

Safe Routes to School Task Force to the Secretary of Transportation
U.S. Department of Transportation
Fourth Meeting: November 15th and 16th 2007

Meeting Location: Holiday Inn Capitol
550 C Street SW
Washington, DC 20024
(202) 479-4000

Agenda

Thursday, November 15th

- 8:30 Call to Order, Introductions, Welcome (Donna Smallwood)
- 8:40 Approval of Minutes from September 2007 Meeting (Donna Smallwood)
- 8:45 Review of Meeting Purpose, Meeting Format, Ground Rules and Recap of Last Meeting (Donna Smallwood)
- 9:00 Overview of Chapters I through V of Draft Report: What has Changed? (Jennifer Toole)
- 9:20 Task Force Comments on Chapters I-V
Possible Items for Discussion:
- Are the various chapters/sections the right length for the intended audience (e.g., is the History section too long?)
 - Which vision statement is preferable?
 - Should the strategies track more closely with the goals?
- 10:00 Break
- 10:15 Continuation of Task Force Discussion
- 10:40 Overview of Chapter VI: National Strategies for Advancing SRTS
- 11:00 Task Force Comments on Strategy 1
Possible Items for Discussion:
- This section has been shortened and redundancies were removed. Does it cover everything we need to say about this topic?
- 11:45 Lunch (on your own)
- 1:00 Task Force Comments on Strategy 2
Possible Items for Discussion:
- Should the Task Force request a specific amount of funding, and if so, how should it be justified?
 - Currently, the funding set aside by the legislation does not expire. This has the advantage that the funding doesn't go away for states that need time to spend it effectively, but the

disadvantage that it does not provide motivation for reluctant states to spend the funding.
Should this stay the same or be changed?

- Should there be a strategy related to the reimbursable nature of the program?

1:45 Task Force Comments on Strategy 3

Possible Items for Discussion:

- Does the section on studies achieve the right balance between generality and specificity?

2:30 Break

2:45 Public Comments

3:15 Task Force Comments on Strategy 4

Possible Items for Discussion:

- Should the research recommendations suggest potential partners for implementation?
- Liability—(Jennifer Toole will share what has been learned)

4:00 Task Force Comments on Strategy 5

Possible Items for Discussion:

- Per the Task Force's comments, this section is non-specific. Is there a need to include more examples and/or elaborate on some topics?

4:45 Next Steps for Tomorrow

5:00 Adjourn

Friday, November 16th

8:30 Call to Order, Review of Progress from Yesterday (Donna Smallwood)

8:45 Summarize Consensus of Task Force and Group Discussion of Unresolved Areas (Donna Smallwood, Jennifer Toole)

10:15 Break

10:30 Continuation of Task Force Discussion

11:30 Next Steps for the Report

12:15 Closing Comments

12:30 Adjourn