Memorandum

Subject: **ACTION:** Job Order Contracting Under Special Experimental Project No. 14 Innovative Contracting Practices (SEP-14)	Date: November 30, 2009
/Signed by Dwight A Horne/ From: Dwight A. Horne Director, Office of Program Administration	Reply to Attn. of: HIPA-30
To: Martin C. Knopp Division Administrator Tallahassee, FL	

This is reference to Mr. Derek Fusco's November 12, 2009 email which transmitted a revised SEP-14 work plan from the City of Miami for the use of a job order contracting type of contract to perform various preventive maintenance and rehabilitation work items. In addition, Mr. Fusco's November 17th email requested programmatic approval for the use of job order contracting for other future Federal-aid projects with the City of Miami.

The City's workplan indicates that the successful contractor will be selected on a combination of price and non-price factors including: qualifications, past performance with similar type projects and experience of key personnel.

We have reviewed the work plan and find it to be acceptable for inclusion under SEP-14. As experience with this contracting technique is still limited in the Federal-aid highway program, please inform the City that annual evaluations covering all Federal-aid projects utilizing this contracting technique will be required. The annual evaluation should include:

- A comparison with the traditional bid-build contracting method as it relates to competition, and bid prices,
- A comparison of the perceived quality of the work resulting from the use of a best-value procurement process,
- The perceived administrative benefits in using the job order contracting technique and the degree to which this technique meets the City's needs and objectives,
- The anticipated or actual benefits realized in cost, schedule or quality in using this project delivery method.

Thank you for the opportunity to review and comment on this SEP-14 request. Should you have any questions, please contact Jerry Yakowenko at 202 366-1562.