

## Value Capture Maturity Matrix

Organization: \_\_\_\_\_

Name/Title/email: \_\_\_\_\_

Please complete the loose page version of this maturity matrix and turn it in to the session facilitator, and keep the workbook version for future use.

<b>Value Capture Statements: My Agency...</b>	<b>Rating (1-10)</b>
1. Has implemented Value Capture on a project.	
2. Has used multiple mechanisms to capture value on projects.	
3. Has a formal decision making process to determine when it is appropriate to use Value Capture.	
4. Has executive (and political) support for Value Capture initiatives.	
5. Has partnered with other agencies (e.g. with LPAs) on a Value Capture project.	
6. Has analyzed agency data on the benefits of Value Capture.	
7. Has utilized Value Capture to achieve agency goals.	
8. Has recognized value capture as an effective strategy to address agency risks (e.g. to overcome funding shortfalls).	
9. Has partnered with stakeholder groups to develop a Value Capture program (e.g. legislature, local public agencies, MPOs).	
10. Has reviewed Value Capture case studies from other agencies to better understand the breadth of Value Capture.	

## Scoring

Using the following guidelines, score each of the ten questions in the Value Capture Maturity Matrix (page 15) on a scale of 1 to 10.

Phase	Rating and Characteristics
Initiation	<p><b><i>Agency has acknowledged the need for this item (scoring range: 1-2)</i></b></p> <ul style="list-style-type: none"> <li>• Does agency management acknowledge the need for a particular item?</li> <li>• Has exploratory research taken place to assess the benefits of this item?</li> <li>• Does management support further development of this item's requirements?</li> </ul>
Development	<p><b><i>Agency has developed a plan or approach to address this item (scoring range: 3-4)</i></b></p> <ul style="list-style-type: none"> <li>• Has the agency developed a plan or approach to address the item's requirements? Has the agency started to investigate the feasibility of implementation?</li> <li>• Does the agency have standards and guidance to enable the item's implementation?</li> <li>• Does the agency have the approvals necessary for implementation?</li> <li>• Are resources in place to support the adoption of this item?</li> </ul>
Plan Execution / Demonstration	<p><b><i>Agency is executing or has executed a plan or approach to address this item (scoring range: 5-6)</i></b></p> <ul style="list-style-type: none"> <li>• Is the agency implementing/carrying out the requirements of this item?</li> <li>• Has the agency allocated financial or staff resources necessary for the item's execution?</li> <li>• Have appropriate personnel been trained to execute the item's requirements?</li> <li>• Has a process owner been established?</li> </ul>
Assessment	<p><b><i>Agency has assessed this item's performance and its success in achieving agency goals and objectives (scoring range: 7-8)</i></b></p> <ul style="list-style-type: none"> <li>• Has the agency assessed how well this item performs in advancing projects, reducing costs, time, and improving quality?</li> <li>• Has the agency assessed the process for carrying out this item?</li> <li>• Has the agency implemented appropriate changes to the requirements of this item based on performance assessments?</li> </ul>
Adoption / Institutionalization	<p><b><i>Agency has institutionalized this item into its project execution process and culture (scoring range: 9-10)</i></b></p> <ul style="list-style-type: none"> <li>• Has the agency integrated the requirements of this item into quality improvement processes?</li> <li>• Are the requirements of this item integrated into agency culture?</li> <li>• Are the requirements of this item included as part of the employee performance rating system?</li> </ul>