



Sub-Recipient Americans With Disabilities Act Compliance Assessment Tool

49 Code of Federal Regulations (CFR) Parts 27 and 28 require that all recipients of federal-aid highway funds comply with Section 504 of the Rehabilitation Act of 1973. It states that "no otherwise qualified individual with a disability in the United States shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance." 28 CFR 35 implements the Americans with Disabilities Act of 1990 (ADA), which extended the prohibition of discrimination on the basis of disability to all local agencies, including those that do not receive Federal financial assistance.

ADA requirements differ for agencies with 50 or more full-time and part-time employees versus agencies with fewer than 50 full-time and part-time employees. This assessment will address the requirements for both and is a first step for FDOT to determine sub-recipient compliance; help sub-recipients understand their ADA/504 responsibilities; and assist FDOT in planning future training and technical assistance.

This assessment is part of FDOT's Quality Assurance Review (QAR) process and has been designed to take only a few minutes of your time. Please fax, mail or email the completed questionnaire with attachments, to Dean Perkins, Statewide ADA Coordinator, by no later than _____: FDOT, 605 Suwannee Street, MS 65, Tallahassee, FL 32399-0450, FAX 850 414-4796, dean.perkins@dot.state.fl.us .

Questionnaire

1. Name of your Agency:

2. Please indicate the number of your agency's full and part time employees.

3. Has your agency adopted and distributed a public notice about your agency's relevant ADA provisions to all persons who may be interested in your programs, activities and services? If so, please provide a copy of the ADA notice.

4. If "yes" to #3, how has this been distributed?

5. Has your agency adopted a written grievance procedure?

6. Have you made the public aware of their right to file a complaint? If yes, by what mechanism?

7. In the past three years, has your agency had an ADA complaint or lawsuit filed against it?

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Questionnaire continued...

8. If "yes" to #7, when and what was the nature of the complaint or lawsuit filed and the outcome?

9. Has your agency provided accommodation free of charge to hearing impaired or physically impaired persons needing special assistance? If yes, please provide examples.

10. How does your agency ensure it is reaching out to receive and consider input from the disabled community?

11. Is your agency installing detectible warnings on curb ramps?

12. What is your agency's procedure for making a design exception when an ADA feature is technically infeasible?

13. What design standards is your agency using to comply with ADA? (ADAAG or other)

14. Do you have any questions regarding this assessment or ADA? Please include them here along with your email address or phone number and an FDOT representative will respond.

15. Would your agency like ADA training or other Civil Rights technical assistance from FDOT? If yes, please explain.

16. Please provide the Name, Title and contact information of the person who completed this baseline assessment.

17. May we contact you for follow-up?

If your agency has fewer than 50 employees, thank you for completing this questionnaire. All agencies with 50 or more full-time and part-time employees, please answer the following questions:

1. Has your agency designated an ADA contact person?

2. Does this person accept complaints from the public? If "no", who does?

3. Please include Title, E-mail and Telephone Number for each person listed above.

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4. Have you provided the public with the name, phone number and office address for your ADA contact? If "yes", how?

5. Has your agency conducted an ADA self-assessment of the accessibility of its programs and facilities? If "yes", during which year(s)?

6. Does your agency have an ADA Transition Plan?

7. Were interested persons, including individuals with disabilities and organizations representing individuals with disabilities provided the opportunity to participate in developing the ADA Transition Plan by submitting comments?

8. Is a copy of the ADA Transition Plan available for public inspection? If "yes", where?

9. Does your agency have responsibility or authority over streets roads or pedestrian walkways?

10. If "yes" to #9, does your agency have a curb ramp installation schedule?

If you want to learn more about the ADA, we suggest you take the following "ADA Building Blocks" web course at

www.adabasics.org

<http://www.adacourse.org/title2/>

FDOT now offers ADA classes on-line. They are available directly from the ADA Web page through a link on the FDOT Home page: <http://www.dot.state.fl.us/structures/ada/default.htm>

The classes are:

- ADA for Construction (includes detectable warnings)
- ADA for Facilities (includes buildings)
- ADA for Roadway Design
- ADA for Structures Design (bridges)

Thank you for responding to this questionnaire. Please let us know if we can assist you with your ADA/504 Accessibility Program.

