



U.S. Department
of Transportation

**Federal Highway
Administration**

Memorandum

Subject: **ACTION:** Use of Task Order Type Contracting and
Vermont Maintenance Rental Agreement Procedures under
Special Experimental Project No. 14 (SEP-14)

Date: February 6, 2009

/Original signed by Dwight Horne: /

From: Dwight Horne
Director, Office of Program Administration

Reply to
Attn. of: HIPA-30

To: Ernest J. Blais
Division Administrator
Montpelier, VT

This is in reference to your January 14, 2009, e-mail that forwarded an SEP-14 work plan on behalf of the Vermont Agency of Transportation (VTrans). VTrans proposes to use a task order type of contract, based on their Maintenance Rental Agreement procedures for various preventive maintenance, preservation and repair contracting needs.

We are supportive of this concept and agreeable to including this contracting concept for evaluation under SEP-14. You may consider the work plan to be approved on a programmatic basis. Your office may establish overall program size limitations as necessary.

We prefer that SEP-14 evaluations of all projects using this technique be included in an annual summary evaluation rather than the initial, interim and final reports noted in the workplan. Should you have any questions, please contact Gerald Yakowenko at (202) 366-1562.

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