Initiatives: SES Objective

(P) Unit Performance Measure: Presentations and discussions made to VDOT Divisions and Districts.

(P) Activity: Develop Highways for LIFE check-list reference for use by the Field Operations, Safety, ITS, and Structures Teams.

Critical Performance Activity: No

Accomplishment: 1st Quarter (26% Complete): This task is ongoing.

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP6 Accelerate the adoption of innovation and new technology in construction to significantly improve safety and quality and reduce congestion due to construction.

National Performance Measures:

- Number of Federal-aid Divisions that have at least one project using innovations that result in significantly improved safety, quality and reduced construction congestion (FY 2007 target is 15 Divisions with at least one HfL project in their State).

Target Date: 9/30/2007

Champion: Claude Napier (804) 775-3363

Team: Area Engineers
 Canavan, Michael
 Highways for LIFE Team

(P) Activity: Meet with three Divisions and/or Districts to promote and provide technical support in the conduct of Highways for LIFE approach on potential projects.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% complete): This task is ongoing. We have met with NOVA District and are coordinating the submission of applications for two projects. In addition, we have met with other Districts to discuss the potential for having Highway for Life concepts incorporated into the ongoing projects and future projects.

Target Date: 9/30/2007

Champion: Claude Napier (804) 775-3363

Team: Area Engineers
 Canavan, Michael
 Highways for LIFE Team

(P) Unit Performance Objective: Within three years, have one or more projects using Highways for LIFE innovations that result in significantly improved safety and quality and reduced construction congestion.

Management Initiatives: SES Objective

(P) Unit Performance Measure: One or more projects designated as Highways for LIFE projects.

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP6 Accelerate the adoption of innovation and new technology in construction to significantly improve safety and quality and reduce congestion due to construction.

National Performance Measures:

- Number of Federal-aid Divisions that have at least one project using innovations that result in significantly improved safety, quality and reduced construction congestion (FY 2007 target is 15 Divisions with at least one HfL project in their State).

(P) Activity: Make recommendations at various stages of concurrent engineering process for incorporation of Highways for LIFE concepts into oversight projects.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% complete): We are performing this task in our interaction with VDOT and during concurrent engineering progress meetings.

Target Date: 7/31/2007

Champion: Claude Napier (804) 775-3363

Team: Area Engineers
Canavan, Michael

(P) Activity: Coordinate with VDOT to develop one project for Highways for LIFE funding.

Critical Performance Activity: No

Accomplishment: 1st Quarter (75% Complete): We have coordinated with VDOT for the submission of the application for the Route 15/29 over Broad Run project as a candidate for Highways for Life for fiscal year 2007. The project incorporates many of the H4Life concepts.

In addition, we are working with VDOT to have an additional project submitted for Highways for Life for fiscal year 2007. The project, I-66 Pavement maintenance and Route 50 Ramp to I-66 Pavement replacement with precast prestressed concrete slabs.

Target Date: 9/30/2007

Champion: Claude Napier (804) 775-3363

Team: Area Engineers
Canavan, Michael
Highways for LIFE Team

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP6 Accelerate the adoption of innovation and new technology in construction to significantly improve safety and quality and reduce congestion due to construction.

National Performance Measures: ■ Number of Federal-aid Divisions that have at least one project using innovations that result in significantly improved safety, quality and reduced construction congestion (FY 2007 target is 15 Divisions with at least one HfL project in their State).

(P) Activity: Coordinate with VDOT to look at incorporating Highways for LIFE performance goals into concurrent engineering process.

Critical Performance Activity: No

Accomplishment: 1st Quarter (26% complete): This task is ongoing.

Target Date: 7/31/2007

Champion: Claude Napier (804) 775-3363

Team: Canavan, Michael
Highways for LIFE Team

(P) Unit Performance Objective: Coordinate technology transfer and information dissemination for projects using Highways for LIFE concepts.

Management Initiatives: SES Objective

(P) Unit Performance Measure: Project success stories identified for those projects that use innovations based on Highways for LIFE concept.

(P) Activity: Communicate success stories for those projects that use innovations based on Highways for LIFE concepts.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% complete): Wrote article about the Tangier Island Project and how the project incorporated many of the Highways for Life concepts (project not submitted as a HfLIFE project because it was advertised prior to HfLIFE program guidelines were published).

Target Date: 9/30/2007

Champion: Claude Napier (804) 775-3363

Team: Area Engineers
Canavan, Michael
Highways for LIFE Team

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

(P) Unit Performance Objective: Assist HQ in advancing SEP-15 and TIFIA applications for Pocahontas Parkway refunding and associated improvements

(P) Unit Performance Measure: Actions within Division control taken within three weeks of request

(P) Activity: Coordinate with HQ as part of TIFIA application review working group - Pocahontas Parkway refinancing	
Critical Performance Activity: No	
Accomplishment: Quarter 1 - Extensive coordination within the office has occurred along with participating in various meetings and conference calls with the TIFIA staff. Provided Division's scores on the TIFIA application evaluation. (30% complete) - TA Jennings	
Target Date: 9/30/2007	
Champion: Thomas Jennings (804) 775-3357	
Team: Jennings, Thomas TIFIA - Pocahontas Parkway Vanna Lewis	

(P) Activity: Coordinate with HQ in developing the SEP-15 Early Development Agreement - Pocahontas Parkway refinancing	
Critical Performance Activity: No	
Accomplishment: Quarter 1 - HQ is developing a draft EDA but has not shared it with the Division yet. Reviewed EDAs from other states. (5% complete) - TA Jennings	
Target Date: 9/30/2007	
Champion: Thomas Jennings (804) 775-3357	
Team: TIFIA - Pocahontas Parkway	

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

(P) Activity: Gain experience and knowledge on field involvement in SEP-15 and TIFIA activities through a video conference, telephone contacts, and/or scanning tour with other Divisions

Critical Performance Activity: No

Accomplishment: Quarter 1 - Janice and Tom developed a list of questions and will make telephone contacts with other Divisions. (5% complete) TA Jennings

Target Date: 3/31/2007

Champion: Janice Richard (804) 775-3360

Team: TIFIA - Pocahontas Parkway

(P) Activity: Identify issues associated with advancing the improvements and work with HQ and VDOT to address them - Pocahontas Parkway refinancing, toll improvements, and Richmond Airport Connector

Critical Performance Activity: No

Accomplishment: Quarter 1 - Discussed various issues within the Division and HQ to identify areas of concern. Sent VDOT an email asking various questions and am awaiting a response. (15% complete) TA Jennings
 Quarter 2 (as of 2/15/2007) - Reviewed VDOT response with others in the Division and discussed what further actions are needed; prepared document to help define who is the Division needs to take further action (30% complete) tajennings

Target Date: 5/31/2007

Champion: Thomas Jennings (804) 775-3357

Vanna Lewis (804) 775-3337

Team: TIFIA - Pocahontas Parkway

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

(P) Unit Performance Objective: Identify opportunities to increase staff knowledge on innovative approaches to project delivery

(P) Unit Performance Measure: Three specific activities undertaken during the year

(P) Activity: Sponsor training on innovative project delivery	
Critical Performance Activity: No	
Accomplishment: Quarter 1 - Workshop on developing a project management plan to be held in January 2007 on the HOT lane projects; one or two Division people to attend. Bob McCarty to share his major project experience with the office. (20% complete) TA Jennings Quarter 2 (as of 2/15/2007) Bob McCarty held a roundtable discussion in the Division on 12/21/2006 related to his major project experience with WWB and Springfield Interchange - open to whole Division; development of project management plan workshop held January 2007 - 2 Virginia Division people attended (50% complete) TAJennings	
Target Date: 8/31/2007	
Champion: Thomas Jennings (804) 775-3357	
Team: Area Engineers	

(P) Activity: Review, develop Division's approach and take action on aspects of VDOT's PPTA process	
Critical Performance Activity: No	
Accomplishment: Quarter 1 - Active monitoring of PPTA projects. Have recognized there appears to be no written approval of the newest VDOT PPTA implementation procedures and will plan to take action early next year. Issue of PPTA on local projects has arisen. (15% complete) TA Jennings Quarter 2 (as of 2/15/2007) - Discussions have occurred within the Division and with VDOT; the PPTA VDOT guidelines are being updated and VDOT will provide a copy for our review (25% complete) TAJennings	

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

Target Date: 5/31/2007

Champion: Thomas Jennings (804) 775-3357

Team: Canavan, Michael

(P) Activity: Review, develop Division's approach and take action on aspects of VDOT's design-build process

Critical Performance Activity: No

Target Date: 7/31/2007

Champion: Tarsem Lal (804) 775-3345

(P) Activity: Continue ESI project management training for Division's project managers

Critical Performance Activity: No

Accomplishment: Quarter 1 - Difficult to do much without a firm Division budget. Have talked to Debbie Welch about finalizing a spreadsheet showing the completed courses by those in the office. (5% complete) TA Jennings
 Quarter 2 (as of 2/15/2007) - discussed training with VDOT to determine availability of their project management training; determining priorities within the Division and the available budget (15% complete) TAJennings

Target Date: 9/30/2007

Champion: Thomas Jennings (804) 775-3357

(P) Unit Performance Objective: Advance implementation of PPTA major projects program

(P) Unit Performance Measure: Actions taken to actively assist VDOT in advancing PPTA projects to the implementation stage

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

(P) Activity: Establish a cross-cutting PPTA team in the office to develop and document a framework for the Division's involvement in PPTA projects
Critical Performance Activity: No

Accomplishment: Quarter 1 - little real action to-date (1% complete) TA Jennings
 Quarter 2 (as of 2/15/2007) - team is being established and several team members have been identified (10% complete) TAJennings

Target Date: 7/31/2007

Champion: Thomas Jennings (804) 775-3357

(P) Activity: Establish and document process for reviewing comprehensive agreements for PPTAs within FHWA
Critical Performance Activity: No

Accomplishment: Quarter 1 - Completed a review and acceptance of a initial agreement for a PPTA project during the quarter; thus, better understand a process. Need to document the process. Have not been through a full comprehensive agreement yet, but should be before the end of the fiscal year. (10% complete) TA Jennings

Target Date: 5/31/2007

Champion: Thomas Jennings (804) 775-3357

(P) Activity: Establish and document Division policy and guidance on cost estimates for major projects
Critical Performance Activity: No

Accomplishment: Quarter 1 - Worked with VDOT and major project team to reveiw and approve a methodology proposed by VDOT. Still working with VDOT to formalize the policy and guidance. (40% complete) TA Jennings

Target Date: 3/31/2007

Strategic Goal: Mobility (Infrastructure)

Desired Outcome: Improve the physical condition and performance of the transportation system. The measures are: 1) Percent of travel on the National Highway System (NHS) on facilities with a reported International Roughness Index (IRI) of 95 inches per mile or less (FY 2007 target is 57.0 percent), and 2) Percent of deck area on bridges rated deficient, for all average daily traffic (FY 2007 targets are 23.4 percent and 25.9 percent on the NHS and non-NHS, respectively).

National Performance Objective: MP7 Increase the use of non-traditional, i.e., non-motor fuel based revenue sources for system management and expansion. Sources will include TIFIA credit assistance, GARVEE bonds, and private activity bonds.

National Performance Measures:

- Number of States using non-traditional revenue sources beyond TIFIA and State Infrastructure Banks (FY 2007 target is 5 States, FY 2009 target is 15 States.)
- Annual investment in TIFIA-assisted projects (3-year moving average).

Champion: Thomas Jennings (804) 775-3357

Team: Cost estimate team

(P) Activity: Use Division's major project managers team to help implement HQ's interim and draft guidance on major projects

Critical Performance Activity: No

Accomplishment: Quarter 1 - Have had major project managers meetings to discuss projects and the status of various requirements. This included a session with Bob McCarty before he retired on how Bob implemented and effectively administered his major projects. PMP workshop scheduled to initiate Virginia's first PMP. Cost estimates of FEIS documents being reviewed by various people in the office. (25% complete) TA Jennings

Target Date: 9/30/2007

Champion: Thomas Jennings (804) 775-3357

Strategic Goal: Global Connectivity

Desired Outcome: Sustain the economic efficiency of goods movement on the surface transportation system. The measures are: 1) Number of freight corridors with an annual decrease in the average buffer index rating (FY 2007 target is 5 corridors); and 2) Delay time at NHS border crossings (Establish baseline in 2006).

National Performance Objective: GC1 Improve travel time reliability for freight movements at Ports of entry and along corridors.

- National Performance Measures:**
- Number and geographic distribution of Freight Professional Development courses, seminars, and workshops conducted (FY 2007 target is to be determined).
 - Number of States and MPOs that use Freight Advisory Committees (FY 2007 target is to be determined).
 - Number of States and MPOs engaged in multi-jurisdictional coalitions to address regional and multi-modal freight issues (FY 2007 target is to be determined).
 - Percent of intermodal connectors that meet satisfactory condition (FY 2007 target is to be determined).

(P) Unit Performance Objective: Improve travel time reliability for freight movements at Ports-of-entry and along corridors.

(P) Unit Performance Measure: Conduct stakeholder interviews with MPO's and PDC's.

(P) Activity: Complete phases I and II of the Statewide Freight Study.

Critical Performance Activity: No

Accomplishment: 20% Complete - Updated on December 22, 2006

Target Date: 7/31/2007

Champion: Ivan Rucker (804) 775-3336

(P) Activity: Conduct 2 Freight Stakeholder meetings.

Critical Performance Activity: No

Accomplishment: 30% Complete - Updated December 22, 2006

Target Date: 7/31/2007

Champion: Ivan Rucker (804) 775-3336

(P) Unit Performance Objective: Complete phases 1 and 2 of the Statewide Freight Study.

(P) Unit Performance Measure: TBD.

(P) Unit Performance Objective: Partner with MPOs and PDCs to conduct stakeholder interviews.

Strategic Goal: Global Connectivity

Desired Outcome: Sustain the economic efficiency of goods movement on the surface transportation system. The measures are: 1) Number of freight corridors with an annual decrease in the average buffer index rating (FY 2007 target is 5 corridors); and 2) Delay time at NHS border crossings (Establish baseline in 2006).

National Performance Objective: GC1 Improve travel time reliability for freight movements at Ports of entry and along corridors.

National Performance Measures:

- Number and geographic distribution of Freight Professional Development courses, seminars, and workshops conducted (FY 2007 target is to be determined).
- Number of States and MPOs that use Freight Advisory Committees (FY 2007 target is to be determined).
- Number of States and MPOs engaged in multi-jurisdictional coalitions to address regional and multi-modal freight issues (FY 2007 target is to be determined).
- Percent of intermodal connectors that meet satisfactory condition (FY 2007 target is to be determined).

(P) Unit Performance Objective: Have at least 1 or 2 Freight Stakeholder Advisory meetings.

(P) Unit Performance Measure: TBD

Strategic Goal: Environment

Desired Outcome: Improve planning and environmental processes to achieve better results and timeliness. The measures are: 1) Percent of Environmental Impact Statements (EIS) and Environmental Assessments (EA) in the Environment Document Tracking System (EDTS) with established schedules (2007 target is 100 percent), 2) Percent of EIS and EA with FY 2007 completion dates that meet the scheduled date (2007 target is 90 percent), and 3) Median completion time for all EIS and EA in the Federal Aid Highway and Federal Lands Highway Programs (2007 targets are 36 months and 12 months respectively).

National Performance Objective: EN1 Meet timeliness targets for Environmental Impact Statements (EIS) and Environmental Assessments (EA) (Vital Few).

- National Performance Measures:**
- Percent of EISs and EAs in the EDTS that have schedules established.
 - Percent of EISs and EAs with FY 2007 completion dates that meet the scheduled completion dates.
 - Reduction in median time to complete EISs and EAs.

(P) Unit Performance Objective: Reduce the time it takes to prepare EISs and EAs

(P) Unit Performance Measure: Reduce the median time from FY 2006 to complete EISs and EAs (FY 2007 target is 36 months and 12 months, respectively)

(P) Activity: Improve the quality of environmental documents while reducing their size by developing general frameworks for existing environment and affected environment that can be used as guides in the preparation of those documents (similar to the approaches that were developed for Purpose & Need and Alternatives in FY 2005);

Critical Performance Activity: No

Accomplishment: The Environmental Team has had no activity in this area. 02/14/2007 KRM

Target Date: 7/31/2007

Champion: Kenneth Myers (804) 775-3353

Team: Environmental Team

(P) Activity: Streamline the location study noise analyses being conducted for EAs and draft EISs while still meeting the requirements and intent of FHWA noise regulations;

Critical Performance Activity: No

Accomplishment: VDOT has drafted up a proposed policy/methodology for accomplishing this, which we have reviewed and consulted with our HQ Office on. Based on this effort, several comments have been submitted to VDOT, which they are reviewing. (50% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

Strategic Goal: Environment

Desired Outcome: Improve planning and environmental processes to achieve better results and timeliness. The measures are: 1) Percent of Environmental Impact Statements (EIS) and Environmental Assessments (EA) in the Environment Document Tracking System (EDTS) with established schedules (2007 target is 100 percent), 2) Percent of EIS and EA with FY 2007 completion dates that meet the scheduled date (2007 target is 90 percent), and 3) Median completion time for all EIS and EA in the Federal Aid Highway and Federal Lands Highway Programs (2007 targets are 36 months and 12 months respectively).

National Performance Objective: EN1 Meet timeliness targets for Environmental Impact Statements (EIS) and Environmental Assessments (EA) (Vital Few).

- National Performance Measures:**
- Percent of EISs and EAs in the EDTS that have schedules established.
 - Percent of EISs and EAs with FY 2007 completion dates that meet the scheduled completion dates.
 - Reduction in median time to complete EISs and EAs.

(P) Activity: Identify, using the Southern Environmental Network, best management practices for reducing the time it takes to process NEPA documents and to vent issues related to locally administered projects;

Critical Performance Activity: No

Accomplishment: No best management practices identified thru the SEN to date. 02/14/2007 KRM

Target Date: 9/30/2007

Champion: Kenneth Myers (804) 775-3353

(P) Activity: Complete EA guidance for VDOT document writers and localities to insure consistency across the state;

Critical Performance Activity: No

Accomplishment: VDOT is putting the finishing touches on a draft of the EA guidance, which they will be sharing with us for our review. (50% complete)

Target Date: 6/30/2007

Champion: Edward Sundra (804) 775-3338
John Simkins (804) 775-3342

(P) Unit Performance Objective: Ensure that the Division Office planners receive appropriate NEPA training and steps are taken to link planning and environment;

(P) Unit Performance Measure: Planners are trained (target is for both planners to receive training) and at least one recommendation for linking planning and environment is implemented;

Strategic Goal: Environment

Desired Outcome: Improve planning and environmental processes to achieve better results and timeliness. The measures are: 1) Percent of Environmental Impact Statements (EIS) and Environmental Assessments (EA) in the Environment Document Tracking System (EDTS) with established schedules (2007 target is 100 percent), 2) Percent of EIS and EA with FY 2007 completion dates that meet the scheduled date (2007 target is 90 percent), and 3) Median completion time for all EIS and EA in the Federal Aid Highway and Federal Lands Highway Programs (2007 targets are 36 months and 12 months respectively).

National Performance Objective: EN1 Meet timeliness targets for Environmental Impact Statements (EIS) and Environmental Assessments (EA) (Vital Few).

- National Performance Measures:**
- Percent of EISs and EAs in the EDTS that have schedules established.
 - Percent of EISs and EAs with FY 2007 completion dates that meet the scheduled completion dates.
 - Reduction in median time to complete EISs and EAs.

(P) Activity: Identify recommendations from VDOT linking planning and environment report that could be implemented either at the state or MPO level in a limited capacity to assess their effectiveness and long-term feasibility;

Critical Performance Activity: No

Accomplishment: 100% - Completed last fiscal year. VDOT has established implementation team.

Target Date: 9/30/2007

Champion: Kenneth Myers (804) 775-3353

Team: Planning Team

(P) Activity: Ensure that the Division Office Planners that have assumed Environmental Specialist responsibilities on a limited basis attend NEPA-related training;

Critical Performance Activity: No

Accomplishment: 0% - Planners have not taken any NEPA courses this year. Limited availability. 02/14/2007 KRM

Target Date: 9/30/2007

Champion: Kenneth Myers (804) 775-3353

Team: Planning Team

(P) Unit Performance Objective: Improve the readability of EAs and EISs;

(P) Unit Performance Measure: At least one EA or EIS incorporates recommendations from the AASHTO report;

Strategic Goal: Environment

Desired Outcome: Improve planning and environmental processes to achieve better results and timeliness. The measures are: 1) Percent of Environmental Impact Statements (EIS) and Environmental Assessments (EA) in the Environment Document Tracking System (EDTS) with established schedules (2007 target is 100 percent), 2) Percent of EIS and EA with FY 2007 completion dates that meet the scheduled date (2007 target is 90 percent), and 3) Median completion time for all EIS and EA in the Federal Aid Highway and Federal Lands Highway Programs (2007 targets are 36 months and 12 months respectively).

National Performance Objective: EN1 Meet timeliness targets for Environmental Impact Statements (EIS) and Environmental Assessments (EA) (Vital Few).

- National Performance Measures:**
- Percent of EISs and EAs in the EDTS that have schedules established.
 - Percent of EISs and EAs with FY 2007 completion dates that meet the scheduled completion dates.
 - Reduction in median time to complete EISs and EAs.

(P) Activity: Identify and implement recommendations from the AASHTO report, Improving the Quality of Environmental Documents (May 2006), that may be feasible in Virginia.

Critical Performance Activity: No

Accomplishment: 5% - Condensed FEIS being reviewed on SEPG, not yet approved. 02/14/2007 KRM

Target Date: 9/30/2007

Champion: Kenneth Myers (804) 775-3353

Team: Environmental Team

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN2 Advance Context Sensitive Solution (CSS) Implementation by States and FLH Divisions (Vital Few).

- National Performance Measures:**
- Number of States and FLH Divisions with mature implementation of CSS, as validated by a National panel of experts.
 - Number of exemplary CSS projects and programs.

(P) Unit Performance Objective: Advance CSS use by VDOT.

(P) Unit Performance Measure: All VDOT Procedures are Modified to Accommodate CSS

(P) Activity: Implement new VDOT CSS policy and modify VDOT procedures as needed to accommodate CSS.	
Critical Performance Activity: No	
Accomplishment: I have not done anything with this activity. I anticipate working with VDOT representatives in the coming months to implement the new policy.	
Target Date: 7/31/2007	
Champion: Kenneth Myers (804) 775-3353	
Team: CSS Team	

(P) Unit Performance Measure: VDOT Hosts One NHI CSS Training Course with VDOT/FHWA Module on the Impacts of CSS in Virginia

(P) Activity: Host NHI CSS training and develop a module on the impact of CSS in Virginia.	
Critical Performance Activity: No	
Accomplishment: 0% - VDOT plans to host at least one course this year. None to date. 02/14/2007	
Target Date: 7/31/2007	
Champion: Kenneth Myers (804) 775-3353	
Team: Lewis, Tim	

(P) Unit Performance Measure: Ken Myers cross trains appropriate FHWA Division personel on national CSS efforts after CSS meeting in DC

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN2 Advance Context Sensitive Solution (CSS) Implementation by States and FLH Divisions (Vital Few).

National Performance Measures:

- Number of States and FLH Divisions with mature implementation of CSS, as validated by a National panel of experts.
- Number of exemplary CSS projects and programs.

(P) Activity: Oversight of the entire CSS program in the Division and perform cross-training to appropriate Division Office personnel.

Critical Performance Activity: No

Accomplishment: 25% - Moises Marrero attended ASCE CSS Conference - titled "CSS In Practice: What You Need to Know" in Atlanta. 02/14/2007 KRM

Target Date: 7/31/2007

Champion: Kenneth Myers (804) 775-3353

Team: Lewis, Tim

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN3 Advance and showcase exemplary ecosystem (EEI) and human environment (EHEI) initiatives in the FAHP and FLHP. (Vital Few).

National Performance Measures:

- New Exemplary Ecosystem Initiatives (EEI).
- Exemplary Human Environment Initiatives (EHEI).

(P) Unit Performance Objective: Highlight the benefits of ecosystem initiatives and help VDOT identify another initiative for Exemplary Ecosystem Initiative (EEI) consideration.

(P) Unit Performance Measure: Identify candidate initiatives to submit for EEI consideration.

(P) Activity: Provide VDOT information regarding the FY 2007 nomination process for the FY07 Exemplary Ecosystem Award Initiative within two days of FHWA Headquarters request for entries for the FY 2007 EEI awards.	
Critical Performance Activity: No	
Accomplishment: Headquarters' call for entries has not occurred yet. 25% complete.	
Target Date: 7/31/2007	
Champion: John Simkins (804) 775-3342	

(P) Activity: Identify and nominate one project for EEI consideration.	
Critical Performance Activity: No	
Accomplishment: Headquarters' call for entries has not occurred yet. 25% complete.	
Target Date: 7/31/2007	
Champion: John Simkins (804) 775-3342	

(P) Unit Performance Objective: Highlight the benefits of human environment initiatives and potentially help VDOT to identify an initiative for Exemplary Human Environment Initiative (EHEI) consideration.

(P) Unit Performance Measure: Potentially identify candidate initiatives to submit for EHEI consideration.

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN3 Advance and showcase exemplary ecosystem (EEI) and human environment (EHEI) initiatives in the FAHP and FLHP. (Vital Few).

National Performance Measures:

- New Exemplary Ecosystem Initiatives (EEI).
- Exemplary Human Environment Initiatives (EHEI).

(P) Activity: Provide VDOT information regarding the FY 2007 nomination process within two days of FHWA Headquarters request for entries.

Critical Performance Activity: No

Accomplishment: Headquarters' call for entries has not occurred yet. 25% complete.

Target Date: 7/31/2007

Champion: John Simkins (804) 775-3342

(P) Activity: Identify and nominate one project for EHEI consideration.

Critical Performance Activity: No

Accomplishment: Headquarters' call for entries has not occurred yet. 25% complete.

Target Date: 7/31/2007

Champion: John Simkins (804) 775-3342

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN4 Minimize the number of areas not meeting State Implementation Plan (SIP) mobile source emissions budgets.

National Performance Measures: ■ Number of areas in conformity lapse.

(P) Unit Performance Objective: Work to ensure that none of the nonattainment areas in Virginia experience a conformity lapse;

(P) Unit Performance Measure: Number of non-attainment areas that experience a conformity lapse (target is 0)

(P) Activity: Support the D.C. Division in their efforts to timely issue a conformity finding for the newly designated PM2.5 non-attainment area of Washington, D.C. by reviewing the portions of the conformity analysis applicable to Virginia and documenting the Division Office review and comments within 14 days of receipt of the analysis;

Critical Performance Activity: No

Accomplishment: Washington, D.C. conformity analysis reviewed and documentation of that review provided to the FHWA D.C. Division Office within 14 days of receiving the conformity analysis. (100% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

(P) Activity: Represent FHWA at meetings of the Interagency Consultation Group in each non-attainment/maintenance area to provide guidance on the new 8-hour ozone and PM2.5 requirements, to identify and resolve potential issues early in the conformity process, and to reach agreement with the members of the ICG on the assumptions to be used in the conformity process;

Critical Performance Activity: No

Accomplishment: Only one ICG meeting has been held to date (Hampton Roads) with one more anticipated (Richmond/Petersburg). I represented FHWA at the ICG meeting held in Hampton Roads. In addition, I have provided guidance to VDOT regarding the applicability and need to address conformity on the Fredericksburg MPO's new TIP (66% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN4 Minimize the number of areas not meeting State Implementation Plan (SIP) mobile source emissions budgets.

National Performance Measures: ■ Number of areas in conformity lapse.

(P) Activity: Work closely with EPA and FTA to resolve problems and ensure that conformity findings in Virginia non-attainment/maintenance areas are issued within 45 days of formally initiating coordination with EPA in order to maintain planning schedules of VDOT;

Critical Performance Activity: No

Accomplishment: Only one conformity analysis is being developed at this time, but it is not yet to the point of development where coordination can be initiated with EPA and FTA. (25% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

(P) Activity: Implement and ensure a smooth transition to any new PM 2.5 standards that may be promulgated by EPA by September 27, 2006 (in accordance with consent decree);

Critical Performance Activity: No

Accomplishment: Awaiting guidance on new standards; (0% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

(P) Unit Performance Objective: Ensure that new air quality requirements are being addressed in the project development process and project schedules are not being adversely affected;

(P) Unit Performance Measure: Number of projects addressing new PM2.5 and MSATs requirements without adversely affecting their schedule (target is all affected projects);

Strategic Goal: Environment

Desired Outcome: Integrate Context Sensitive Solutions (CSS) throughout all aspects of planning and project development. Advance transportation solutions that enhance/protect ecosystems, as well as enhance communities, historic preservation, active living, beautification, and acquisition or relocation. Maintain high level of compliance with Air Quality conformity. The measures are: 1) Number of States and Federal Lands Highway Divisions with mature implementation of CSS (2007 target is at least 20), 2) Number of exemplary CSS projects and programs (2007 target is at least 6 new), 3) Number of exemplary ecosystem initiatives (2007 target is at least 6 new), 4) Number of exemplary human environment initiatives (2007 target is at least 5 new), and 5) Number of areas in conformity lapse (2007 target is 6 or less).

National Performance Objective: EN4 Minimize the number of areas not meeting State Implementation Plan (SIP) mobile source emissions budgets.

National Performance Measures: ▪ Number of areas in conformity lapse.

(P) Activity: Incorporate PM 2.5 requirements into the project development process and to identify and address pipeline projects whose schedule may be affected by the new requirements (this includes developing public review procedures for pipeline projects and working with VDOT to streamline the PM 2.5 process by developing thresholds for determining which projects would be subject to analysis);

Critical Performance Activity: No

Accomplishment: I have been working with VDOT to address the PM2.5 requirement on pipeline projects on a project-by-project basis. In addition, I have been providing VDOT with examples of what other states are doing in this area on a programmatic basis. Finally, VDOT themselves are conducting some sensitivity analysis/research for purposes of establishing thresholds. (35% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

(P) Activity: Work with VDOT to ensure that FHWA's interim MSAT guidance is being incorporated into the project development process and addressed on all projects;

Critical Performance Activity: No

Accomplishment: I have provided guidance to the other environmental specialists regarding the need to consider the MSAT guidance on all projects. In addition, I have been working with VDOT to address the MSAT issue in re-evaluations on a project-by-project basis and in doing so, have begun developing a programmatic approach for addressing MSATs. (40% complete)

Target Date: 9/30/2007

Champion: Edward Sundra (804) 775-3338

Strategic Goal: National Security

Desired Outcome: Improve highway security and support national defense mobility through collaboration with the Department of Homeland Security, and our state, local, private sector, other federal agency partners. Measures are currently under development.

National Performance Objective: NS1 Ensure the integrity and performance of the Nations highway system by ensuring preparedness for, response to, and recovery from the effects of hazards of all types, including terrorism, and promoting consistency with the National Response Plan and the National Infrastructure Protection Plan.

- National Performance Measures:**
- Number of States that administer the Security self-assessment and take action to advance their security programs (FY 2007 target is All States within two years beginning in FY 2006).
 - Note: MEASURE DELETED FROM FY'07 PLAN NOV 2006. Number of States that administer the Emergency Response Planning and Preparedness self-assessment and develop and take action to advance their security and emergency operations programs (FY 2007 target is All States).
 - Number of Divisions that hold annual discussions with their defense partners (FY 2007 target is all States).
 - Relevant security research is incorporated into the design and construction of Major projects (FY 2007 target is all Major projects).

(P) Unit Performance Objective: Review security and emergency programs at VDOT and the Virginia Division.

(P) Unit Performance Measure: Improve highway security and emergency programs at VDOT and the Division Office.

(P) Activity: Review the 2006 Security Self-Assessment results and take action to advance security and emergency operations programs.				
Critical Performance Activity: No				
Accomplishment: Qtr 1: (0%) No action taken.				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Target Date: 7/31/2007</td> <td></td> </tr> <tr> <td>Champion: Rebecca Crowe (804) 775-3381</td> <td></td> </tr> </table>	Target Date: 7/31/2007		Champion: Rebecca Crowe (804) 775-3381	
Target Date: 7/31/2007				
Champion: Rebecca Crowe (804) 775-3381				

(P) Activity: Test the FHWA Virginia Division Continuity of Operations Plan.						
Critical Performance Activity: No						
Accomplishment: Qtr. 1(0%): No action taken.						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Target Date: 7/31/2007</td> <td></td> </tr> <tr> <td>Champion: Rebecca Crowe (804) 775-3381</td> <td></td> </tr> <tr> <td>Team: Rico, Irene</td> <td></td> </tr> </table>	Target Date: 7/31/2007		Champion: Rebecca Crowe (804) 775-3381		Team: Rico, Irene	
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Strategic Goal: National Security

Desired Outcome: Improve highway security and support national defense mobility through collaboration with the Department of Homeland Security, and our state, local, private sector, other federal agency partners. Measures are currently under development.

National Performance Objective: NS1 Ensure the integrity and performance of the Nations highway system by ensuring preparedness for, response to, and recovery from the effects of hazards of all types, including terrorism, and promoting consistency with the National Response Plan and the National Infrastructure Protection Plan.

- National Performance Measures:**
- Number of States that administer the Security self-assessment and take action to advance their security programs (FY 2007 target is All States within two years beginning in FY 2006).
 - Note: MEASURE DELETED FROM FY'07 PLAN NOV 2006. Number of States that administer the Emergency Response Planning and Preparedness self-assessment and develop and take action to advance their security and emergency operations programs (FY 2007 target is All States).
 - Number of Divisions that hold annual discussions with their defense partners (FY 2007 target is all States).
 - Relevant security research is incorporated into the design and construction of Major projects (FY 2007 target is all Major projects).

(P) Activity: Assess vulnerability, in terms of natural disaster or catastrophic failures from external causes, of select tunnels in the Hampton Roads District.

Critical Performance Activity: No

Accomplishment: 1st Quarter (29% Complete): Established the team to perform review. Reading and getting informed about previous reports and information available (document review).

Target Date: 7/31/2007

Champion: Rodolfo Maruri (804) 775-3361

Team: Mazur, John

(P) Activity: Develop the Sustaining Essential Government Services (SEGS) Plan.

Critical Performance Activity: No

Accomplishment: Qtr 1: (0%) Waiting on guidance from Headquarters.

Target Date: 7/31/2007

Champion: Rebecca Crowe (804) 775-3381

(P) Unit Performance Objective: Meet with defense and transportation officials to discuss highway infrastructure and operational requirements that support National Defense and deployment needs.

(P) Unit Performance Measure: Meet with partners during FY07.

Strategic Goal: National Security

Desired Outcome: Improve highway security and support national defense mobility through collaboration with the Department of Homeland Security, and our state, local, private sector, other federal agency partners. Measures are currently under development.

National Performance Objective: NS1 Ensure the integrity and performance of the Nations highway system by ensuring preparedness for, response to, and recovery from the effects of hazards of all types, including terrorism, and promoting consistency with the National Response Plan and the National Infrastructure Protection Plan.

- National Performance Measures:**
- Number of States that administer the Security self-assessment and take action to advance their security programs (FY 2007 target is All States within two years beginning in FY 2006).
 - Note: MEASURE DELETED FROM FY'07 PLAN NOV 2006. Number of States that administer the Emergency Response Planning and Preparedness self-assessment and develop and take action to advance their security and emergency operations programs (FY 2007 target is All States).
 - Number of Divisions that hold annual discussions with their defense partners (FY 2007 target is all States).
 - Relevant security research is incorporated into the design and construction of Major projects (FY 2007 target is all Major projects).

(P) Activity: Organize a meeting with VDOT, VSP, SDDC and state military officials to identify and address the highway infrastructure and operational requirements that support National defense and deployment needs.

Critical Performance Activity: No

Target Date: 7/31/2007

Champion: Rebecca Crowe (804) 775-3381

(P) Unit Performance Objective: Relevant security research is incorporated into the design and construction of Major projects.

(P) Unit Performance Measure: All major projects in Virginia are reviewed to determine if security features can be incorporated.

(P) Activity: Review all major projects in Virginia to determine if relevant security research is incorporated into the design.

Critical Performance Activity: No

Accomplishment: 1st Quarter (27% complete): This activity is ongoing with all the major projects in Virginia.

Target Date: 7/31/2007

Champion: Rodolfo Maruri (804) 775-3361

Team: Bridge
Jennings, Thomas

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Unit Performance Objective: The Division develops, maintains and improves capability to deliver and steward the Federal Highway Administration program with high performance and integrity in Virginia.

(P) Unit Performance Measure: Initial national baseline program delivery improvement tool completed for Virginia. (Tool to be developed in FY 2007 by HQ)

(P) Activity: Complete the Program Delivery Investment Tool in Virginia.

Critical Performance Activity: No

Accomplishment: AASHTO and FHWA have agreed to a pilot program in five States (not VA) prior to deciding to implement nationally. On hold.
02/08/2007 KRM

Target Date: 9/30/2007

Champion: Kenneth Myers (804) 775-3353

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Unit Performance Measure: The Virginia Division risk management conforms to National Interim User Guide to Risk Management Framework.

(P) Activity: Complete the FY 08 Risk Assessment in accordance with the "National Interim User Guide to Risk Management Framework."	
Critical Performance Activity: No	
Accomplishment: 0% - No activity to date. 02/14/2007 KRM	
Target Date: 7/31/2007	
Champion: Kenneth Myers (804) 775-3353	

(P) Unit Performance Measure: Implement improved FY 2007 FIRE plans based on new guidance.

(P) Activity: Incorporate new guidance for the FY 2007 FIRE plan review and develop FY07 FIRE action plan
Critical Performance Activity: No

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Accomplishment: 12/20/2006 (awilliams): New guidance was incorporated into the FY07 FIRE Plan. The plan was approved and signed by the Division Administrator and Financial Manager on November 13, 2006. A copy of the plan is available on the S:drive. 100% Complete

Target Date: 6/30/2007

Champion: ALBERTA WILLIAMS (202) 219-3512

Team: Fleming, Clementine
Richard, Janice
VDOT IG Office

(P) Activity: Conduct Inactive Projects Review.

Critical Performance Activity: No

Accomplishment: Established Co-Leader at VDOT for Process Review. Has submitted to VDOT a draft scope and proposed timeline for approval. Due to the holiday, draft of scope has not been accepted by VDOT. Await to hear after holiday the first week in January. Estimated 25% complete.

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Target Date: 7/31/2007

Champion: Clementine Fleming (804) 775-3359

Team: Marrero, Moises
Richard, Janice
Tarsem Lal
Williams, Alberta

(P) Activity: Conduct FHWA Internal Administrative Review.

Critical Performance Activity: No

Accomplishment: The Division office will conduct an administrative review during the years that the review is not required under the FIRE program. The review will be conducted in March 2007. 0% complete.

Target Date: 6/30/2007

Champion: Janice Richard (804) 775-3360

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
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 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
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 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
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 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

<p>Team: Resource Center Williams, Alberta</p>	
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<p>(P) Activity: Issue a Management Decision on the FY 2006 Single Audit for the Commonwealth of Virginia.</p>

<p>Critical Performance Activity: No</p>

<p>Accomplishment: Not due until March 31, 2007 to the Clearing House. Will be accomplished at that time.</p>
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<p>Target Date: 7/31/2007</p>	
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<p>Champion: Clementine Fleming (804) 775-3359</p>	
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<p>Team: Williams, Alberta</p>	
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<p>(P) Activity: Complete the Improper Payment Standard Workpapers.</p>
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<p>Critical Performance Activity: No</p>

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
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 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Target Date: 6/30/2007

Champion: Timothy Lewis (804) 775-3348

(P) Activity: Prepare FY07 FIRE Certification.

Critical Performance Activity: No

Accomplishment: 12/20/2006 (awilliams): The FY07 FIRE Certification is due June 8, 2007. 0% Complete

Target Date: 6/30/2007

Champion: ALBERTA WILLIAMS (202) 219-3512

Team: Fleming, Clementine
Richard, Janice

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
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 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Activity: Respond to Federal Audits/Other reports as required by FIRE.

Critical Performance Activity: No

Accomplishment: Virginia has not been selected to participate in a Federal audit. 25% complete.

Target Date: 7/31/2007

Champion: Janice Richard (804) 775-3360

Team: Williams, Alberta

(P) Activity: Conduct Major Project Documentation Review on WWB.

Critical Performance Activity: No

Accomplishment: 12/20/2006 (awilliams): On December 14, 2006 initial meeting was held with VDOT Internal Audit Team. Tentative primary objectives were established. The field work testing on WWB finals will begin January 17, 2007. 25% Complete.

Target Date: 6/30/2007

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Champion: Janice Richard (804) 775-3360

Team: Williams, Alberta

(P) Activity: Conduct review of ISTEAs projects administered by Department of Rail and Public Transportation.

Critical Performance Activity: No

Accomplishment: 12/27/2006 (awilliams): Initial meeting was held 30 Nov 2006. The scope was presented and objectives were established for the review. Milestones were also set. The team is due to meet again in January 2007. 25% complete.

Target Date: 7/31/2007

Champion: ALBERTA WILLIAMS (202) 219-3512

Team: Fleming, Clementine

(P) Unit Performance Measure: Civil Rights baseline assessments completed for the Virginia Division.

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Activity: Establish Civil Rights Baseline assessment in Virginia.

Critical Performance Activity: No

Target Date: 7/31/2007

Champion: Mohamed Dumbuya (804) 775-3339

(P) Unit Performance Measure: Virginia's Division-State revised Stewardship and Oversight agreement that meets current HQ Stewardship and Oversight Agreement Guidance is adopted.

(P) Activity: Execute the Virginia Division-State Stewardship and Oversight agreement in accordance with HQ Guidance

Critical Performance Activity: No

Accomplishment: 12/27/2006 (awilliams): A draft copy of the Stewardship and Oversight agreement in accordance with HQ Guidance has been presented to the DA and ADA. A draft copy was sent to VDOT for their input. VDOT is due to respond in January 2007. A copy of the Stewardship agreement can be located on the S:drive. 80% Complete

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
 - FIRE plans developed in FY 2007 using improvements made based on first cycle guidance.
 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Target Date: 7/31/2007

Champion: ALBERTA WILLIAMS (202) 219-3512
Tarsem Lal (804) 775-3345

(P) Unit Performance Measure: VA Division actions on MPO TIPs, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.

(P) Activity: Monitor the Fiscal Constraint related to TIPs Plans and the STIP to ensure consistency with HQ guidance at time of FHWA action.

Critical Performance Activity: No

Accomplishment: 25% Continuous activity. 02/14/2007. KRM

Target Date: 8/31/2007

Champion: Kenneth Myers (804) 775-3353

Team: Planning Team

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE1 FHWA partnerships develop, maintain and improve capability to deliver and steward the Federal Highway Administration program with high performance and integrity.

- National Performance Measures:**
- Initial national baseline program delivery assessment completed (baseline to be developed in FY 2007).
 - Division and headquarters risk management conforming to National Interim User Guide to Risk Management Framework. (By November 1, 2006, all Division Offices shall complete and submit their risk management information to HQ. By March 2007, all Headquarters Offices shall establish their program risk levels to be included in FY 2008 Plan.)
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 - Number of Civil Rights baseline assessments completed (FY 2007 target is 50 percent of all offices).
 - Percent of Division-State revised Stewardship and Oversight agreements that meet current Stewardship and Oversight Agreement Guidance (FY 2007 target is 50 percent).
 - FHWA actions on a Metropolitan transportation plan, TIP, and STIP reflect the use of the FHWA/FTA Interim Guidance on Fiscal Constraint for Transportation Plans and Programs, with no outstanding fiscal constraint issues remaining at time of FHWA action.
 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Unit Performance Measure: Completion of customer satisfaction data collection and analysis of results with recommendations as appropriate.

(P) Activity: Complete the informal customer satisfaction review with VDOT management and implement recommendations accordingly.	
Critical Performance Activity: No	
Accomplishment: This activity is 100% complete. An informal survey was conducted by the team members (Mohamed, Ivan and myself) with VDOT's Central Office leaders as well as District Administrators and members of their staffs in the Richmond, Northern Virginia, Fredericksburg and Hampton Roads Districts. A final report of our findings was submitted in December 2006.	
Target Date: 7/31/2007	
Champion: Mohamed Dumbuya (804) 775-3339	
Team: Middleton, Barbara Rucker, Ivan	

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

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 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

(P) Activity: Review and analyze the results of the National Customer Satisfaction Survey and make recommendations/take actions towards improvement.

Critical Performance Activity: No

Accomplishment: Update by Irene Rico, Dec. 20, 2006: 1st Quarter met with Team Leaders of Field Operations, Planning and Environment and Finance Team to develop action items to address improvement priorities with scores with high improvement potential identified in our National Customer Satisfaction Survey Results and the Results of the Face-to-Face Interview with VDOT Central Office Leaders and Selected District Administrators. We developed an action plan. Have also invited Chief Engineer at VDOT to assist with the identification of recommendations to better address the high improvement potential areas. Percent complete 30%

Target Date: 7/31/2007

Champion: Irene Rico (804) 775-3344

(P) Activity: Participate in VDOT's internal Quality Assurance Review.

Critical Performance Activity: No

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

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 - Percent of completion of customer satisfaction data collection and analysis procedures. (FY 2007 Target is 100 percent; proposed model developed by the end of FY 2007, baselines established by FY 2008).

Accomplishment: There has been no activity in this area for 2007. VDOT has not scheduled a quality assurance review yet, but when they do, I anticipate being actively involved.

Target Date: 7/31/2007

Champion: Barbara Middleton (804) 775-3341

(P) Activity: Monitor implementation of the ROW 2005 peer review recommendations.

Critical Performance Activity: No

Accomplishment: This activity is considered 75% completed. Many of the recommendations have been implemented; some are ongoing and will be for some time (e.g., internal mentoring) and others are still developing, meaning that the main part of the recommendation has been implemented, but there are layers of performance measures that need to be addressed.

Target Date: 7/31/2007

Champion: Barbara Middleton (804) 775-3341

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE2 Improve the Agency's relevancy, efficiency, and effectiveness.

- National Performance Measures:**
- An unqualified audit opinion with no significant internal control problems that would lead to declaration of an agency material weakness by the Office of Inspector General or financial statement auditors.
 - Number of shared positions (FY 2007 target to be set after baseline is established.)
 - Employee satisfaction, defined as the percent positive response to the statement, I am satisfied with my job, (FY 2007 target is to maintain at 75 percent).

(P) Unit Performance Objective: Improve the the Division's relevancy, efficiency, and effectiveness

(P) Unit Performance Measure: Improve Financial management and reporting by effectively performing financial duties in the Division to ensure an unqualified audit opinion with no significant internal control problems that would lead to declaration of an agency material weakness by the Office of Inspector General or financial statement auditors.

(P) Activity: Monitor funds for High Priority projects by utilizing FMIS reports and the HP Database developed in the Division office

Critical Performance Activity: No

Accomplishment: 12/20/2006 (awilliams): The Division is working with VDOT to identify unobligated balances that are unneeded for Demos and older HPPs. These are funds that were allocated in FYs 1991 through 1998. This is a Headquarters tasker that will be conducted in two steps. Step one was completed Dec 15, 2006. Step two has not been forwarded from Headquarters. 50% complete.

Target Date: 7/31/2007

Champion: Ivan Rucker (804) 775-3336

Team: Williams, Alberta

(P) Activity: Monitor projects on the Inactive Projects list utilizing FMIS reports and the Inactive database developed in the Division office.

Critical Performance Activity: No

Accomplishment: 12/20/2006 (awilliams): We continue to work with VDOT to identify unexpended balances on projects in which the funds can be released. On December 29, 2006 FHWA is due to release unexpended balances on projects in which VDOT has not take any action or provide sufficient justification.25% Complete

Target Date: 6/30/2007

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

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 - Number of shared positions (FY 2007 target to be set after baseline is established.)
 - Employee satisfaction, defined as the percent positive response to the statement, I am satisfied with my job, (FY 2007 target is to maintain at 75 percent).

Champion: ALBERTA WILLIAMS (202) 219-3512

Team: Fleming, Clementine
 Programming Division - VDOT
 Richard, Janice

(P) Activity: Identify and report any material weakness and reportable conditions under the FIRE program.

Critical Performance Activity: No

Accomplishment: There are no reportable conditions at this time. 0% Complete

Target Date: 6/30/2007

Champion: Robbie Scott (804) 775-3323

Team: Fleming, Clementine
 Richard, Janice
 Williams, Alberta

(P) Activity: Incorporate OMB Circular A-123 internal controls into Division wide practice by updating office Standard Operating Procedures.

Critical Performance Activity: No

Accomplishment: The Major Projects Coordinator SOPs are in draft form at this time.
 The activity is 25% complete.

Target Date: 6/30/2007

Champion: Robbie Scott (804) 775-3323

Strategic Goal: Organizational Excellence

Desired Outcome: Federal Highway Administration program delivery and stewardship ensures integrity, value, and quality for system stakeholders and all of its customers. The measures are: 1) Percent of major projects on time and on budget, or within less than 10 percent (FY 2007 target is 95 percent), 2) Continually reduced obligations in inactive projects (FY 2007 target to be determined), 3) Percent of construction projects in STIP let to contract on time (baseline to be developed in FY 2006, FY 2007 target is 75 percent), 4) Percent of construction projects completed on time (baseline to be developed in FY 2007), 5) Percent of market-ready technologies and innovations that meet established deployment targets (baseline to be developed in FY 2006), and 6) Increasing partner satisfaction, from a FY 2004 baseline of 3.62 overall.

National Performance Objective: OE2 Improve the Agency's relevancy, efficiency, and effectiveness.

- National Performance Measures:**
- An unqualified audit opinion with no significant internal control problems that would lead to declaration of an agency material weakness by the Office of Inspector General or financial statement auditors.
 - Number of shared positions (FY 2007 target to be set after baseline is established.)
 - Employee satisfaction, defined as the percent positive response to the statement, I am satisfied with my job, (FY 2007 target is to maintain at 75 percent).

(P) Activity: Monitor division general operating expense budget.

Critical Performance Activity: No

Accomplishment: 12-19-06: All items from the FY 2006 GOE budget have been reconciled, with the exception of two purchase orders (obligations) for which no invoices have been received. The vendors have been requested to issue the invoices as soon as possible so that the records for FY 2006 can be closed. For FY 2007, there are no issues that need to be resolved. To date, we have spent 72% of our third allotment. Percent completed: 25%

Target Date: 6/30/2007

Champion: Debra Welch (804) 775-3323

Team: Scott, Robbie

(P) Activity: Provide FIRE Training to 3 VDOT Districts and local agencies.

Critical Performance Activity: No

Accomplishment: 12/20/2006 (awilliams): FMIS training was provide to the Hampton Roads MPO on December 5, 2006 and the Richmond MPO on December 12, 2006. A slide presentation was provided as well as Chapter 9 (Reports)from the FMIS instruction manual. Each MPO was also provided copies of the FMIS W10A Report. 35% Complete

Target Date: 6/30/2007

Champion: Janice Richard (804) 775-3360

Team: Williams, Alberta

Strategic Goal: Organizational Excellence

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(P) Activity: Monitor obligations and expenditures by fund category and provide a quarterly report.	
Critical Performance Activity: No	
Accomplishment: 12/20/2006 (awilliams): Powerpoint presentation has been developed. 1st Qtr report will be presented to the Division during the first week of January.25% Complete	
Target Date: 6/30/2007	
Champion: ALBERTA WILLIAMS (202) 219-3512	
Team: Richard, Janice	

(P) Unit Performance Measure: Increasing the efficiency of the Division resources.

(P) Activity: Follow-up on Division workforce plan.	
Critical Performance Activity: No	
Accomplishment: Update by Irene Rico, 12/20/06: 1st Quarter, no action taken. Percent complete 0% Update by Irene Rico, 2/14/07: 2nd Quarter, established a VA DO Team to work on updating the workforce plan. First team meeting scheduled for March 15. 10% complete	
Target Date: 6/30/2007	
Champion: Irene Rico (804) 775-3344	
Team: Team Leaders	

Strategic Goal: Organizational Excellence

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(P) Activity: Mentor and coach Right-of-Way PDP in Virginia.

Critical Performance Activity: No

Accomplishment: To date, I have not done anything with this activity.

Target Date: 9/30/2007

Champion: Barbara Middleton (804) 775-3341

Team: Rico, Irene

(P) Unit Performance Measure: Improve customer and employee job satisfaction in the Division.

(P) Activity: Continue FY07 cross training.

Critical Performance Activity: No

Accomplishment: 12/19/2006 (djenkins): Cross training for Bridge conducted in November 2006. 20% complete

Target Date: 7/31/2007

Champion: Daniel Jenkins (804) 775-3347

(P) Activity: Host Phase II of Presentation Skills Training to the Division.

Critical Performance Activity: No

Accomplishment: This activity will more than likely be completed in the second or third quarter, after receipt of our GOE budget for FY 2007.
Percent complete: 0%

Strategic Goal: Organizational Excellence

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Target Date: 7/31/2007

Champion: Debra Welch (804) 775-3323

(P) Activity: Monitor/track training opportunities in the Division, since this was one of the lower scoring items on the 2006 All-Employee Survey. Provide to the Division a quarterly report of all training attended by Division Office staff to boost awareness by all employees of efforts in this area.

Critical Performance Activity: No

Accomplishment: For the first quarter of FY 2007, 3 employees have taken training courses funded by the Division and 2 are scheduled to take local NHI courses which will be at no cost to the Division.
The first quarter's report has been prepared and will be presented at January's office meeting, apprising the Division of all training activities for the months of October, November, and December.
Percent completed: 25%

Target Date: 6/30/2007

Champion: Daniel Jenkins (804) 775-3347
Debra Welch (804) 775-3323

Team: Employee Satisfaction

(P) Activity: Administer 2007 All-Employee Survey, analyze results, and develop new action plan.

Critical Performance Activity: No

Accomplishment: The all-employee survey will open around May of 2007. Therefore, this activity will not begin until the third quarter.
Percent complete: 0%

Strategic Goal: Organizational Excellence

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Target Date: 7/31/2007

Champion: Debra Welch (804) 775-3323

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SELECTION CRITERIA FOR THIS REPORT

Unit: VIRGINIA

Plan Year: 2007

Show: All Published and Un-published items

Sort by unit processes?: No