



## New Mexico State Transportation Innovation Council (STIC) Charter

State DOT's, Local Public Agencies and tribal transportation agencies nationwide own, operate and maintain our transportation systems. The Stakeholders make the key decisions on how we deliver projects, as well as what techniques and technologies to use in the operation and safety on our transportation system. Our State Transportation Innovation Council (STIC) brings together stakeholders that represent the industry as a whole working together leading innovation in our state transportation program.

### Purpose

This Charter establishes the New Mexico STIC and defines its mission, scope and responsibility, membership, and administration.

### Vision

The STIC will foster a collaborative culture for rapid implementation of meaningful innovations to efficiently delivery the public a modern, high quality transportation system.

### Mission

Facilitate the rapid implementation of technology, tactics and techniques among New Mexico transportation program delivery professionals at all levels of state government and throughout the private and non-profit sector to ensure smart, efficient investment in New Mexico's transportation infrastructure.

### Scope and Responsibility

Our STIC shall provide multi-stakeholder leadership to perpetuate the deployment of innovation throughout the state. The objectives and duties of the STIC shall be to identify and recommend ways to ensure that New Mexico responds to key issues and challenges that impact our transportation program. Our STIC will act as a catalyst for rapid deployment of those nationally and locally identified technologies, techniques and tactics that have been proven in "real world" applications and can offer improved performance/effectiveness in New Mexico.

The STIC will:

- Advise the NMDOT Cabinet Secretary and FHWA NM Division Administrator and provide a means of ensuring regular contact between the NMDOT, Local Public Agencies, and transportation sector.
- Advise the NMDOT Cabinet Secretary and FHWA NM Division Administrator on the implementation of the *Every Day Counts* Initiative and related matters.
- Advise the NMDOT Cabinet Secretary and FHWA Division Administrator on the implementation of other innovative programs such as the Strategic Highway Research Program (SHRP) 2 and Accelerated Innovation Deployment (AID) Demonstration program.
- Provide leadership to promote and support rapid deployment of selected technologies, tactics and techniques.
- Provide a forum for discussing and proposing solutions to transportation-related needs and challenges.
- Act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.



- Develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- Identify and mobilize champions within the state who are committed to the deployment of chosen technologies, tactics and techniques.
- Monitor performance metrics to ensure priority initiatives move into standard practice.
- Share information with all state stakeholders through meetings, workshops and conferences.

## Membership

The STIC's membership shall reflect the diversity of the transportation industry in the state by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. Specific members are indicated on the signature page of this document and includes representatives from:

- New Mexico Department of Transportation (NMDOT)
- Federal Highway Administration (FHWA) – NM Division
- New Mexico Local Technical Assistance Program (NMLTAP)
- Associated Contractors of NM (ACONM)
- American Council of Engineering Companies (ACEC)-NM

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend STIC meetings as non-voting members. These may include representatives from Local Public Agencies, MPOs, RPOs, Federal resource agencies, and other groups as identified by the STIC.

The STIC shall be co-chaired by the NMDOT Deputy Secretary of Highway Operations and the FHWA-NM Assistant Division Administrator and composed of not more than twenty members. Membership on the STIC shall be re-evaluated on a periodic basis, at a minimum annually.

## Meetings

The STIC shall meet regularly at a time and place set by the Co-Chairs. It is currently expected that the STIC shall meet 3-4 times per year.

Members are expected to attend all meetings. Attendance may be in person or any two-way, interactive communications means, such as conference call or video conference. If necessary, a member may be represented by a designated alternate.

Items presented for STIC review shall be circulated electronically for members' review far enough in advance of the meeting to allow members time to review the documents in a meaningful way.

## Subcommittees

The STIC may establish subordinate committees as it considers necessary for the implementation of various innovation programs such as the Every Day Counts initiatives.



U.S. Department  
of Transportation  
**Federal Highway  
Administration**



Approved on 1/21/15

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NMDOT, Cabinet Secretary

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**Tamara Haas**  
NMDOT, Asset Management Director

**Albert Thomas**  
ACEC - NM Liaison Committee Chair

**Ron Shutiva**  
NMDOT, Native American Tribal Liaison