

# Vehicle Registration Reporting

Office of Highway Policy Information  
Highway Information Seminar  
November 14, 2017

# Why We Collect the Data

To support the administering of the Federal-aid highway program by the Federal Highway Administration (FHWA) in areas of:

- Legislation,
- Reports to Congress,
- Planning,
- Revenue forecasting,
- Freight movement analysis,
- Motorcycle safety grants.

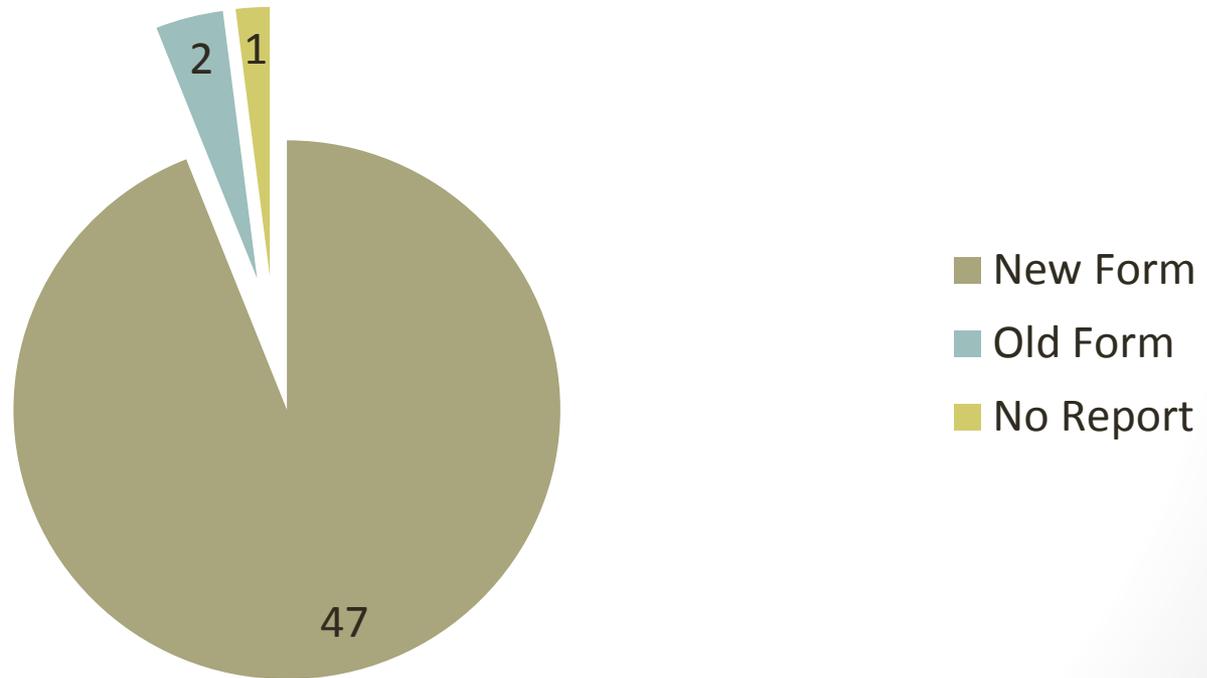
# Due Dates for Submittals

- If a state's data is based on the State's fiscal year, the due date for FHWA-561 data is January 1;
- If a State's data is based on a calendar year, the due date for FHWA-561 data is April 1.

# CHART 1

## Form FHWA – 561 Reports

**Compliance With New Form Requirement  
As of October 23, 2017**



# Type of Data Collected

- Active registrations – Only data reported on the revised Form
- Registration related fees and other receipts

# Definition of Active Registrations

- The number and types of vehicles having valid license plates/decals in a State at a given date and time (snapshot).
- Active registration means a vehicle has a valid governmental issued license plate or decal for operating on public roads and highways.

# Definition of Active Registrations cont'd

- Transactions may be a proxy for active registrations if your state requires vehicles to be reregistered every year
- Requires an ad hoc data request if your state one of the fifteen (15) allowing multi-year registrations

### I. Vehicle Registrations

Sum of two equals total vehicles

Gov't vehicle registrations snapshot on reporting date

Private vehicle registrations snapshot on reporting date

Vehicle Type		Gov't vehicle registrations snapshot on reporting date	Private vehicle registrations snapshot on reporting date
A. Passenger Vehicles	1. Automobiles		
	2. Motorcycles		
	3. Motor Bicycles and Mopeds		
	4. All Passenger Vehicles	Fill in only if you cannot provide vehicle types above	
B. Buses	1. School		
	2. Non-School		
	3. All Buses	Fill in only if you cannot provide school and non-school buses	
C. Trucks	1. Single-Unit (over 10,000 lbs max GVW)		
	2. Truck Tractors		
	3. All Trucks	Fill in only if you cannot provide the truck types	
E. Trailers			

# Automobiles

- All sedans, station wagons, **pickups, jeeps, SUVs**, including taxicabs, rentals, ambulances and hearses. **Any four or more wheeled passenger vehicles with a maximum GVW less than 10,000 lbs. should be reported.**

# Public Versus Private Vehicles

- Public vehicles are these vehicles owned by state and local government agencies
  - Federally-owned vehicles typically not registered by state governments
  - **May require an ad hoc computer run to determine active registrations**
- Private vehicles are owned by individuals or corporations

## Vehicle Registration Fees and Receipts

Fees collected in  
previous 12 months  
ending on reporting  
date

<b>II. All Vehicle Registration Fees</b>	Section II, F. Column 5 of current previous form
<b>III. Receipts</b>	
1. Dealers' licenses or permits	Section III, A. Column 2 of previous form
2. Certificates of title (new and transfer)	Section III, B. Column 2 of previous form
3. Fines and penalties	Section III.C. Column of previous form
4. Oversize and/or overweight permits	Section III.G.7, Column 2 of previous form
5. Other receipts	Section III, sum of Items D,E, F and G, less G.7 of previous form
<b>IV. Grand Total, Receipts and Fees</b>	<div style="display: flex; align-items: center;"> <span style="font-size: 2em; margin-right: 10px;">\$</span>                 Section IV –Grand Total, All Receipts of previous form             </div>

# Definitions of Fees and Receipts

- Net vehicle registration fees and receipts collected over a 12 month period
- Review updated reporting guidelines for specifics

# Provide Detail on “Other Receipts Identification Tab”

- Other receipts include taxes or fees.
  - 1. Tax Amount
  - 2. Fee Amount
  - 3. Fee Amount
- In this section, give a breakdown of the taxes and fees that make up the final receipts total.

# Exhibit 1 – FWHA-561 Improperly Filled Out

## Vehicle Registrations

	Vehicle Type	Gov't vehicle registrations snapshot on reporting date	Private vehicle registrations snapshot on reporting date
<b>I.A. Passenger Vehicles</b>	1. Automobiles	89,446	2,556,071
	2. Motorcycles	940	117,142
	3. Motor Bicycles and Mopeds	0	0
	4. All Passenger Vehicles 	175,579	4,655,067
<b>I.B. Buses</b>	1. School 		3,969
	2. Non-School		1,333
	3. All Buses		5,302
<b>I.C. Trucks</b>	1. Single-Unit (over 10,000 lbs. max GVW)		43,827
	2. Truck Tractors		101,498
	3. All Trucks 		145,328
<b>I.D. Trailers</b>			366,797

# Problems with Exhibit 1

1. All passenger vehicles reported when vehicle types are known
2. Does I.A.4 include I.A.1 and I.A.2?
3. I.B.1. school buses are reported as “private”
4. I.B.3. All buses reported when types are known
5. I.C.3. All trucks reported but is not equal the sum of I.C.1 plus I.C.2
6. Very limited data on government registrations

# Exhibit 2 – FWHA-561 Properly Filled Out

## Vehicle Registrations

	Vehicle Type	Gov't vehicle registrations snapshot on reporting date	Private vehicle registrations snapshot on reporting date
<b>I.A. Passenger Vehicles</b>	<b>1. Automobiles</b>	174,639	4,537,925
	<b>2. Motorcycles</b>	940	117,142
	<b>3. Motor Bicycles and Mopeds</b>	0	0
	<b>4. All Passenger Vehicles</b>		
<b>I.B. Buses</b>	<b>1. School</b>	3,969	0
	<b>2. Non-School</b>		1,333
	<b>3. All Buses</b>		
<b>I.C. Trucks</b>	<b>1. Single-Unit (over 10,000 lbs. max GVW)</b>		43,827
	<b>2. Truck Tractors</b>		101,498
	<b>3. All Trucks</b>		
<b>I.D. Trailers</b>			366,797

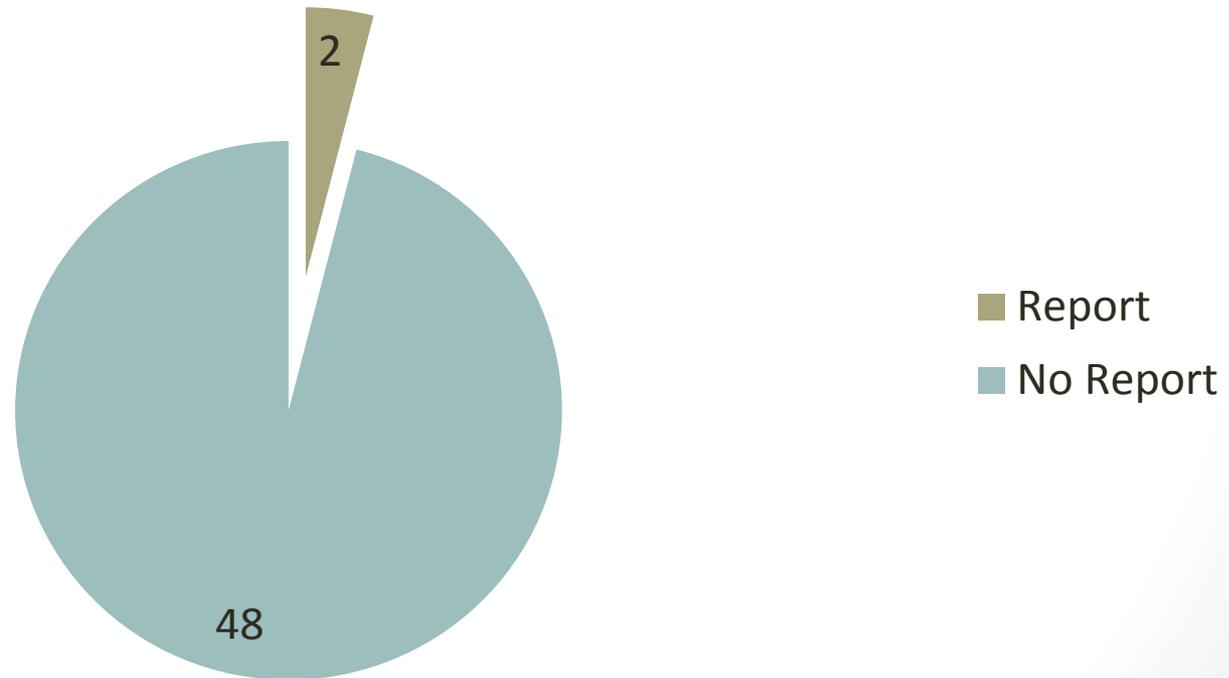
# Form FHWA-566

- Form FHWA-566 is the sister form to FHWA-556 (motor fuel tax receipts) and serves the following purposes:
  - Summaries the gross revenues collected from State taxation of motor vehicles, driver licenses and motor carriers,
  - Reports the initial distribution of those tax receipts, and
  - Serves as a data quality check against motor vehicle registration receipts data reported on the FHWA-531 (State Highway Income).
- Revenues reported on FHWA-566 should be consistent with:
  - Revenues reported on FHWA-561, FHWA-562 and FHWA-571, and
  - The distributions reported on the FHWA-531

# CHART 1

## FHWA Form-566 Reports

**Compliance With New Form Requirement  
As of October 23, 2017**



# Instructions for Form FHWA-566

- Page 1 of form FHWA-566 provides space for entering the State name, the fiscal or calendar reporting year, notes and comments, and a reference to identify the source of the information reported on the form.

The public report burden for this information collection is estimated to average 24 hours. FORM APPROVED OMB NO. 2125-0032

U.S. Department of Transportation Federal Highway Administration	STATE MOTOR VEHICLE REGISTRATION FEES AND OTHER RECEIPTS: INITIAL DISTRIBUTION BY COLLECTING AGENCIES	STATE
		Date
NOTES AND COMMENTS:		
SOURCE:	COLLECTING AGENCY OR AGENCIES:	
	THIS INFORMATION FROM RECORDS OF:	
	COMPILED UNDER DIRECTION OF:	

Form FHWA-566 (Rev. 12-2007) Page 1

# Overview of the FHWA Form-566

STATE NAME:	YEAR ENDING (mm/yy):			
ITEM	REGISTRATION AND RELATED FEES (Ref. FHWA-561) (A)	DRIVER LICENSE FEES (Ref. FHWA-562) (B)	MOTOR CARRIER TAXES (Ref. FHWA-571) (C)	TOTAL (D)
<b>1. RECONCILIATION OF RECEIPTS:</b>				
A. RECEIPTS, SECTION IV, FHWA-561				0
B. RECEIPTS, ITEM II.H, FHWA-562		0		0
C. RECEIPTS, ITEM 9, COLUMN 7, FHWA-571			0	0
D.				0
E.				0
F.				0
G. TOTAL RECEIPTS (A thru F)	0	0	0	0
<b>2. DEDUCTIONS BY COUNTY AND LOCAL OFFICIALS:</b>				
A. COLLECTION AND ADMINISTRATIVE EXPENSE				0
B. OTHER DEDUCTIONS (Specify)				0
C. TOTAL (A & B)	0	0	0	0
<b>3. NET RECEIPTS BY STATE COLLECTING AGENCY (1G-2C)</b>	0	0	0	0
<b>4. DEDUCTIONS BY STATE COLLECTING AGENCY FOR OPERATION AND ADMINISTRATION (Provide details in item 10)</b>	0	0	0	0
<b>5. NET FUNDS AVAILABLE FOR DISTRIBUTION (3-4)</b>	0	0	0	0
<b>6. BALANCE DISTRIBUTED AT END OF PREVIOUS YEAR</b>				0
<b>7. TOTAL FUNDS AVAILABLE FOR DISTRIBUTION (5+6)</b>	0	0	0	0
<b>8. AMOUNTS DISTRIBUTED: (Specify fund or purpose, e.g., County Aid Fund, State Patrol Fund, Highway Fund, etc.)</b>				
A.				0
B.				0
C.				0
D.				0
E.				0
F.				0
G.				0
H.				0
I.				0
J.				0
K. TOTAL FUNDS DISTRIBUTED (A thru J)	0	0	0	0
<b>9. BALANCE UNDISTRIBUTED AT END OF YEAR (7-8K)</b>	0	0	0	0
<b>10. EXPENDITURES BY STATE COLLECTING AGENCY: (Should check item 4). If item 4 is apportionment rather than expenditure, explain this fact in note, and provide opening and closing balances.</b>				
A. HIGHWAY PATROL AND TRAFFIC SUPERVISION				0
B. HIGHWAY, TRAFFIC AND DRIVER SAFETY PROGRAMS				0
C. VEHICLE INSPECTION				0
D. VEHICLE SIZE AND WEIGHT ENFORCEMENT				0
E. VEHICLE REGISTRATION (Include titling)				0
F. DRIVER LICENSING AND EXAMINATION				0
G. ADMINISTRATION, DATA PROCESSING AND MISCELLANEOUS				0
H. OTHER (Specify)				0
I. TOTAL EXPENDITURES (A thru H)	0	0	0	0

# Exhibit 1 – FWHA-566 Item 1

## 1. RECONCILIATION OF RECEIPTS:

A. RECEIPTS, SECTION IV, FHWA-561				0
B. RECEIPTS, ITEM II.H, FHWA-562		0		0
C. RECEIPTS, ITEM 9, COLUMN 7, FHWA-571			0	0
D.				0
E.				0
F.				0
G. TOTAL RECEIPTS (A thru F)	0	0	0	0

*Reconciliation of receipts.*—Enter the total receipts during the fiscal or calendar year as reported on (1) form FHWA-561, registration fees, title fees, dealer licenses, and other receipts in column (A); (2) form FHWA-562, driver licenses in column (B), and (3) form FHWA-571, motor-carrier taxes in column (C).

## Exhibit 2 – FWHA-566 Item 2

2. DEDUCTIONS BY COUNTY AND LOCAL OFFICIALS:				
A. COLLECTION AND ADMINISTRATIVE EXPENSE				0
B. OTHER DEDUCTIONS (Specify)				0
C. TOTAL (A & B)	0	0	0	0

*Item 2 Deductions by county and local officials.*—Record the collection and administrative expenses deducted by county and other local officials that act for the State in processing motor-vehicle registrations, issuing driver licenses, and handling other functions normally associated with a State Department of Motor Vehicles (DMV) or similar agency.

*Item 2.A. Collection and administrative expense*—Enter the amount either retained by or paid to county and other local governments for their expenses in: collecting motor-vehicle and driver license fees, administering motor-vehicle registration laws, issuing driver licenses, and providing other services normally associated with a State department of motor vehicles.

*Item 2.B. Other*—Enter and specifically identify any other deductions by county or other local officials, for services other than those reported in item 2.A.

## Exhibit 3 – FWHA-566 Item 3 & 4

3. NET RECEIPTS BY STATE COLLECTING AGENCY (1G-2C)	0	0	0	0
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*Item 3. Net receipts by State collecting agency.*—Enter net receipts after deducting item 2.C. from item 1.G.

4. DEDUCTIONS BY STATE COLLECTING AGENCY FOR OPERATION AND ADMINISTRATION ( <i>Provide details in item 10</i> )	0	0	0	0
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*Item 4. Deductions by State collecting agency for operation and administration.*— Enter the amount retained or deducted by the State collecting agency for revenue collection expenses associated with the administration of motor-vehicle, driver-license, and motor-carrier taxation prior to depositing the net collections in the State treasury or otherwise disposing of them.

## Exhibit 4 – FWHA-566 Item 5-7

5. NET FUNDS AVAILABLE FOR DISTRIBUTION (3-4)	0	0	0	0
6. BALANCE DISTRIBUTED AT END OF PREVIOUS YEAR				0

*Item 5. Net funds available for distribution.*—Enter the amount remaining after subtracting item 4. from item 3.

*Item 6. Balance undistributed at end of previous year.*—Record any balances in the hands of the State collecting agency, or to its credit, at the beginning of the reporting year. If the amount differs from that reported as undistributed at the end of the prior year, a note should explain the adjustment.

7. TOTAL FUNDS AVAILABLE FOR DISTRIBUTION (5+6)	0	0	0	0
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*Item 7. Total funds available for distribution.*—Enter the sum of items 5. and 6.

## Exhibit 5 – FWHA-566 Item 8 & 9

8. AMOUNTS DISTRIBUTED: (Specify fund or purpose, e.g., County Aid Fund, State Patrol Fund, Highway Fund, etc.)				
A.				0
B.				0
C.				0
D.				0
E.				0
F.				0
G.				0
H.				0
I.				0
J.				0
K. TOTAL FUNDS DISTRIBUTED (A thru J)	0	0	0	0

Items 8.A-8.J - Record the amounts of motor-vehicle, driver-license, and motor-carrier revenues that are distributed the various funds or for specific purposes (specify the fund or purpose, e.g., county aid fund, State Patrol Fund, Highway Fund, General Fund, Motor Vehicle Fund, non-highway, etc.)

Item 8.K – Records the Total Funds Distributed

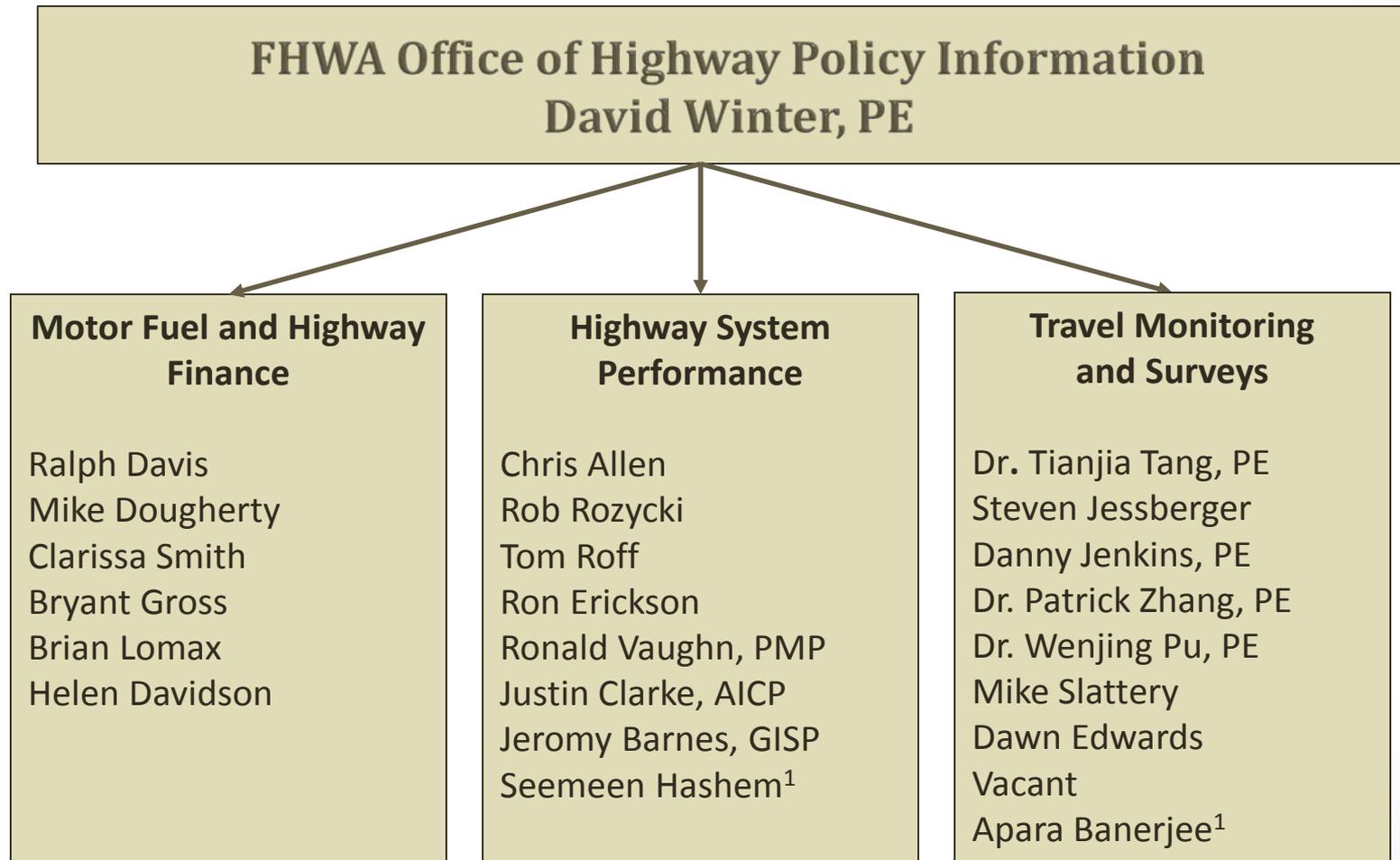
9. BALANCE UNDISTRIBUTED AT END OF YEAR (7-8K)	0	0	0	0
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*Item 9. Balance undistributed at end of year.*—Enter the amount remaining after subtracting item 8.K. (total funds distributed) from item 7. (total funds available for distribution).

# Source For Forms FHWA-561, FHWA-566 and Guide to Highway Statistics

- Forms FHWA-561, FHWA-566 and the Guide are currently available on FHWA website at:
  - <http://www.fhwa.dot.gov/eforms/mv-dl.htm>
  - <http://www.fhwa.dot.gov/policyinformation/hss/guide/ch3.cfm>

# Office Organizational Chart



<sup>1</sup> – Contractual Employee

# Questions/Comments

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