



Memorandum

Subject: **ACTION:** Vermont Use of State Procurement
Procedures for Small Procurements under
Special Experimental Project No. 14 (SEP-14)

Date: June 7, 2021

From: *Digitally signed by BRIAN J FOUCH Date: 2021.06.07 10:19:36-04'00'*
Brian J. Fouch, P.E.
Director, Office of Preconstruction,
Construction, and Pavements

In Reply Refer To:
HICP-20

To: Matthew R. Hake
Division Administrator
Montpelier, VT

This memorandum is in regard to a March 24 email sent by Roger Thompson of your office, which transmitted a Vermont Agency of Transportation (VTrans) application under Special Experimental Project No. 14 (SEP-14) for the use of State small procurement procedures on various preventive maintenance contracts at rest areas throughout Vermont. Our office previously approved a VTrans SEP-14 application for the use of this contracting technique in 2013. We understand that delays were experienced due to incorporating Federal contracting requirements into Vermont's Building and General Services processes, which limited the number of contracts that could be evaluated under SEP-14.

The VTrans request is for 3 years from the date of approval.

The work plan is programmatically approved under SEP-14 for a period of 3 years from the date of this approval subject to your resolution of the following issue with VTrans:

- VTrans should provide an explanation of the steps it will take to ensure opportunities are made available to Disadvantaged Business Enterprise (DBE) firms and that DBEs are not excluded from any of these simplified procedures.

Thank you for the opportunity to review and comment on this SEP-14 request. Should you have any questions, please contact Brian Hogge at (334) 399-0081 or John Huyer at (720) 437-0515.