



U.S. Department
of Transportation
**Federal Highway
Administration**

Memorandum

Subject: **ACTION:** Minnesota Indefinite Delivery/
Indefinite Quantity (ID/IQ) Contracting Under
Special Experimental Project No. 14 (SEP-14)

Date: September 19, 2016

From: /S/ Gregory K. Murrill
Acting Director, Office of Program Administration
Washington, DC

In Reply Refer To:
HIPA-30

To: Arlene K. Kocher
Division Administrator
St. Paul, MN

This is in reference to Mr. William Lohr's August 30 email to our office, which endorsed and transmitted the Minnesota Department of Transportation's (MnDOT's) workplan (dated July 19) for the proposed use of Indefinite Delivery/Indefinite Quantity (ID/IQ) contracting under SEP-14.

The ID/IQ contracting is already part of MnDOT standard practices. Accordingly, the agency has already developed and used standard specifications, processes, forms, and contract administration policies. The purpose of this workplan is to use ID/IQ contracting on Federally funded projects. MnDOT will be able to maximize how Federal funds are spent, in particular delivering safety projects using Highway Safety Improvement Program (HSIP) funds more quickly. This should greatly assist MnDOT in meeting its HSIP obligation and Towards Zero Death goals.

MnDOT requests approval to use ID/IQ Contracting for 15 non-emergency contracts.

The SEP-14 workplan is approved, subject to the following conditions:

1. Section D-Schedule, we recommend that MnDOT clarify its statement to read as follows: "MnDOT requests approval to use ID/IQ Contracting for up to 15 non-emergency contracts or for a period of 5 years extending from the date of FHWA's approval of the SEP-14 workplan. Contracts that are under construction when the 5-year period expires will be allowed to proceed to completion."
2. Section F-Reporting,
 - a. As MnDOT will let up to 15 ID/IQ contracts with this workplan, they should provide the FHWA Minnesota Division with annual summaries of the work performed (e.g. types of projects, contract size, etc.).



U.S. Department
of Transportation

**Federal Highway
Administration**

Memorandum

2

- b. Upon conclusion of this SEP-14 project, MnDOT should provide an evaluation of all projects that compares the eight measures listed under Section E--Measures.

- c. The final evaluation should provide specific comments regarding FHWA requirements associated with ID/IQ use (e.g. DBE, prevailing wage, NEPA clearance, Right of Way Certification, etc.).

Thank you for the opportunity to review and comment on this SEP-14 request. Should you have any questions, please contact Gerald Yakowenko at (202) 366-1562 or John Huyer at (651) 291-6111.