

**New Jersey State Transportation Innovation Council
Team Charter
December 2016**

Mission:

The mission of New Jersey's State Transportation Innovation Council (STIC) is to identify, evaluate, and rapidly deploy new technologies and process improvements that will accelerate project delivery and improve the safety and quality of transportation in New Jersey.

STIC Membership:

- NJDOT Commissioner (Agency Sponsor)
- NJDOT Deputy Commissioner (Agency Sponsor)
- FHWA Division Administrator (Agency Sponsor)
- FHWA Assistant Division Administrator (FHWA Operational Executive Lead)
- FHWA EDC Coordinator (FHWA Operational Executive Team Lead)
- NJDOT Assistant Commissioner, Capital Investment, Planning and Grant Administration (NJDOT Operational Executive Lead)
- NJDOT Assistant Commissioner, Operations
- NJDOT Assistant Commissioner, Capital Program Management
- NJDOT Assistant Commissioner, Transportation Systems Management
- NJDOT Chief Financial Officer
- NJDOT Assistant Commissioner, Administration
- NJDOT Assistant Commissioner, Government and Community Relations
- County Representative(s)
- Municipal Representative(s)
- North Jersey Transportation Planning Authority
- Delaware Valley Regional Planning Commission
- South Jersey Transportation Planning Organization
- Construction Industry Representative - UTCA
- Consulting Industry Representative - American Council of Engineering Companies of NJ
- Local Transportation Assistance Program Representative
- University Representative

STIC members attend meetings to review innovations proposed by the CIA teams as well as to offer up new ideas that the STIC may want to consider for investigation. STIC members ensure that they are coordinating with the partners and stakeholders that they represent. For example, the Municipal Representative would be coordinating with the other municipalities in New Jersey.

The STIC considers CIA team proposals and makes recommendations subject to approval of NJDOT and FHWA sponsor support. Innovations that can be implemented outside the purview of NJDOT, such as at the county and municipal level, should be shared with other local governments by their respective STIC members.

The STIC will endeavor to meet quarterly.

Core Innovation Area Teams (CIA Teams):

The STIC will utilize CIA Teams to generate, investigate, evaluate, develop and implement innovation proposals for the STIC to consider.

CIA Teams are as follows:

- Infrastructure Preservation Team
- Safety Team
- Mobility and Operations Team

Each CIA Team will have an FHWA and an NJDOT lead appointed by the STIC Executive Team. These leads will report to the STIC at each STIC meeting or additionally as the CIA Team or STIC deems necessary. The CIA Team leads will determine the members of their team, and will ensure inclusive representation from federal, state, and local government, academia, and industry. The CIA teams will have a Charter.

STIC Executive Team:

The STIC Executive Team's mission is to administer the business of the STIC. The STIC Executive Team will schedule STIC meetings, set STIC meeting agendas, summarize meetings, and coordinate with CIA Teams for reporting activities and proposals to the STIC, as well as communicating with agency sponsors as required. The STIC Executive Team will also coordinate with the Innovation Advisory Team. The STIC Executive Team will include the Assistant Commissioner, Capital Investment, Planning and Grant Administration as well as the FHWA Assistant Division Administrator and FHWA EDC Coordinator.

The STIC Executive Team will advise and recommend to the Agency Sponsors on the structure and composition of the STIC and its associated teams. The STIC Executive Team will maintain this Charter. The STIC Executive Team will solicit proposals for innovation funding programs, such as the STIC Incentive Program and Accelerated Innovation Deployment (AID) Program. These proposals will be solicited from STIC members, CIA Teams, the Innovation Advisory Team, and the NJ transportation community at large. The STIC Executive Team will make recommendations to the Agency Sponsors on how the STIC Incentive Program funds are used.

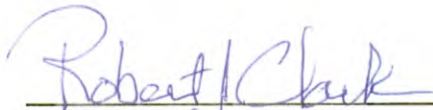
Innovation Advisory Team:

The Innovation Advisory Team (IAT) is a group of NJDOT staff, FHWA staff and outside agency representatives, as deemed appropriate, whose role is to assist the Executive Team in reviewing innovation ideas collected through various avenues. Ideas will be determined as worthy of further investigation by a CIA team or determined to be not feasible at this time. The IAT will also serve as a feedback body on the STIC process to provide ideas on how to improve it. The IAT includes CIA team liaisons as well as other pertinent FHWA and NJDOT staff.

In addition to the CIA Team liaisons, the IAT will be comprised of representatives from:

- Operations and Maintenance
- Transportation Systems Management
- Capital Program Management (Highway and Traffic Design, Capital Program Support, Project Management, Infrastructure Management, Construction)
- Capital Investment, Planning and Development (Local Aid, Research, Environmental Resources, Statewide Planning, Multimodal Services, Transportation Data and Safety)
- FHWA
- Others as deemed appropriate by NJDOT and FHWA

Approved:



12/13/16

Division Administrator
Federal Highway Administration

Date



12/7/16

Commissioner
New Jersey Department of Transportation

Date