



U.S. Department  
of Transportation

**Federal Highway  
Administration**

# Memorandum

Subject: **ACTION:** Use of Job Order Contracting (JOC) Method  
Under Special Experimental Projects No. 14 (SEP-14)

Date: May 16, 2013

*/Signed by Gerald Yakowenko for:/*

From: Charles W. Bolinger  
Acting Director, Office of Program Administration

Reply to  
Attn. of: HIPA-30

To: Mary Ridgeway  
Division Administrator  
Dover, DE

This is in reference to Dan Montag's April 29 email message that forwarded an SEP-14 workplan and related information from the Delaware Department of Transportation (DelDOT). DelDOT plans to evaluate the JOC delivery method on a programmatic basis for various landscaping projects under SEP-14.

With the proposed process, DelDOT will award a one-year open-ended landscape contracts to multiple responsive bidders. DelDOT will place all awarded firms in a pool and issue job orders to firms that have the lowest total bid for that work based on bid prices and estimated quantities.

Since this is a programmatic waiver, please inform DelDOT that a single annual evaluation of all projects included in the programmatic approval will be required. DelDOT should plan to evaluate and compare the actual cost of the work to the estimated prices for similar contract work types and the cost-effectiveness of administering this type of contract.

This workplan is approved under our SEP-14 innovative contracting experimental program. Thank you for the opportunity to review and comment on this SEP-14 request. Should you have any questions, please contact Gerald Yakowenko at (202) 366-1562.