



Canada-United States Transportation Border Working Group

**Border Infrastructure Coordination Sub-Committee (BICSC) Meeting  
2008-04-22  
10:45 – 12:00 am  
The Coeur d'Alene Golf and Spa Resort  
Coeur d'Alene, Idaho**

---

**Participants:**

Due to the nature of the meeting, this sub-committee was opened to all attendees of the full TBWG plenary meeting. Therefore, attendance was not taken. Please refer to attendee list posted on the website to see who was in attendance.

**1. Welcome & Introductions**

- The BICSC Co-chairs (A. Wilson & A. Nolan) welcomed members to the meeting.

**2. Review & Approval - 2007-10-24 Teleconference Record of Discussion:**

- BICSC members reviewed the 2007-10-24 teleconference minutes. No additional comments were noted. The BICSC Co-Chair noted that the approved minutes would be posted to the TBWG website (under the BICSC section).

**3. Update on Regional Workshop(s):**

- To date, a western Regional Workshop has not been scheduled. The co-chairs of the BICSC sub-committee will continue to work with the western provinces/states to provide assistance in the coordination of this workshop. Target is still to have this during this calendar year (target - fall 2008).

**4. Online Border Infrastructure Compendium (OBIC) – Update:**

- A. Wilson has been working on finishing updating the Compendium for all northern border crossings. He noted that he is still missing information (both port infrastructure & project-related) and will be contacting various TBWG member agencies to collect/update that information. The Co-chairs also noted that they would review the current list of TBWG/OBIC contacts and investigate to see if the contact listed remains the appropriate OBIC coordinator for that particular jurisdiction (or should others within their respective organization be designated).

**5. Review & Discussion - FHWA Proposal for OBIC Re-vamp:**

- A. Nolan provided an update on this item. She noted that the effort had not advanced from when it was initially discussed by the BICSC in October 2007. She noted that the approach involves working through the BICSC to draft/revise the proposed work statement and task activities for the OBIC re-vamp initiative. The goal is to still examine various ways to potentially enhance the OBIC including:
  - altering the data entry / update process;



## Canada-United States Transportation Border Working Group

- changing in database format - opportunity to upload material from other data bases and/or convert data into other formats (e.g., excel spreadsheets);
  - including information for cross-border sharing (e.g., Port names);
  - creating the capacity to query & sort data fields with greater specificity (e.g. ability to compare specific ports using specific characteristics);
  - creating additional uses for / combinations of OBIC information (i.e., ability to generate different types of reports);
  - ensuring a dedicated point of contact for project specific data collection and entry;
  - defining the frequency of data & project updates (e.g., annually, bi-annually, etc.); and
  - installing dated entries / repository for past projects.
- TBWG members also discussed the possibility of having a public version of the OBIC that everyone visiting the TBWG web site could access. It was agreed that this attribute would be added to the list of possible enhancements.
  - A. Nolan noted that FHWA would take the lead to re-initiate this initiative.
  - The BICSC Co-chairs reminded all plenary attendees that each member agency should have access to the OBIC, and that if you no longer have your agency-specific password, to please contact Allan Wilson so that another could be provided.

### 6. Other Business

- The Co-chairs noted that the BICSC section of the TBWG Action Plan would be updated to reflect any changes regarding the status of the listed activities.
- The Co-chairs also noted that a record of discussion would be distributed for information and comment prior to the next BICSC teleconference / in-person meeting.
- There being no other business, the meeting was adjourned at 11:55 a.m.

## Adjournment