



## **Missouri State Transportation Innovation Council Charter**

### **MoSTIC**

MoDOT and Local Public Agencies own the highway system and make key decisions on how to deliver projects, as well as what techniques and technologies to use in the operation and safety on our highway system. The Missouri State Transportation Innovation Council (MoSTIC) can bring together stakeholders that represent all those market forces and work together to lead innovation in Missouri's transportation program.

#### **Purpose**

This Charter establishes MoSTIC and defines its mission, scope and responsibility, membership, and administration.

#### **Vision**

MoSTIC will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently deliver the public a modern, high quality highway system.

#### **Mission**

Facilitate the rapid implementation of technology, tactics and techniques among transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in Missouri's highway infrastructure.

#### **Scope and Responsibility**

MoSTIC shall provide multi-stakeholder leadership to perpetuate the deployment of innovation throughout the state. The objectives and duties of MoSTIC are to identify and recommend ways to ensure that Missouri responds to key issues and challenges that impact its highway program. MoSTIC will act as a catalyst for rapid deployment of those nationally and locally identified technologies, techniques and tactics that have been demonstrated in "real world" applications and offer improved performance/effectiveness in their state.

MoSTIC will:

- Advise Stakeholder executives and provide a means of ensuring regular contact between the State DOT, Local Public Agencies, and highway sector.
- Advise the stakeholders on the implementation of the *Every Day Counts* Initiative and related matters.
- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- Provide a forum for discussing and seek solutions to transportation-related problems.
- Act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging needs/innovations in the transportation sector.
- Develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.

- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all state stakeholders through meetings, workshops and conferences.

## Membership

MoSTIC's membership shall reflect the diversity of the highway industry in the state by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, membership should represent the following:

- State DOT
- FHWA
- LTAP/TTAP
- Local Public Agencies (APWA, NACE, NACO, etc...)
- MPOs
- Contractors
- Consultants
- Federal Resource Agency
- University Transportation Center (if applicable to State)

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend MoSTIC meetings as non-voting members with the concurrence of the MoDOT Director and FHWA Division Administrator.

MoSTIC shall be co-chaired by the MoDOT Director and the FHWA Division Administrator and composed of not more than twenty members. All members who are not State or Federal employees will serve as Representatives and will be appointed for a 2-year term, with each member eligible to be reappointed for a successive 2-year term.

## Meetings

MoSTIC shall meet regularly at a time and place set by the Co-Chairs. In addition, MoSTIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs. It is currently expected that MoSTIC shall meet quarterly.

Members should attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members must attend the meetings to establish a quorum.

Items presented for MoSTIC review shall be circulated electronically for members' review far enough in advance of the meeting to allow members time to review the documents in a meaningful way.

## Subcommittees

MoSTIC may establish subordinate committees as it considers necessary for the implementation of innovations.

