DETAILED DAMAGE INSPECTION REPORT (DDIR)  
Title 23 Emergency Relief Program

<table>
<thead>
<tr>
<th></th>
<th>Federal-aid Route Number</th>
<th>State/County/City</th>
<th>Congressional District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Location</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Name of road, milepost, coordinates, distance from nearest intersection, etc.)</td>
<td></td>
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<tr>
<td>Description of Damage</td>
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<tr>
<td>(Provide specific details - Bituminous shoulder undermined, slope failure, washed out culvert, etc.)</td>
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<tr>
<td>Report Number</td>
<td></td>
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<tr>
<td>Inspection Date</td>
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</table>

Verify the following for DDIR approval consideration.

- Map of damaged site included (if adjoining locations are combined to one site, all locations must be shown)
- Photos of the damaged site included
- Damaged site is on an eligible federal-aid highway. (not functionally classified as a local or rural minor collector)

*NEPA is required for all emergency and permanent repair projects.
*All construction projects shall comply with federal requirements (FHWA 1273, Davis bacon, etc.).
*Permanent repair projects require prior FHWA Authorization.
*Each site must have suffered $5,000 in actual damage to be eligible.
*Sites within ¼ of a mile may be grouped together to form a site.

SECTION 1: EMERGENCY REPAIR COST ESTIMATE

<table>
<thead>
<tr>
<th>Work Items</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Repairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Contracting Method

- [ ] Force Account
- [ ] Negotiated Contract
- [ ] Solicited Contract
- [ ] Standard Competitively Bid Contract
- [ ] Other (state type of contracting method)

Contracting Agency

- [ ] FDOT
- [ ] LAP
- [ ] Tribe

<table>
<thead>
<tr>
<th>Preliminary Engineering (PE)</th>
<th>Construction Engineering (CE)</th>
<th>Right-of-Way</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Repair Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### SECTION 2: PERMANENT REPAIR COST ESTIMATE

<table>
<thead>
<tr>
<th>Work Items</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
</table>

- **Contracting Method (Tentative)**
  - Preliminary Engineering (PE)
  - Construction Engineering (CE)
  - Right-of-Way

- **Contracting Agency**
  - FDOT
  - LAP
  - Tribe

- **Permanent Repair Total**

- **Estimated Total Repair Cost**

1. *Were permanent repairs performed concurrently with emergency repairs? If yes, please explain how it was determined to be more economical per 23 CFR 668.109(a)(2) (Prior FHWA authorization is required).*

2. *Were permanent repairs performed under a pre-event contract? (If yes, provide contract #)*

### Additional Notes:

**Signature for Local Agency Recommendation**

**Date**

**Signature for State DOT Recommendation**

**Date**

**FOR FHWA ONLY**

**Site Eligible**  
- Yes
- No

**Signature for DDIR Approval**

**Date**

**Comments**

**DDIR approval does not constitute a funding authorization. An ER application must be approved by the FHWA Division Administrator before funds can be authorized (23 CFR § 668.111(c)).**