



U.S. Department  
of Transportation

**Federal Highway  
Administration**

# Memorandum

---

Subject: **INFORMATION:** Job Order Contracting Approval  
Under Special Experiment Project No. 14 Innovative  
Contracting Practices (SEP-14)

Date: December 12, 2007

*Signed by Dwight L Horne*

From: Dwight Horne  
Director Office of Program Administration

Reply to Attn. of:  
HIPA-30

To: Amy D Jackson-Grove  
Acting Division Administrator  
Albany, NY

This is in response to Mr. Dave Hart's December 7, 2007 email that forwarded a copy of the New York State Department of Transportation's (NYSDOT) document titled "Work Plan for Utilizing Job Order Contracting program for Bridge Preservation and Maintenance."

NYSDOT proposes to let a series of bridge preservation contracts utilizing this concept. These contracts will not be based on a specific location or structure. The scope of the contracts will be based on standard preservation work type activities and job orders will be issued after contract award to perform work at specific structures and locations.

NYSDOT will utilize a Construction Task Catalog that includes hundreds of pre-priced work activities, including bridge preservation work. The contractors will bid a single adjustment factor that includes their overhead, risk and profit. The successful proposer will be the one submitting the lowest adjustment factor.

You may consider the use of the Job Order Contracting concept to be approved for evaluation under SEP-14.

Should you have any questions, please contact Jerry Yakowenko at (202) 366-1562.

**MOVING THE  
AMERICAN  
ECONOMY**

