Demo of the FHWA541 Form

Presenter: Clarissa Smith
November 14, 2017
Office Organizational Chart

FHWA Office of Highway Policy Information
David Winter, PE

Motor Fuel and Highway Finance
- Ralph Davis
- Mike Dougherty
- Clarissa Smith
- Bryant Gross
- Brian Lomax
- Helen Davidson

Highway System Performance
- Chris Allen
- Rob Rozycki
- Tom Roff
- Ron Erickson
- Ronald Vaughn, PMP
- Justin Clarke, AICP
- Jeromy Barnes, GISP
- Seemeen Hashem

Travel Monitoring and Surveys
- Dr. Tianjia Tang, PE
- Steven Jessberger
- Danny Jenkins, PE
- Dr. Patrick Zhang, PE
- Dr. Wenjing Pu, PE
- Mike Slattery
- Dawn Edwards
- Vacant
- Apara Banerjee

1. Apara Banerjee is vacant.
FHWA 541
Training Agenda

1. Where are the Electronic Forms?
2. What Resources do you need?
3. How to Prepare and Submit the FHWA 541 Form
4. What are the Due Dates?
5. The Point of Contact

The FHWA 541 form will be in UPACS in the Policy Information Data Portal.
Resources

What Resources would you need?

GUIDE TO REPORTING HIGHWAY STATISTICS


Chapter 9 Bonds Issued & Disposition of Proceeds
# Bond Proceeds

FHWA 541- State Transportation Obligations Issued During Year & Allotment of Proceeds

## Description of Issue

<table>
<thead>
<tr>
<th>ITEM</th>
<th>TOTAL</th>
<th>DESCRIPTION OF ISSUE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## STATE TRANSPORTATION OBLIGATIONS ISSUED DURING YEAR AND ALLOTMENT OF PROCEEDS

<table>
<thead>
<tr>
<th>YEAR ENDING (mmyy)</th>
<th>STATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## ITEM (Column)

1. Statute Authorizing Issue
2. Total Bonds Authorized
3. Total Bonds Sold to End of Year
4. Posted Interest Rate(s) Percent
5. Source of Funds For Debt Service
6. Nominal Date of Issue
7. Date of Sale
8. Proceeds of Sales During Year
   - A. Par Value
   - B. Premium (+) or Discount(-)
   - C. Accrued interest
   - D. Total (A + B + C)
9. Allotment of Proceeds of Sales
   - A. Allotments For Highways and Mass Transit
     - (1) For Construction of State Highways
     - (2) For Construction of Local Roads/Street
     - (3) For Construction of Toll Facilities
     - (4) For Construction of Mass Transit Facilities
     - (5) Other (specify)
   - B. For Debt Service
     - (a) For Bond Sale & Other Admin Costs
     - (b) For Interest
     - (c) For Redemption
   - C. Total (A + B + C)

## Notes

- This public report burden for this information collection is estimated to average 5 hours.
- [http://www.fhwa.dot.gov/ohm/hsguide/541.xls](http://www.fhwa.dot.gov/ohm/hsguide/541.xls) - Microsoft Internet Explorer
- [http://www.fhwa.dot.gov/ohm/hsguide/541.xls](http://www.fhwa.dot.gov/ohm/hsguide/541.xls) - Microsoft Internet Explorer
- DMB No. 215-0802
Welcome to the FHWA's Policy Information Data Portal (PIDP)

The Data Portal includes:

1. **Performance Management Form (PMF)** for Transportation Performance Management. Departments of Transportation (DOTs) from all 50 States and the District of Columbia can input, edit, and submit State Biennial Performance Report per 23 CFR 490 for the Federal Highway Administration's review, approval or rejection, including:
   a. Baseline Performance Period Report,
   b. Mid Performance Period Progress Report, and
   c. Full Performance Period Progress Report.

2. **Motor Fuel and Highway Finance (500 Series) Forms** (more description to be added)

3. **Toll Facility Forms** (more description to be added)
Input Screen for FHWA 541

Click on link under Action to start Input of Data
Next Step
Enter your State and Year/Month of the file being submitted.
FHWA 541

![Form 541](https://data.fhwa.dot.gov/541data.png)

<table>
<thead>
<tr>
<th>Issue Description</th>
<th>Totals</th>
<th>Text</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statute Authorizing Issue</td>
<td>123.000</td>
<td>123.000</td>
</tr>
<tr>
<td>Total Bonds Authorized</td>
<td>1424.000</td>
<td>1424.000</td>
</tr>
<tr>
<td>Total Bonds Sold to End of Year</td>
<td>2.34</td>
<td></td>
</tr>
<tr>
<td>Posted Interest Rate(%) Percent</td>
<td>123</td>
<td></td>
</tr>
<tr>
<td>Source of Funds for Debt Service</td>
<td>5/3/2017</td>
<td></td>
</tr>
<tr>
<td>Date of Issue</td>
<td>5/16/2017</td>
<td></td>
</tr>
<tr>
<td>Proceeds of Sales During Year:</td>
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<td></td>
</tr>
<tr>
<td>Par Value</td>
<td>211.000</td>
<td>211.000</td>
</tr>
<tr>
<td>Premium (+) or Discount (-)</td>
<td>123.000</td>
<td>123.000</td>
</tr>
<tr>
<td>Accrued Interest</td>
<td>12.000</td>
<td>12.000</td>
</tr>
<tr>
<td>Total (A to G)</td>
<td>346.000</td>
<td>346.000</td>
</tr>
<tr>
<td>Allotment of Proceeds of Sales:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction of State Highways</td>
<td>142.000</td>
<td>142.000</td>
</tr>
<tr>
<td>Construction Of Local Roads/Drives</td>
<td>1.000</td>
<td>1.000</td>
</tr>
<tr>
<td>Construction of Toll Facilities</td>
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<td>12.000</td>
</tr>
<tr>
<td>Geom. Mass. Transportation Facilities</td>
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<td>12.000</td>
</tr>
<tr>
<td>B(1), Other1 Description</td>
<td>Desc 1</td>
<td></td>
</tr>
<tr>
<td>B(1), Other1 Value</td>
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<td>1.000</td>
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<tr>
<td>B(2), Other2 Description</td>
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<td></td>
</tr>
<tr>
<td>B(2), Other2 Value</td>
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<td>2.000</td>
</tr>
<tr>
<td>B(3), Other3 Description</td>
<td>Desc 3</td>
<td></td>
</tr>
<tr>
<td>B(3), Other3 Value</td>
<td>3.000</td>
<td>3.000</td>
</tr>
<tr>
<td>B(4), Other4 Description</td>
<td>Desc 4</td>
<td></td>
</tr>
<tr>
<td>B(4), Other4 Value</td>
<td>4.000</td>
<td>4.000</td>
</tr>
<tr>
<td>G, For Debt Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(1) For Bond Sale &amp; Other Admin Costs</td>
<td>12.000</td>
<td>12.000</td>
</tr>
<tr>
<td>(2) For Interest</td>
<td>12.000</td>
<td>12.000</td>
</tr>
<tr>
<td>(3) For Redemption</td>
<td>12.000</td>
<td>12.000</td>
</tr>
<tr>
<td>(4) Bond Refunding</td>
<td>12.000</td>
<td>12.000</td>
</tr>
<tr>
<td>H, Total Allotments (A to G)</td>
<td>225.000</td>
<td>226.000</td>
</tr>
<tr>
<td>Amount UnAllotted End of Year</td>
<td>121.000</td>
<td>121.000</td>
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</tbody>
</table>

Click Delete to delete the existing issue of a Form 541.
Enter the Obligation Issued

Once Saved you will get a notification.

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**Policy Information Data Portal**

**Form 541 Edit**

State | Report Year | Report Month | Status | Submitted By | Submitted On
--- | --- | --- | --- | --- | ---
Arkansas | 2017 | February | Pending | RBE LLAMKONDA | 5/31/2017 1:32:34 PM

**Issue Description**

<table>
<thead>
<tr>
<th>Issue Description</th>
<th>Totals</th>
<th>Test Issue Description 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Statute Authorizing Issue</td>
<td></td>
<td>Statute Authorizing Issue</td>
</tr>
<tr>
<td>2. Total Bonds Authorized</td>
<td>1.0000</td>
<td>Statute Authorizing Issue</td>
</tr>
<tr>
<td>3. Total Bonds Sold to End of Year</td>
<td>12.0000</td>
<td>Statute Authorizing Issue</td>
</tr>
<tr>
<td>4. Posted Interest Rate(S) Percent</td>
<td>2.45</td>
<td>Test</td>
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</tbody>
</table>
FHWA 541

Highlighted Points

• The bonds that were issued during the Fiscal Year or Calendar Year should be reported on the FHWA 541 form.
• This includes General Obligations, GARVEE Bonds, Revenue Bonds & Redemption Bonds.
• Line Item 9.A.7. is the same as 9.H. which is the Total of Allotments for Highways & Mass Transit.
• There is a Notes and Comments section to provide to FHWA additional information about the bonds.
FHWA 541 Form

Description of Issue and Line Items 1-10

Description of Issue – State the name of the Bond in this area.

1. Statute Authorizing Issue – Record the chapter, section number, and year that the law authorized the bond(s).

2. Total bonds Authorized – In some cases this number is different from what was issued.

3. Total Bonds Sold to EOY – Record the total cumulative amount of bonds sold for the current year.
4. Posted Interest Rate(s) Percent – Record the rate or rates of interest on the bonds.


6. Nominal date of Issue – Record the official date of issue. This is the date stated on the face of the bond.

7. Date of Sale – Record the actual date of sale.
Line Item 8
Proceeds of Sales During Year

8. Proceeds of Sales During Year – Record the transaction information on each bond sale.

8.A. Par Value – The par value is the principal amount or amount found on the face of the bond. This is the amount that must be paid to retire the bond at the end of its term or at maturity.

8.B. Premium (+) or Discount (-) – Enter any premiums or discounts that occurred in the bond sale.

8.C. Accrued Interest – Record the amount of interest accrued in the selling price.

8.D. Total (A to C)
Line Item 9.A.
Allotment of Proceeds of Sales

9.A. Allotments for Highways & Mass Transit
1. For Construction of State Highways
2. For Construction of Local Roads/Streets
3. For Construction of Toll Facilities
4. For Construction of Mass Transit Facilities
5. Other (specify)
6. For Debt Service
   a. For Bond Sales & Admin Costs
   b. For Interest
   c. For Redemption
   d. Refunding bonds or Notes

9.B. Allotments For Other Purposes
Lines (1) + (2) Specify
These lines are for purposes if you have other reasons that were not stated on the other line items in 9.A.

C. Total Allotments (A + B)

10. Amount Unallotted End of Year – This is for what isn’t accounted for.
What are the Due Dates?

FHWA 541 & 542

States reporting on a Fiscal Year should submit their data to Headquarters by Jan. 1st of every year.

States reporting on a Calendar Year should submit their data to Headquarters by April 1st of every year.
Point of Contact

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clarissa.smith@dot.gov