

**Safe Routes to School Task Force to the Secretary of Transportation**  
**U.S. Department of Transportation**  
**Third Meeting: September 25<sup>th</sup> and 26<sup>th</sup> 2007**

*Warwick Denver Hotel*  
*1776 Grant Street, Denver, CO 80203*  
*(303) 861-2000*

**Agenda**

**Tuesday, September 25th**

- 8:30 Call to Order, Introductions, Welcome (Donna Smallwood)
- 8:40 Approval of Minutes from April 19, 2007 Meeting (Donna Smallwood)
- 8:45 Review of Meeting Purpose, Meeting Format, Ground Rules and Recap of Last Meeting (Donna Smallwood)
- 8:55 Draft Report Overview (Jennifer Toole)
- 9:00 Initial Task Force Observations on Draft Report. Each task force member will be asked to provide initial comments on the following:
  - o Highlight one area in which the draft report is on target.
  - o Identify one area in which the draft report needs more work.
- 9:30 Report Context (Tim Arnade)
- 10:00 Break
- 10:15 Small Group Working Sessions: For this portion of the meeting the task force will be divided into three small working groups to discuss major portions of the draft report in more detail. The entire task force will have the opportunity to discuss each small group topic later in the afternoon.
  - o Group 1: Report Vision, Goals, and Title
  - o Group 2: Strategy Group A: Strategies 1 and 2 from the Draft Report
  - o Group 3: Strategy Group B: Strategies 3, 4, and 5 from the Draft Report
- 11:45 Lunch (Lunch will be provided, small groups may continue working through lunch)
- 1:00 Report Back from Group 1 and Task Force Discussion
- 2:00 Report Back from Group 2 and Task Force Discussion
- 2:30 Break

- 2:45 Public Comments
- 3:15 Continuation of Discussion from Group 2
- 3:45 Report Back from Group 3 and Task Force Discussion
- 4:45 Next Steps for Tomorrow
- 5:00 Adjourn

**Wednesday, September 26<sup>th</sup>**

- 8:30 Call to Order, Review of Progress from Yesterday (Donna Smallwood)
- 8:45 Summarize Consensus of Task Force and Group Discussion (Jennifer Toole, Donna Smallwood)
- 10:15 Break
- 10:30 Continuation of Task Force Discussion
- 11:30 Next Steps for the Report
- 12:15 Closing Comments
- 12:30 Adjourn