

Every Day Counts 3 (EDC-3) Regional Summits December 2014





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Background on e-Construction

The administration of highway projects requires a significant amount of documentation, and a new joint FHWA and AASHTO initiative is designed to assist States with implementation of a paperless construction administration and delivery process known as e-Construction. The e-Construction process includes electronic submission of all construction documentation by all stakeholders, electronic document routing/approvals (e-signatures), and digital management of all construction documentation in a secure environment allowing distribution to all project stakeholders through mobile devices.

Several State Departments of Transportation (DOT) and industry practitioners are already using or testing some aspects of e-Construction. Some are even in the process of mainstreaming many of the aforementioned e-Construction system practices. The proposed e-Construction system is supported by many tools and practices that currently exist to improve communication and make construction management practices more efficient. e-Construction has the potential to increase the quality, efficiency, environmental sustainability, and productivity of the construction industry at large while at the same time saving on printing costs, time, postage, and document storage as well as adding communication efficiencies. To date, e-Construction has been proven by several agencies. Through enhanced awareness and promotion of benefits and examples of its application, the highway industry is ready to reap the benefits of program-level implementation.

Organization of this Workbook

In order to assist States with implementation of e-Construction, FHWA's Every Day Counts 3 (EDC-3) Program, in conjunction with AASHTO's Innovation Initiative, hosted seven Regional Summits to share information about existing practices, agency successes, and how to find additional information. Each e-Construction session consisted of lead State presentations along with discussion on how to advance the state-of-the-practice, common challenges, and lessons learned.

This workbook is a culmination of all seven Summit sessions and provides a copy of all presentation slides. The first presentation given at each Summit is from FHWA and highlights the background on the joint initiative. The FHWA lead-in presentation was followed by presentations from two lead States, varying by Summit but including Michigan, Florida, Texas, Minnesota, Iowa, and Utah DOT.

These lead States presented on their e-Construction practices, challenges, and successes.

This workbook also includes a glossary of common terms used in e-Construction, along with a copy of a recently published fact sheet on the benefits and uses of e-Construction.

The final portion of each Summit included open discussion on suggestions for the types of activities that FHWA and AASHTO should undertake to help agencies further implement e-Construction nationally. An Implementation Plan will be published in early 2015, and FHWA and AASHTO will implement the recommendations from the plan during 2015 and 2016 to help advance e-Construction nationwide with the goal of improved efficiency, reduced paper, and reduced costs.

For more information, contact

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Typical Session Agenda

Topic	Presenter/Facilitator	Duration
Welcome and Introductions	All	5 min
Introduction to e-Construction: National Perspectives	FHWA	15 min
State Department of Transportation Presentation	Lead State Presenter	30 min
State Department of Transportation Presentation	Lead State Presenter	30 min
Round Table Discussion on Implementation Activities	All	25 min

Summit Locations and Presenters

Location/Dates	Lead State Presenters
Washington, DC – October 7-8, 2014	Jason Clark, Michigan DOT
Washington, DC October 7 0, 2014	Roxana Garcia, Texas DOT
Louisville, KY – October 21-22, 2014	Jason Clark, Michigan DOT
LOUISVIIIC, KT OCTOBOL 21-22, 2014	Richard Beckes, Minnesota DOT
St. Louis, MO – October 23-24, 2014	Stu Laakso, Michigan DOT
31. LOUIS, MO OCTOBEL 20-24, 2014	Greg Mulder, Iowa DOT
Phoenix, AZ – October 27-28, 2014	Amy Tootle, Florida DOT
11100111A, 7/2 OCTOBOL 27 20, 2014	Cliff Farr, Michigan DOT
Sacramento, CA – October 29-30, 2014	Amy Tootle, Florida DOT
3deramemo, e/	Cliff Farr, Michigan DOT
Portland, ME – November 13-14, 2014	Roxana Garcia, Texas DOT
Tomana, ME November 10 14, 2014	Cliff Farr, Michigan DOT
Charlotte, NC – December 9-10, 2014	Amy Tootle, Florida DOT
Chancilo, NC December 7 10, 2014	Rob Wight, Utah DOT

Implementation Technical Working Group Members

We would like to acknowledge the input and participation from the following Technical Working Group members:

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Richard Duval	John Obr	Roxana Garcia
Turner Fairbank Highway Research Center, FHWA	Texas DOT	Texas DOT
Rob Wight	Greg Mulder	Richard Beckes
Utah DOT	lowa DOT	Minnesota DOT
Stuart Laakso	Mark VanPortFleet	Greta Smith
Michigan DOT	Michigan DOT	AASHTO

Glossary of Terms

As-Built Drawings – Record drawings of completed construction projects or project elements.

Audit Control – A process for assuring achievement of an organization's objectives in operational effectiveness and efficiency, and compliance with laws, regulations and policies.

Authentication – To establish the authorship or origin of conclusively or unquestionably; the use of digital certificates to establish validity and uniqueness.

Automated Forms – Electronic versions of forms that automatically populate or prompt users to enter data, and merges information into a completed version of the form.

Browser – A software program that allows the user to find and read encoded documents in a form suitable for display, especially such a program for use on the internet.

Business Process – A collection of linked tasks which find their end in the delivery of a service or product to a client; a set of activities and tasks that, once completed, will accomplish an organizational goal.

Concurrent Document Reviews – The collaborative review and co-authoring of documents in real time.

Construction Administration Delivery Process – The established process by which the oversight of construction activities is monitored, recorded, and tracked, including filing procedures, the tracking/logging of submittals, and the hierarchy of review.

Data Hosting – The activity or business of providing storage space and access for websites or file sharing applications.

Decryption – The process of converting encrypted data back into its original form, so it can be understood or read.

Design-Bid-Build – A project delivery method through which a project is designed first by an entity, then bid and constructed by a second entity.

Design-Build – A project delivery method through which a single contract is awarded to one entity to deliver both design and construction of a project.

Digital Signature – An electronic signature that can be encrypted, certified, and used on electronic forms and documents.

Electronic Approvals – Approval and signing process enabling individuals and organizations to quickly authorize and sign and approve documents and transactions in an electronic, or on-line forum.

Electronic Document Routing – A business process, where a generated document will be passed from one user to the other via email notifications and task assignments. Each user(s) in the path of the defined workflow will be able to perform a variety of tasks such as review a document, edit attached documents, add attachments, fill forms and much more before passing the batch to the next person or persons in the path.

Encryption – The conversion of data into a format that cannot be easily understood by unauthorized people.

Firewall – An application that monitors traffic between an internal network and the internet and regulates the type of network traffic that can pass through it.

HTTP (Hypertext Transfer Protocol) – A system used to retrieve hypertext files from remote hosts. A HTTP server (HTTPD) is a server that employs HTTP to transfer data. Hypertext transport protocol secure (HTTPS) is a protocol for accessing a secure web server.

Mobile Devices – A portable computing device, such as laptop, tablet computer, smartphone, that allows for connectivity to electronic media through networks or file-sharing systems.

Paperless – An environment in which the use of paper is greatly reduced, diminished, or eliminated; Filing systems are maintained through electronic means.

Project Collaboration Software – e-Construction software system developed and implemented to allow for electronic collaboration among project team members.

Proxy – To transfer data processing tasks to another program or device.

Radio Frequency Identification (RFID) Tags – The wireless use of electromagnetic fields to transfer data, for the purposes of automatically identifying and tracking tags attached to objects. The tags contain electronically stored information.

Secure File Sharing – The public or private sharing of computer data or space in a network with various levels of access privilege.

Server – A computer or computer program that manages access to a centralized resource or service in a network.

SSL (Secure Sockets Layer) Encryption – A security technology for establishing an encrypted link between a server and a client.

System Integration – The process of bringing together the component subsystems into one system and ensuring that the subsystems function together as a system.

Transparency – A situation in which business activities are done in an open way with open access to all parties.

Version Control – A system that records changes to a file or set of files over time so that you can recall specific versions later and track authorship and time/date of revisions

Website – A location connected to the Web that maintains one or more pages on the internet.

Workflow – The sequence of processes through which a piece of work passes from initiation to completion

e-Construction Fact Sheet



What is e-Construction?

e-Construction
is the collection,
review, approval,
and distribution of
highway construction
contract documents
in a paperless
environment.

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e-Construction is a paperless construction administration delivery process including: electronic submission of all construction documentation by all stakeholders, electronic document routing/approvals (e-signature), and digital management of all construction documentation in a secure environment allowing distribution to all project stakeholders through mobile devices.

The administration of highway projects requires a significant amount of documentation. This has traditionally been accomplished through extensive paper-based documentation systems involving conventional postal delivery, project journals, note taking, stamped plan sets, design and construction submittals, and physical signatures on multiple copies of many documents. A paper-based system requires significant time and money to create process and store documentation. In an era of instant communication, on-the-fly information access, and a tech-savvy workforce, this state of affairs is fast becoming obsolete. This initiative aims to employ readily available established technologies which are available to the transportation community, such as digital electronic signatures, electronic communication, secure file sharing, version control, mobile devices, and web-hosted data archival and retrieval systems to improve construction documentation management.







CONSTRUCTION

What are the Benefits of e-Construction?

This initiative will modernize construction document management through elimination of the cumbersome paper-based approach. In addition to saving money by decreasing paper use, printing, and document storage costs, this initiative also saves time by decreasing communication delays and transmittal time. The e-Construction process allows faster approvals, increased accuracy, and enhanced document tracking, all while increasing transparency. The improvement to communication and the transparency of the process has virtually eliminated all questions, claims, and disputes as on when (or if) a document was submitted. Additionally, all stakeholders can see the name of the document approver along with the exact timing of each step recorded. The process provides a better foundation to help improve communications and partnering.



What is the State-of-the-Practice for e-Construction?

Many State Departments of Transportation (DOT) and industry practitioners are already using or testing some aspects of e-Construction. Some are even in the process of mainstreaming many of the aforementioned e-Construction system practices. The proposed e-Construction system is supported by many tools and practices that currently exist to improve communication and make construction management practices more efficient. Examples include:

- Transfer of electronic plans (supported under EDC-2, 3D Engineered Models for Construction) and electronic contract specifications and special provisions;
- Mobile devices, software, and applications for field inspection and data collection;
- Data hosting services (data clouds, share sites, virtual review rooms);
- Electronic review and approval processes (digital signatures/reviews);
- Communications tools (e-mail, text, social media, smart phones);
- Radio frequency identification (RFID) tags for resource tracking; and
- · Asset management, electronic as-built drawings, and quality assurance records.

Michigan DOT has applied e-Construction routinely to design-bid-build projects, while the Minnesota, Florida, Utah, Texas, Pennsylvania, and North Carolina DOT have applied this technology to design-build projects. Wisconsin and Iowa DOT have applied e-Construction to design-bid-build projects. The Michigan DOT, a leader in e-Construction, estimates that the agency saves approximately \$12 million in added efficiencies and 6,000,000 pieces of paper annually by using electronic document storage for its \$1 billion construction program, while reducing its average contract modification processing time from 30 days to three days.

How Can Industry Benefit Nationally?

The e-Construction system has the potential to increase the quality, efficiency, environmental sustainability and productivity of the construction industry at large, while at the same time saving on printing costs, time, postage, and document storage and adding communication efficiencies. To date, e-Construction has been proven by several agencies. Through enhanced awareness and promotion of benefits and examples of its application, the highway industry is ready to reap the benefits of program-level implementation.

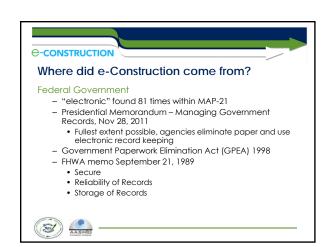
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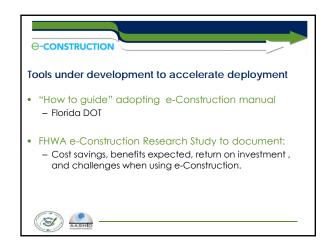




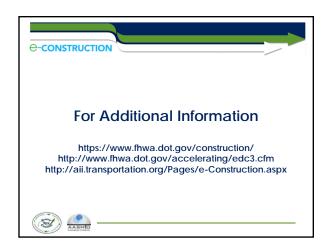






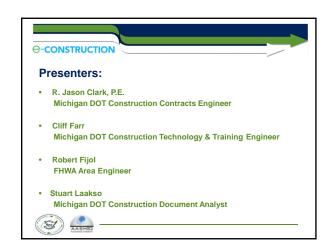


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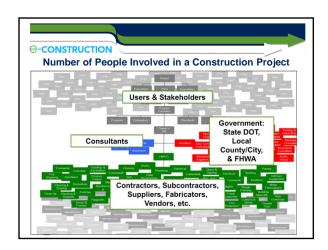
Michigan DOT Experiences in e-Construction

























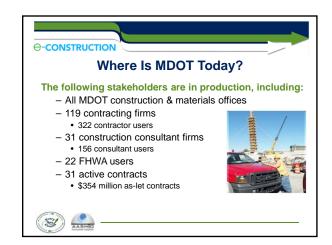
















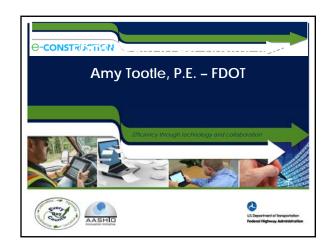








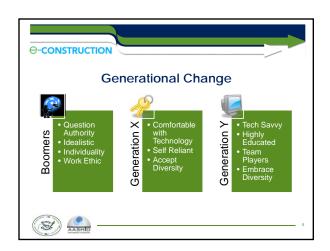
FDOT's Path to e-Construction

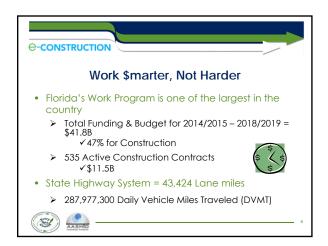










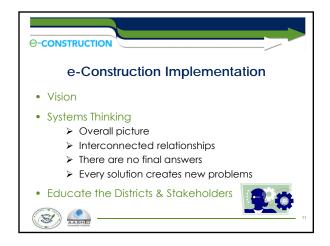


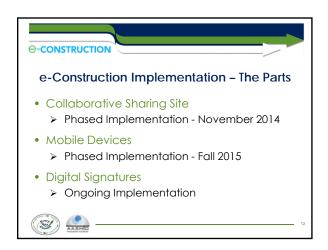


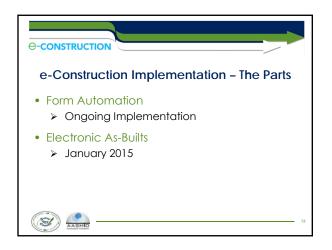




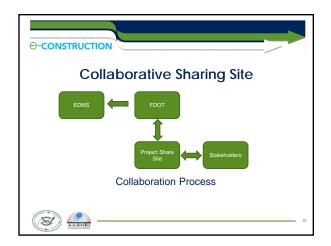






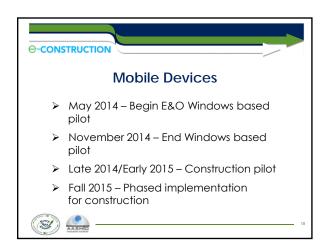






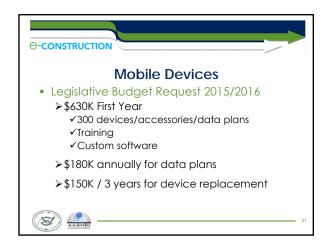


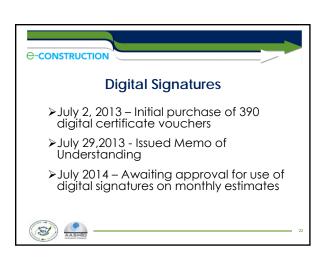






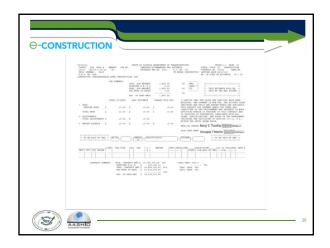


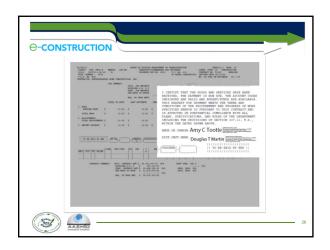


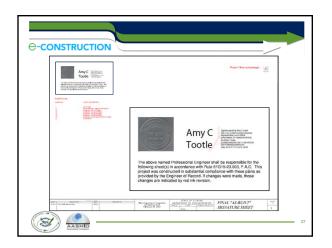




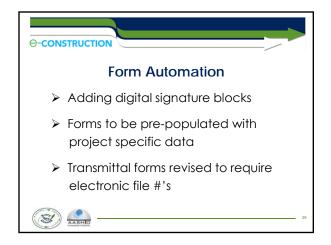


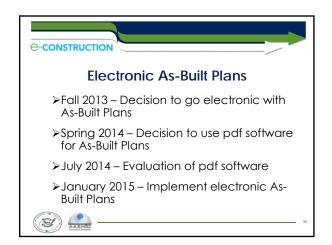












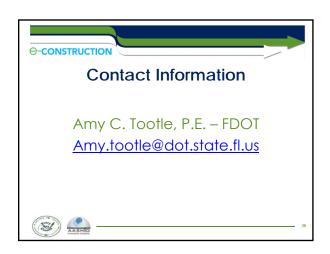




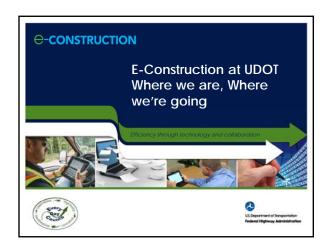


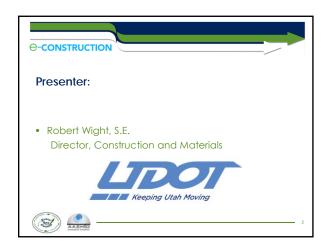


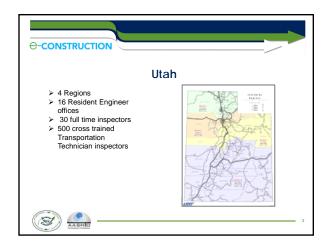




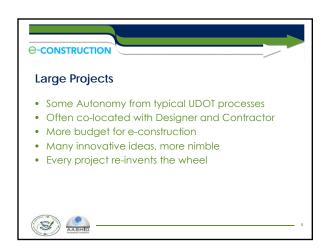
e-Construction at UDOT: Where We Are, Where We're Going







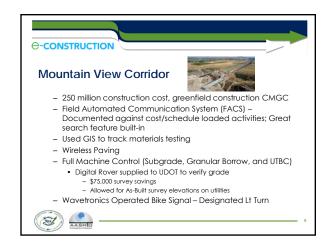






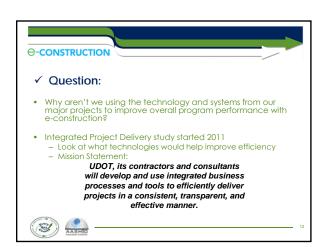


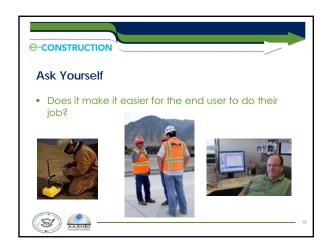




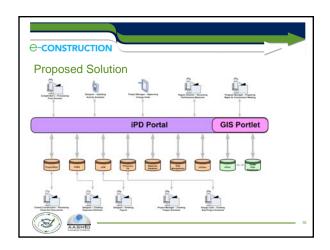


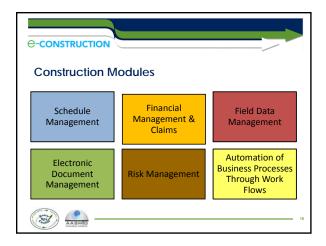






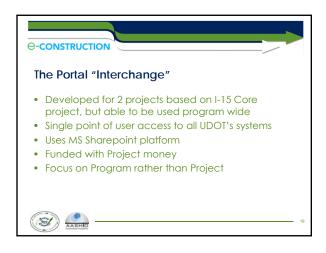


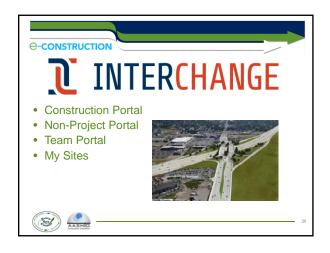


















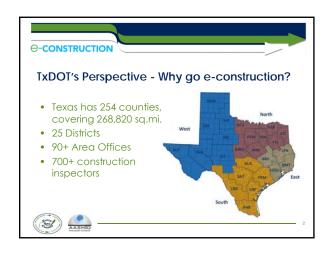


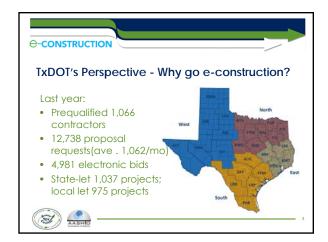


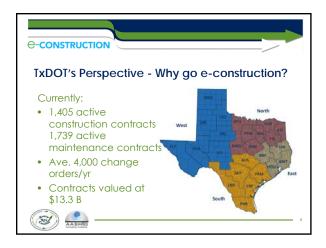


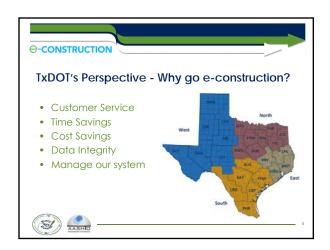
Texas DOT Experiences in e-Construction























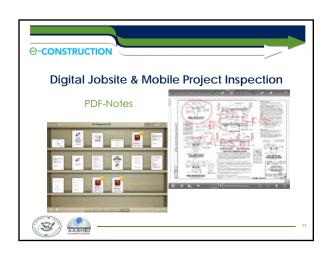


















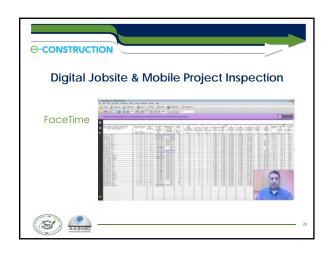










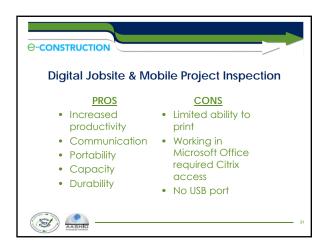






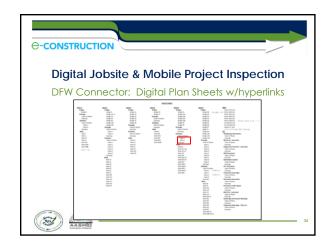


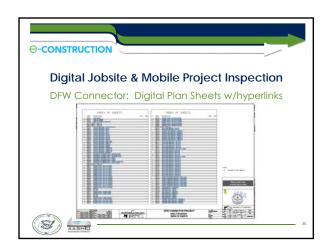


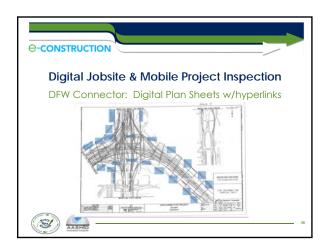






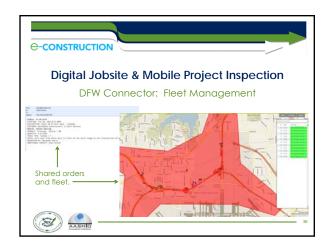
















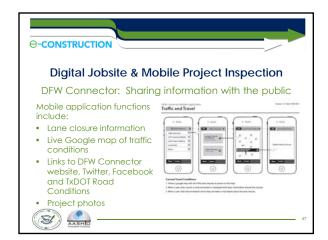








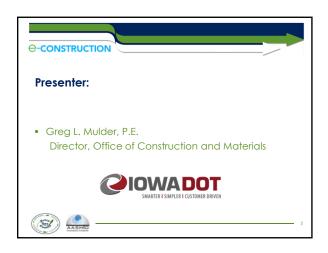


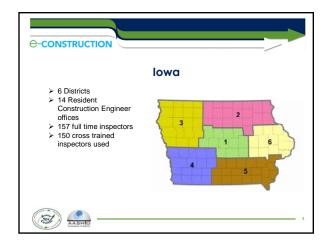




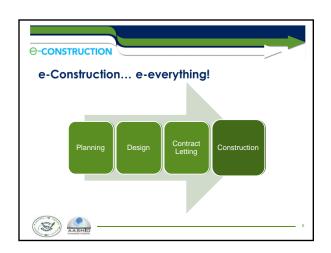
Iowa DOT Experiences in e-Construction

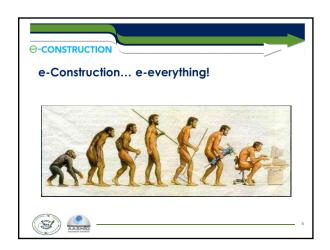


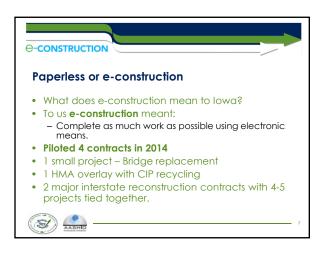




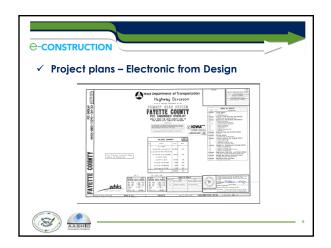




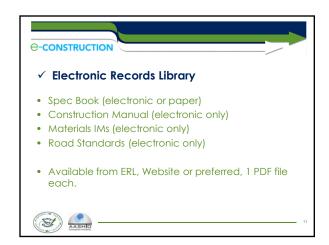










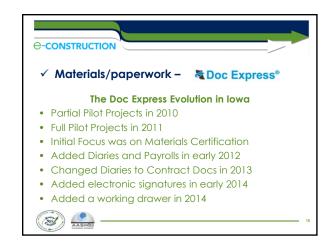


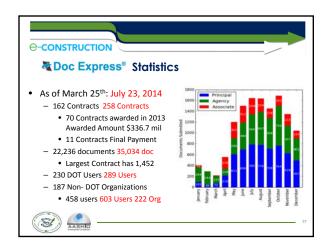




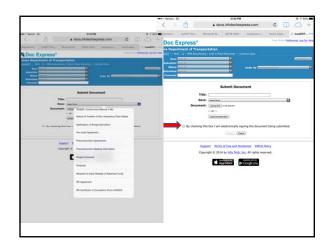




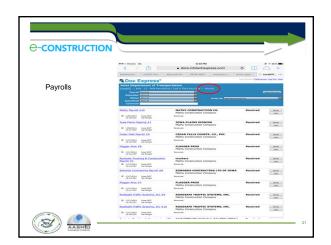


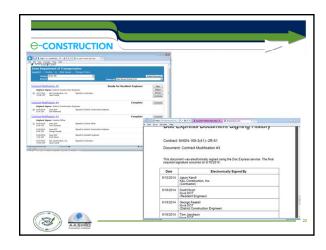




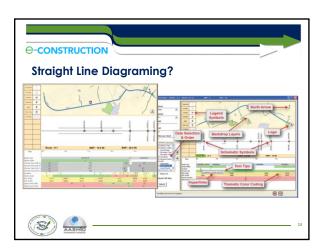


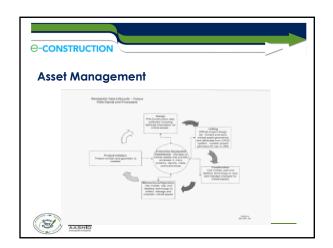


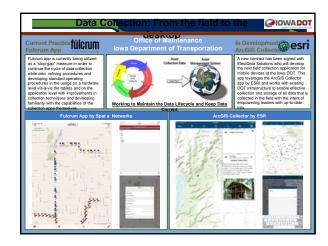
















EDC-3 e-Construction	Charlotte	North Carolina	Regional Summit
	CHAROTTO,	North Carolina	Regional John III

Minnesota DOT Experiences in e-Construction





