

**Safe Routes to School Task Force to the Secretary of Transportation**  
**U.S. Department of Transportation**  
**Fifth Meeting: January 23<sup>rd</sup> and 24<sup>th</sup> 2008**

*Meeting Location: Wyndham Phoenix Hotel  
50 East Adams Street  
Phoenix, AZ 85004  
(602) 333-0000*

**Agenda**

**Wednesday, January 23<sup>rd</sup>**

- 8:30 Call to Order, Introductions, Welcome (Donna Smallwood)
- 8:40 Approval of Minutes from November 2007 Meeting (Donna Smallwood)
- 8:45 Review of Meeting Purpose and Outcome Goals, Meeting Format, Ground Rules and Recap of Last Meeting (Donna Smallwood)
- 9:00 Taskforce Report Draft 3: Chapter 1
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 9:20 Taskforce Report Draft 3: Chapter II
  - Overview of changes (Diane Lambert)
  - Taskforce comments
- 9:40 Taskforce Report Draft 3: Chapter III
  - Overview of changes (Diane Lambert)
  - Taskforce comments
- 10:00 Break
- 10:20 Taskforce Report Draft 3: Chapter IV
  - Overview of changes (Diane Lambert)
  - Taskforce comments
- 10:40 Taskforce Report Draft 3: Chapter V
  - Overview of changes (Diane Lambert)
  - Taskforce comments
- 11:00 Taskforce Report Draft 3: Chapter VI, Strategy 1
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 11:30 Lunch (on your own)

- 1:00 Taskforce Report Draft 3: Chapter VI, Strategy 2
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 1:30 Taskforce Report Draft 3: Chapter VI, Strategy 3
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 2:00 Taskforce Report Draft 3: Chapter VI, Strategy 4
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 2:30 Break
- 2:45 Public Comments
- 3:15 Taskforce Report Draft 3: Chapter VI, Strategy 5
  - Overview of changes (Jennifer Toole)
  - Taskforce comments
- 3:45 Taskforce Comments on Sample Graphics/Design of Chapter II
- 4:45 Next Steps for Tomorrow
- 5:00 Adjourn

**Thursday, January 24th**

- 8:30 Call to Order, Review of Progress from Yesterday (Donna Smallwood)
- 8:45 Summarize Consensus of Task Force and Group Discussion of Unresolved Areas (Donna Smallwood, Jennifer Toole)
- 10:15 Break
- 10:30 Continuation of Task Force Discussion
- 11:30 TF Comments on Case Studies in Report Draft 3
- 12:00 TF Comments on Liability Tip Sheet
- 12:15 Next Steps for the Report/Closing Comments
- 12:30 Adjourn