

Washington State Transportation Innovation Council Charter

Est. July 1, 2014



Purpose

This Charter establishes the State Transportation Innovation Council (WASTIC) for the state of Washington and defines its mission, scope and responsibility, membership, and administration.

Vision

The WASTIC will foster a collaborative culture for sharing innovative tools to assist with the efficient implementation of meaningful innovations which shorten project delivery time, enhance the safety of our roadways and protect the environment.

Mission

The WASTIC will facilitate the rapid deployment of technologies, strategies, and techniques among transportation program delivery professionals at all levels of government and throughout the private and non-profit sector to ensure smart, practical, and efficient use of available resources and tools as we invest in Washington's transportation infrastructure.

Scope and Responsibility

State DOT's, Local Public Agencies and Tribal Transportation Agencies nationwide own the system and make key decisions on how to deliver projects, as well as what techniques and technologies to use in the operation and safety on our transportation system. The WASTIC will bring together stakeholders that represent all those market forces and work together to lead innovation in Washington's transportation program.

The WASTIC will provide multi-stakeholder leadership to perpetuate the deployment of innovation in our state. The objectives and duties of the WASTIC will be to promote proven processes or technologies that have the potential to provide efficiencies in the transportation system. The WASTIC will act as a catalyst for rapid deployment of those national and state identified technologies, techniques, and strategies that have been demonstrated in "real world" applications and can offer improved performance/effectiveness in our state.

- The WASTIC will advise the WSDOT and the FHWA of tools, implementation techniques, and strategies that provide meaningful benefit and a forum for discussion between WSDOT, Local Public Agencies, and the highway sector.
- The WASTIC will advise the Washington Secretary of Transportation and FHWA Washington Division Administrator on the implementation of the *Every Day Counts* Initiative and related matters.

- The WASTIC will provide leadership to promote and support rapid deployment of selected technologies, strategies, and techniques.
- The WASTIC will provide a forum for discussing and proposing solutions to transportation-related problems.
- The WASTIC will act as a liaison among the stakeholders represented by the membership, and may provide a forum for those stakeholders on current and emerging issues in the transportation sector.
- The WASTIC will develop a process to select technologies, tactics and techniques on which to focus implementation efforts.
- The WASTIC will identify and mobilize champions within the state of Washington who are committed to the deployment of chosen technologies, tactics and techniques.
- The WASTIC will monitor performance metrics to promote priority initiatives move into standard practice.
- The WASTIC will share information with all Washington stakeholders through meetings, workshops and conferences.
- The WASTIC will develop an end of year report that demonstrates what WASTIC has completed. This deliverable will be completed within two months of the end of the fiscal year.

Membership

The WASTIC's membership will reflect the diversity of the Washington highway industry by representing a balanced cross-section, including entities from various geographic locations and agencies of varying size. At a minimum, membership will represent the following:

- State DOT
- FHWA
- Local Public Agencies
- Tribes
- LTAP/TTAP

In addition, subject matter experts (SMEs) and other advisory members may be invited to attend WASTIC meetings as non-voting members with the concurrence of the Washington Secretary of Transportation and FHWA Washington Division Administrator.

The WASTIC will be co-chaired by the Washington Secretary of Transportation and FHWA Washington Division Administrator.

Meetings

The WASTIC will meet periodically (a meeting every quarter is the goal) at a time and place set by the Co-Chairs. In addition, the WASTIC may be convened in an emergency session to address time-critical topics as deemed necessary by the Co-Chairs.

Members are expected to attend all meetings. Attendance may be in person, by conference call, or by video conference. If necessary, a member may be represented by a designated alternate. A majority of voting members, one of whom is a Co-Chair, must attend the meetings to establish a quorum. Co-Chairs may send a designee on their behalf. Decisions on proposals will be made by a consensus of members in attendance at the meeting.

Items presented for WASTIC review will be circulated electronically for members' review in advance of the meeting to allow members time to review the documents.

Subcommittees

The WASTIC may establish subordinate committees as it considers necessary for the implementation of the Every Day Counts initiatives. Some subcommittees may be comprised of additional non-WASTIC members. If voted on by a quorum, an additional interested party may be invited to sign the WASTIC Charter. These signatures may be added to the charter without requiring all other parties to resign the charter.

Funding

Funds are available through the FHWA to assist the STIC in implementing innovation.

Each fiscal year the WASTIC may obtain funds from FHWA to support innovation efforts under the Every Day Counts initiative. The money can be used for a variety of activities to make selected innovations standard practice in our state. Examples include, but are not limited to, developing technical guidance and standards, implementing system process changes, organizing peer exchanges, delivering training and creating an evaluation plan.

Another source of funding available to the WASTIC is the FHWA Accelerating Innovation Deployment (AID) Demonstration. The AID provides funding as an incentive for eligible entities to accelerate the implementation and adoption of innovation in highway transportation. The WASTIC can use the AID Demonstration to promote the deployment of the Every Day Counts (EDC) initiatives, which provides ways of improving the work of highway planning, design, construction and operation.

Organization Signatures

Jeff Carpenter
WSDOT- Development Division Director
WA STIC Co-Chair

Matthew Enders
LTAP- Technical Services Manager

Rowena Yeahquo
Director – NW Tribal Technical Assistance Program

Yinhai Wang
University of Washington

David Gent
Washington Asphalt Paving Association (WAPA)

Daniel M. Mathis
FHWA – Division Administrator
WA STIC Co-Chair

Jane Wall
Association of Washington Cities

Gary Rowe
Washington State Association of Counties

Balasingam Muhunthan
Washington State University

Dan McReynolds
APWA Transportation Committee Chair