



U.S. Department
of Transportation
**Federal Highway
Administration**

1200 New Jersey Ave., SE
Washington, D.C. 20590

October 5, 2018

In Reply Refer to: HIN

Dear Tribal Leader,

The Tribal Technical Assistance Program (TTAP) is in the process of developing the 2019 training schedule. We would very much appreciate your assistance in identifying potential regional training locations for 2019. The opportunity to provide this input was made available to the attendees at the National Tribal Transportation Conference in Oklahoma City last week. We'd like to extend this opportunity to all the Tribes.

The considerations that will be evaluated and factored into the 2019 training locations are your input, geographic distribution to ensure an equitable distribution of training locations across all BIA regions, prior training locations, geographic proximity to multiple Tribes, easy accessibility to overnight lodging accommodations, modest meal rates and low travel costs.

To continue to maximize the training the TTAP can deliver, we sincerely welcome any offers to host regional training events in adequate training venues. Host sites need to be facilities that can comfortably accommodate 20-30 attendees. Government-owned or government-provided facilities, including Tribal, State and local government facilities help keep costs down and increase the training that can be delivered. Please keep in mind that FHWA guidelines restrict the agency from holding government conferences, workshops, showcases, seminars, peer exchanges, committee meetings and training activities at facilities designated as resorts or casinos. Accordingly, we cannot consider resorts or casinos as potential host sites for TTAP training.

Thank you for considering our request and we look forward to your feedback and input. Please forward suggested locations and/or venues with potential availability dates via email to CLAS@dot.gov by November 5, 2018.

If you have any questions or need any further information, please feel free to contact me at Victoria.Peters@dot.gov.

Sincerely,

Victoria Peters

Victoria Peters
Director, Center for Local Aid Support