

Highway Finance – FHWA

541/542 Demo

Clarissa Smith

November 1, 2018

541/542 Forms Dashboard – Click on Form 541 Input/Edit/Review/Submit Data



POLICY INFORMATION DATA PORTAL

User Name:PFAdmin

Forms

Admin ▾

Contact Us

Help ▾

Exit

Available Forms

Form Name	Description	Action
Form541	Form 541	Input / Edit / Review / Submit Data
Form542	Form 542	Input / Edit / Review / Submit Data

Form 541 Initiation – You will only see your state, Click on the Year and the Month of Year Ending

POLICY INFORMATION DATA PORTAL User Name: PFAdmin

Forms Admin - Contact Us Help Exit

Form 541 Submission Dashboard

Pending Submissions Accepted Submissions

Pending Submission

State	Year	Month	Descrip	CreatedOn	Action
California	2021	March	Form 541 Submission	6/27/2017 2:09:51 PM	✉ 🗑
California	2016	February	Form 541 Submission	10/25/2016 11:42:48 AM	✉
California	2020	January	Form 541 Submission	10/24/2016 4:06:21 PM	✉
California	2019	February	Form 541 Submission	4/26/2017 3:49:07 PM	✉

Showing 1 to 4 of 4 entries

Previous 1 Next

Form 541 Initiation

*Select the state or US territory for which this Form 541 is applicable. - Select Stat ▾

*Select the year of this 541 submission report. - Select Year ▾

*Select the Month of Year Ending - Select Month ▾

Save Close

Add New Submission

Search:

Initiating a New Form 541 Submission – Click Save

POLICY INFORMATION DATA PORTAL User Name: PFAdmin

Forms Admin

Form 541 Submission Dashboard

Pending Submissions Accepted Submissions

Pending Submission

*Select the state or US territory for which this Form 541 is applicable. California

*Select the year of this 541 submission report. 2018

*Select the Month of Year Ending October

Save Close

State	Year	Month	Description	Status	CreatedOn	Action
California	2021	March	Form 541 Submission	Pending Submission	6/27/2017 2:09:51 PM	
California	2016	February	Form 541 Submission	Submitted	10/25/2016 11:42:48 AM	
California	2020	January	Form 541 Submission	Submitted	10/24/2016 4:06:21 PM	
California	2019	February	Form 541 Submission	Submitted	4/26/2017 3:49:07 PM	

Showing 1 to 4 of 4 entries

Previous 1 Next

Form 541 Initiated - Successful message will appear.

**POLICY INFORMATION
DATA PORTAL**User Name:PFAdmin

[Forms](#) | [Admin](#) | [Contact Us](#) | [Help](#) | [Exit](#)

Form 541 Submission Dashboard

Form541 submission has been successfully added!

Pending SubmissionsAccepted SubmissionsAdd New Submission

Pending Submission

Search:

State	Year	Month	Description	Status	CreatedBy	CreatedOn	Action
California	2018	October	Form 541 Submission	Initiated	skubendrachari	10/16/2018 12:19:02 PM	✎ 🗑

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

To enter the data: Click on the icon highlighted. (pencil & pad)

Pending Submissions Accepted Submissions Add New Submission

Pending Submission Search:

State	Year	Month	Description	Status	CreatedBy	CreatedOn	Action
California	2018	October	Form 541 Submission	Initiated	skubendrachari	10/16/2018 12:19:02 PM	 

Showing 1 to 1 of 1 entries

Previous 1 Next

Click on Submit if you don't have any new bonds. There will be a comment box added for you to enter "No Bonds Issued FY18".
Click on Add New Issue if you have new bonds to enter.

POLICY INFORMATION DATA PORTAL User Name:PFAdmin

Forms Admin - Contact Us Help - Exit

Form 541 Edit

State	Report Year	Report Month	Status	Submitted By	Submitted On
California	2018	October	Initiated	skubendrachari	10/16/2018 12:19:02 PM

Click on **Submit** to do an empty submission without any issues!
Click on **Add New Issue** to add an issue for this submission!

[Add New Issue](#) [Submit](#) [Save to Excel](#) [Back to Dashboard](#)

STATE TRANSPORTATION OBLIGATIONS ISSUED DURING YEAR & ALLOTMENT OF PROCEEDS

Forms | Admin ▾
Contact Us | Help ▾ | Exit

Form 541 Edit

State	Report Year	Report Month	Status	Submitted By	Submitted On
California	2018	October	Pending	skubendrachi	10/16/2018 12:21:43 PM

Click on **Submit** to do an empty submission without any issues!
 Click on **Add New Issue** to add an issue for this submission!

Required Field validations

[Add New Issue](#)
[Submit](#)
[Save to Excel](#)
[Back to Dashboard](#)

Issue Description	Totals	
1. Statute Authorizing Issue		required
2. Total Bonds Authorized	0	optional
3. Total Bonds Sold to End of Year	0	optional
4. Posted Interest Rate(S) Percent <i>Note: For XX.YY% then enter XX.YY</i>		optional
5. Source of Funds for Debt Service		optional
6. Nominal Date of Issue		optional
7. Date of Sale		optional
8. Proceeds of Sales During Year:		
A. Par Value	0	optional
B. Premium (+) or Discount(-)	0	optional
C. Accrued Interest	0	optional
D. Total (A to C)	0	

STATE TRANSPORTATION OBLIGATIONS ISSUED DURING YEAR & ALLOTMENT OF PROCEEDS

A. Construction of State Highways	0	<input type="text" value="optional"/>
B. Construction Of Local Roads/Streets	0	<input type="text" value="optional"/>
C. Construction of Toll Facilities	0	<input type="text" value="optional"/>
D. Const. Mass. Transportation Facilities	0	<input type="text" value="optional"/>
E(1). Other1 Description		<input type="text" value="optional"/>
E(1). Other1 Value	0	<input type="text" value="optional"/>
E(2). Other2 Description		<input type="text" value="optional"/>
E(2). Other2 Value	0	<input type="text" value="optional"/>
F(1). Other3 Description		<input type="text" value="optional"/>
F(1). Other3 Value	0	<input type="text" value="optional"/>
F(2). Other4 Description		<input type="text" value="optional"/>
F(2). Other4 Value	0	<input type="text" value="optional"/>
G. For Debt Service		
(1) For Bond Sale & Other Admin Costs	0	<input type="text" value="optional"/>
(2) For Interest	0	<input type="text" value="optional"/>
(3) For Redemption	0	<input type="text" value="optional"/>
(4) Bond Refunding	0	<input type="text" value="optional"/>
H. Total Allotments (A to G)	0	<input type="text" value=""/>
10. Amount Unallotted End of Year <i>This should equal "0"</i>	0	<input type="text" value=""/>

After clicking Save and entering all of your bonds. Then click Submit.

Forms Admin Contact Us Help Exit

Form 541 Edit

New Issue has been successfully saved

State	Report Year	Report Month	Status	Submitted By	Submitted On
California	2018	October	Pending	skubendrachari	10/16/2018 12:21:43 PM

Add New Issue Submit Save to Excel Back to Dashboard

Issue Description	Totals	Test
1. Statute Authorizing Issue		
2. Total Bonds Authorized	0	
3. Total Bonds Sold to End of Year	0	
4. Posted Interest Rate(S) Percent <i>Note: For XX.YY% then enter XX.YY</i>		
5. Source of Funds for Debt Service		
6. Nominal Date of Issue		
7. Date of Sale		
8. Proceeds of Sales During Year:		
A. Par Value	0	
B. Premium (+) or Discount(-)	0	
C. Accrued Interest	0	
D. Total (A to C)	0	
9. Allotment of Proceeds of Sales:		
A. Construction of State Highways	0	
B. Construction Of Local Roads/Streets	0	

You will see Successfully submitted. Then click on the envelope to View.

Forms Admin - Contact Us Help - Exit

Form 541 Submission Dashboard

Form 541 has been successfully submitted

Pending Submissions Accepted Submissions Add New Submission

Pending Submission

Search:

State	Year	Month	Description	Status	CreatedBy	CreatedOn	Action
California	2018	October	Form 541 Submission	Submitted	skubendrachari	10/16/2018 1:42:08 PM	

Showing 1 to 1 of 1 entries

Previous 1 Next

This is the View Screen.

Forms | Admin ▾
Contact Us | Help ▾ | Exit

Form 541 View

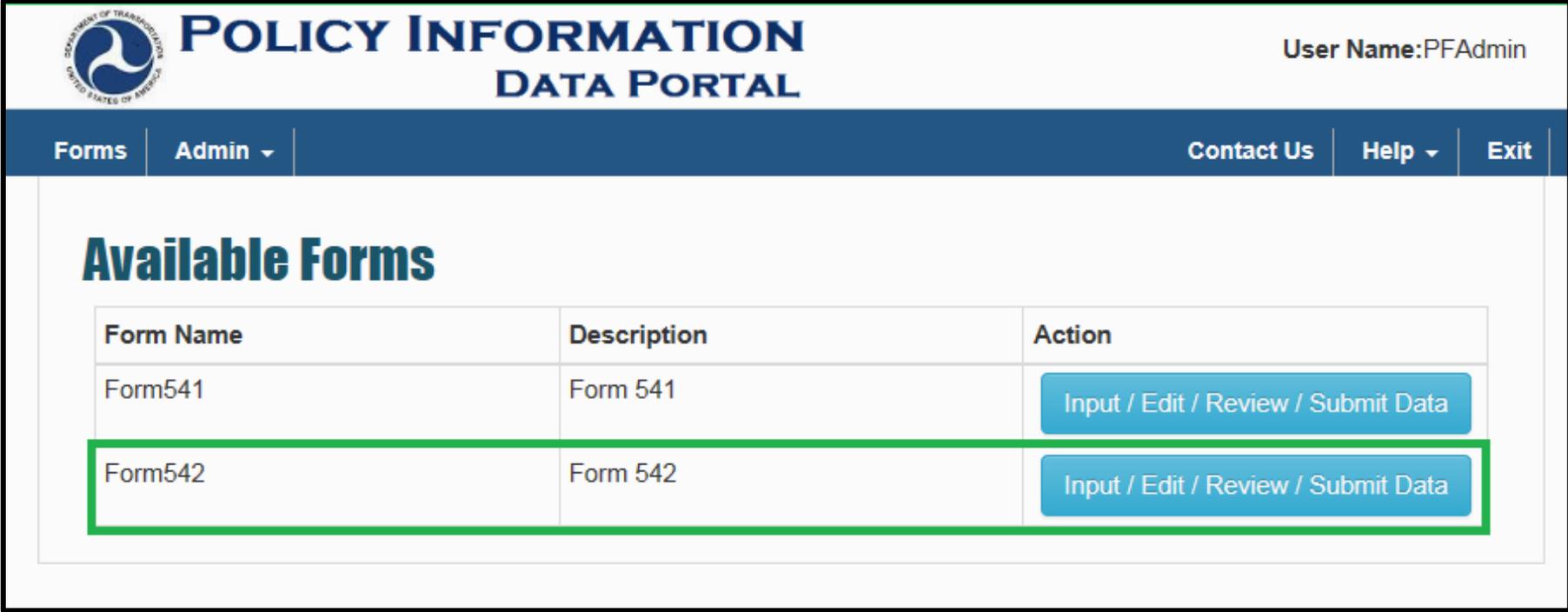
State	Report Year	Report Month	Status	Submitted By	Submitted On
California	2018	October	Submitted	skubendrachari	10/16/2018 1:42:08 PM

Save to Excel
Back to Dashboard

Issue Description	Totals	Test
1. Statute Authorizing Issue		123
2. Total Bonds Authorized	0	
3. Total Bonds Sold to End of Year	0	
4. Posted Interest Rate(S) Percent <i>Note: For XX.YY% then enter XX.YY</i>		123
5. Source of Funds for Debt Service		123
6. Nominal Date of Issue		10/16/2018
7. Date of Sale		10/30/2018
8. Proceeds of Sales During Year:		
A. Par Value	0	
B. Premium (+) or Discount(-)	0	
C. Accrued Interest	0	
D. Total (A to C)	0	0
9. Allotment of Proceeds of Sales:		
A. Construction of State Highways	0	
B. Construction Of Local Roads/Streets	0	
C. Construction of Toll Facilities	0	
D. Const. Mass. Transportation Facilities	0	

FHWA Form 542

Click on Form542 – Input/Edit/Review/Submit Data



The screenshot displays the 'POLICY INFORMATION DATA PORTAL' interface. At the top left is the logo of the Department of Transportation, United States of America. The title 'POLICY INFORMATION DATA PORTAL' is centered at the top. On the right, the user name 'User Name:PFAdmin' is displayed. Below the title is a navigation bar with 'Forms', 'Admin', 'Contact Us', 'Help', and 'Exit' options. The main content area is titled 'Available Forms' and contains a table with three columns: 'Form Name', 'Description', and 'Action'. The table lists two forms: 'Form541' and 'Form542'. The 'Form542' row is highlighted with a green border. The 'Action' column for both forms contains a blue button labeled 'Input / Edit / Review / Submit Data'.

Form Name	Description	Action
Form541	Form 541	Input / Edit / Review / Submit Data
Form542	Form 542	Input / Edit / Review / Submit Data

Form 542 Initiation – You will only see your state, Click on the Year and the Month of Year Ending

The screenshot shows the 'Policy Information Data Portal' interface. At the top, there is a navigation bar with 'Forms' and 'Admin' menus, and a user profile 'User Name:PFAdmin'. The main heading is 'Form 542 Submission Dashboard'. Below this, there are two tabs: 'Pending Submissions' (active) and 'Accepted Submissions'. A 'Pending Submission' section shows 'No Submissions available for your assigned states.' On the right side of the dashboard, there is an 'Add New Submission' button, which is highlighted with a red arrow. A modal window titled 'Form 542 Initiation' is open in the center, containing three dropdown menus: 'Select the state or US territory for which this Form 542 is applicable.' (with '- Select State -'), 'Select the year of this 542 submission report.' (with '- Select Year -'), and 'Select the Month of this 542 submission.' (with '- Select Month -'). At the bottom of the modal are 'Save' and 'Close' buttons.

Initiating a New Form 542 Submission – Click Save

The screenshot displays the 'POLICY INFORMATION DATA PORTAL' interface. At the top right, the user is identified as 'User Name:PFAdmin'. The main navigation bar includes 'Forms' and 'Admin'. The current page is the 'Form 542 Submission Dashboard', which features buttons for 'Pending Submissions' and 'Accepted Submissions', and an 'Add New Submission' button. A 'Pending Submission' section shows 'No Submissions available for your assigned states.'

The 'Form 542 Initiation' dialog box is the central focus, containing the following fields:

- State selection: California
- Year selection: 2018
- Month selection: October

A red arrow points to the 'Save' button at the bottom left of the dialog box, indicating the final step in the process.

**To enter the data: Click on the icon highlighted.
(pencil & pad)**

Forms Admin ▾ Contact Us Help ▾ Exit

Form 542 Submission Dashboard

Pending Submissions Accepted Submissions Add New Submission

Pending Submission

Show 10 ▾ entries Search:

State	Year	Month	Description	Status	Initiated By/On	Submitted By/On	Action
California	2018	October	Form 542	Initiated	skubendrachari (SHIVA KUBENDRACHARI) 10/16/2018 2:29:15 PM	skubendrachari (SHIVA KUBENDRACHARI) 10/16/2018 2:29:15 PM	 

Showing 1 to 1 of 1 entries

Previous 1 Next

Click on Submit if you don't have any new bonds. There will be a comment box added for you to enter "No Bonds Issued FY18". Click on Add New Issue if you have new bonds to enter.

POLICY INFORMATION DATA PORTAL User Name: skubendrachari

Forms Admin Contact Us Help Exit

Form 542 Edit

State	Year	Month	Status	Created By	Created Date
California	2018	October	Initiated	skubendrachari	10/16/2018 2:29:15 PM

Click on **Submit** to do an empty submission without any issues!
Click on **Add New Issue** to add an issue for this submission!

Add New Issue

Description	Year	Outstanding Beginning Of Year	Amount Issued During Year	Redemption During Year	Outstanding End Of Year	Sinking Fund Or Bond Redemg	Net Indebtedness End Of Year
No items to display							

Submit Back to Dashboard

Click on Submit after completing the entry/entries.

 **POLICY INFORMATION DATA PORTAL** User Name: skubendrachi

Forms Admin ▾ Contact Us Help ▾ Exit

Form 542 Edit

State	Year	Month	Status	Created By	Created Date
California	2018	October	Initiated	skubendrachi	10/16/2018 2:29:15 PM

Click on **Submit** to do an empty submission without any issues!
Click on **Add New Issue** to add an issue for this submission!

Description	Year	Outstanding Beginning Of Year	Amount Issued During Year	Redemption During Year	Outstanding End Of Year	Sinking Fund Or Bond Redemp	Net Indebtedness End Of Year	
Test	2018	1752315000	234715000	306540000	1680490000	4473264	1676016736	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

1 - 1 of 1 items

You will see Successfully submitted. You can click on the envelope to View.

The screenshot displays the 'Policy Information Data Portal' interface. At the top, the user is identified as 'skubendrachari'. The main heading is 'Form 542 Submission Dashboard'. A green banner at the top of the dashboard area states 'Form 542 has been Successfully Submitted'. Below this, there are tabs for 'Pending Submissions' and 'Accepted Submissions', with an 'Add New Submission' button on the right. The 'Pending Submission' section shows a table with one entry. The table has columns for State, Year, Month, Description, Status, Initiated By/On, Submitted By/On, and Action. The entry shows a submission for California in 2018, October, for Form 542, with a status of 'Submitted'. The user 'skubendrachari (SHIVA KUBENDRACHARI)' initiated and submitted the form on 10/16/2018 at 2:47:00 PM. The 'Action' column contains icons for viewing, editing, and deleting. A search bar is located above the table, and pagination shows 'Showing 1 to 1 of 1 entries' with 'Previous', '1', and 'Next' buttons.

Policy Information
DATA PORTAL

User Name: skubendrachari

Forms Admin - Contact Us Help - Exit

Form 542 Submission Dashboard

Form 542 has been Successfully Submitted

Pending Submissions Accepted Submissions Add New Submission

Pending Submission

Show 10 entries Search:

State	Year	Month	Description	Status	Initiated By/On	Submitted By/On	Action
California	2018	October	Form 542	Submitted	skubendrachari (SHIVA KUBENDRACHARI) 10/16/2018 2:47:00 PM	skubendrachari (SHIVA KUBENDRACHARI) 10/16/2018 2:47:00 PM	  

Showing 1 to 1 of 1 entries Previous 1 Next

Point of Contact

Clarissa Smith

Financial Specialist

202-366-5045

clarissa.smith@dot.gov